

# Stoughton Area School District – Party Request

Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Address \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

Date(s) Requested \_\_\_\_\_

Times Requested: Open Swim Time \_\_\_\_\_

(FYI, on your party day please be aware, arrival should be no more than 15 minutes before and departure no more than 15 minutes after, the scheduled open swim times.)

Number of persons expected:

\_\_\_\_\_ Children (0-17 years) \_\_\_\_\_ Adults

Party Agreement: By signing this form you and your party attendees agree to follow the rules and regulations of this facility. Please make sure you review the attached sheet that contains the written information about the pool and your obligation as a user of this facility.

\_\_\_\_\_  
(Signature of requester)

\_\_\_\_\_  
(Date)

*This area to be used by cashier at pool only:*

Payment:

Check # \_\_\_\_\_ Amount of check or cash paid \_\_\_\_\_ Cashiers name \_\_\_\_\_ Date \_\_\_\_\_

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## Party obligations:

- If your party is cancelled in less than 24 hours of scheduled time a \$5.00 administrative fee will be charged.
- The district reserves the right to cancel a request due to district needs. Every effort will be made to provide as much notice as possible if this happens.
- Your assistance in cleaning up the classroom following the party is required. A charge for custodial overtime will be made for any extra time necessitated by this request.
- Payment in full must be made when reserving your party.
- Please read all the facility rules below. Your signature at the bottom of the form indicates that you have read, and understand the meaning of these rules. Please explain these rules to the group you are bringing to the pool or ask the staff to brief them upon admission.
- Parties will only be scheduled during Open Swim times. When planning your party and sending invitations, plan participants arrival should be no more than 15 minutes before and departure no more than 15 minutes after, the scheduled open swim times.
- **The use of candles in the classroom is strictly prohibited.**
- **If the children attending your party are ten years of age or younger, be prepared to be in the water with your swimmers. We ask that one or more adult attendees (depending on the number of swimmers in your party) be in swimwear and available to go in the water if required or asked by the Head Lifeguard.**

**Party - \$40.00 Resident Rate**

**\$50.00 Non-Resident Rate**

## Fee includes:

1. Use of the pool, for up to 10 youth and 2 adults.
2. Additional children and adults in attendance will pay the regular session fee. If additional patrons are attending your party please let the pool know as soon as possible additional guards may need to be available.
3. Use of the classroom on the main level for serving cake, treats and opening gifts.

## Pool Rules (These rules are posted on the wall near the pool)

1. Patrons with communicable diseases or open wounds may not use the pool. \*
2. Patrons will take a cleansing shower prior to entering the pool and after use of the toilet facilities.\*
3. Food, beverages, gum and tobacco products are not allowed beyond entry doors. \*
4. Glass containers are not permitted in the facility. \*
5. Do not run or engage in rough play in the facility. \*
6. Animals are not permitted in the pool area. \*
7. Patrons under the influence of illegal drugs or alcohol are not permitted in the facility and will be asked to leave. \*
8. Street shoes are not permitted on the pool deck.
9. This facility requires that you wear apparel designed for swimming only.
10. Children 10 years of age and younger must have an adult (18 years of age or older) in the facility with them. Children 6 years of age and younger must have an adult with them at all times.
11. Children not yet toilet trained will use a reusable or disposable swim diaper while in the water.
12. Diaper changing on the pool deck is prohibited
13. In order to be admitted on the pool deck, patrons are required to pay the admission fee and be in swimwear and adhere to all facility rules.
14. Patrons refusing to obey pool rules will be asked to leave.
15. Lifeguards are to be treated with respect and have the ultimate authority while on duty.
16. We are not responsible for any lost or stolen personal items.
17. Please be aware, we do not allow the use of personal flotation devices of any kind in this facility, they allow users and their parents to have a false sense of security.

## DIVING BOARD RULES:

1. One person on the diving board at a time.
2. Persons using the board must clear the water as quickly as possible.
3. Persons on the board must wait for water to be clear before using board.
4. Dive only from the front of the board.
5. Persons may bounce once per use.
6. Dives must be forward facing only.

\* Indicates Department of Health and Family Services, Wisconsin Administrative Code Rule.