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St. Anthony – New Brighton
Independent School District 282
Regular Meeting – June 2, 2017
St. Anthony Village City Council Chambers
3301 Silver Lake Road
St. Anthony, MN 55418

MINUTES

Members Present: Barry Kinsey; Leah Slye; Andrea Scamehorn; Laura Oksnevad; Mike Volna; and Cassandra Palmer

Staff Present: Superintendent Robert Laney; St. Anthony Village High School Principal Wayne Terry; Director of Business Services Bill Menozzi; Wilshire Park Elementary Principal Kari Page; St. Anthony Middle School Principal Renee Corneille; and Director of Community Services Wendy Webster

The Regular School Board Meeting was called to order at 7:00 p.m. by Board Chair, Barry Kinsey, in the St. Anthony Village City Council Chambers.

APPROVAL OF AGENDA

A motion was made by Laura Oksnevad and seconded by Leah Slye to approve the Agenda for June 2, 2017 Regular School Board Meeting, as presented. The motion carries 6-0.

STUDENT RECOGNITIONS

Class of 2017 – Top Ten Students Graduating with High Distinction

A motion was made by **Andrea Scamehorn** and seconded by **Cassandra Palmer** to recognize and congratulate St. Anthony Village High School's Class of 2017 Top Ten Students - **Jordan DeWester; Victoria Peluf; Jake Smith; Kayla Wicklund; David Elias; Joe Nogosek; Anders Dahl; James Klaesges; Marcus Bradt; and Kia Kivi**, as presented. **Motion carries 6 - 0.**

Athena Award Recipient

A motion was made by **Mike Volna** and seconded by **Laura Oksnevad** to recognize and congratulate St. Anthony Village High School's Class of 2017 Athena Award recipient **Bonnie Zeller**, as presented. **Motion carries 6 – 0.**

State Speech Participants

A motion was made by Leah Slye and seconded by Andrea Scamehorn to recognize and congratulate **Clara Pederson** and **Lydia White** for their participation in the MSHSL State Speech Tournament, as presented. **Motion carries 6 – 0.**

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RoboHuskie

A motion was made by **Andrea Scamehorn** and seconded by **Cassandra Palmer** to recognize and congratulate the **RoboHuskie** team for participating in National Competition this year, as presented.

Motion carries 6 -0.

APPROVAL OF MINUTES

A motion was made by **Cassandra Palmer** and seconded by **Leah Slye** to approve the Minutes from the **May 16, 2017 Regular School Board Meeting**, as presented. **The motion carries 6-0.**

CONSENT AGENDA

A motion was made by **Laura Oksnevad** and seconded by **Mike Volna** to approve the **June 6, 2017 Amended Consent Agenda**, as presented. **The motion carries 6-0.**

ACTION

1. 2017 – 2018 Budget

Minnesota Statute 123B.77 Subd. 4 require School Boards to approve and adopt their revenue and expenditure budgets for the next year prior to July 1. District Administration recommended the approval of the 2017 – 2018 preliminary budget.

A motion was made by **Andrea Scamehorn** and seconded by **Leah Slye** to approve the **2017 – 2018 preliminary budget**, as presented. **The motion carries 6-0.**

2. Q-Comp MOU

This Memorandum of Understanding was entered into between the St. Anthony-New Brighton School District, ISD 282 and the St. Anthony Village Education Association to establish and implement the Alternative Teacher Professional Pay System (“ATPPS” or “Q-Comp”) for the teachers of St. Anthony-New Brighton Schools for the 2016 – 2017 school year. All teachers, as defined by MN Stat. 122A.40 (the Continuing Contract law) and the Master Agreement, shall be eligible for and participate in this program.

A motion was made by **Leah Slye** and seconded by **Cassandra Palmer** to approve the **Q-Comp MOU**, as presented. **The motion carries 6-0.**

3. Notice of General Election

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 282, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 282 shall begin on August 1, 2017 and shall close on August 15, 2017.

109 An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior
110 to 5:00 o'clock p.m. on August 15, 2017.

111
112 2. The clerk is hereby authorized and directed to cause notice of said filing dates to be
113 published in the official newspaper of the district, at least two (2) weeks prior to the first day to file
114 affidavits of candidacy. Publication of said notice prior to the date of adoption of this resolution is hereby
115 ratified and approved in all respects.

116
117 3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted
118 at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits
119 of candidacy.

120
121 4. The notice of said filing dates shall be in substantially the following form:

122
123 **NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD**
124 **INDEPENDENT SCHOOL DISTRICT NO. 282**
125 **(ST. ANTHONY-NEW BRIGHTON)**
126 **STATE OF MINNESOTA**
127

128 NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school
129 board member of Independent School District No. 282 shall begin on August 1, 2017, and shall close at
130 5:00 o'clock p.m. on August 15, 2017.

131
132 The general election shall be held on Tuesday, November 7, 2017. At that election, three (3)
133 members will be elected to the School Board for terms of four (4) years each.

134
135 Affidavits of Candidacy are available from the school district clerk, Independent School District No.
136 282, 3303 33rd Avenue NE, St. Anthony, MN 55418. The filing fee for this office is \$2. A candidate for this
137 office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a
138 resident of the school district from which the candidate seeks election for thirty (30) days before the
139 general election, and must have no other affidavit on file for any other office at the same primary or
140 general election.

141
142 The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee
143 paid prior to 5:00 o'clock p.m. on August 15, 2017.

144
145 **A motion was made by Laura Oksnevad and seconded by Mike Volna to approve the Resolution**
146 **Establishing Dates for Filing Affidavits of Candidacy, as presented. A roll call vote was taken.**
147 **The motion carries 6-0.**
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151 **RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS**
152 **AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**
153

154 BE IT RESOLVED by the School Board of Independent School District No. 282, State of
155 Minnesota, as follows:

156
157 1. (a) It is necessary for the school district to hold its general election for the purpose of
158 electing three (3) school board members for terms of four (4) years each.

159
160 (b) The clerk shall include on the general election ballot the names of the individuals who
161 file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though

162 they had been included by name in this resolution. The clerk shall not include on the ballot the names of
163 individuals who file timely affidavits of withdrawal in the manner specified by law.

164
165 2. The general election is hereby called and directed to be held on Tuesday, the 7th day of
166 November, 2017, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m. The general election shall
167 be conducted in conjunction with the City of St. Anthony and the City of New Brighton municipal elections.
168

169 3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and the
170 precincts served by those polling places, as previously established and designated by school board
171 resolution for school district elections not held on the day of a statewide election, are hereby designated
172 for this general election. However, because the Cities of St. Anthony and New Brighton will be holding
173 their municipal elections on November 7, 2017, the polling places for voters residing in the precincts in
174 those cities shall be the polling places designated by those cities.
175

176 4. The clerk is hereby authorized and directed to cause written notice of said general election
177 to be provided to the County Auditor of each county in which the school district is located, in whole or in
178 part, at least seventy-four (74) days before the date of said general election. The notice shall specify the
179 date of said election and the office or offices to be voted on at said general election. Any notice given
180 prior to the adoption of this resolution is ratified and confirmed in all respects.
181

182 The clerk is hereby authorized and directed to cause notice of said general election to be posted at
183 the administrative offices of the school district at least ten (10) days before the date of said general
184 election.
185

186 The clerk is hereby authorized and directed to cause a sample ballot to be posted at the
187 administrative offices of the school district at least four (4) days before the date of said general election
188 and to cause two sample ballots to be posted in each polling place on election day. The sample ballot
189 shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place
190 must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.
191

192 The clerk is hereby authorized and directed to cause notice of said elections to be published in the
193 official newspaper of the school district, for two (2) consecutive weeks with the last publication being at
194 least one (1) week before the date of the general election.
195

196 The notice of election so posted and published shall state the offices to be filled as set forth in the
197 form of ballot below, and shall include information concerning each established precinct and polling place.
198

199 The clerk is hereby authorized and directed to cause the rules and instructions for use of the
200 optical scan voting system to be posted in each polling place on election day.
201

202 5. The clerk is authorized and directed to acquire and distribute such election materials and to
203 take such other actions as may be necessary for the proper conduct of this general election and generally
204 to cooperate with any election authorities conducting other elections on that date. The clerk and members
205 of the administration are authorized and directed to take such actions as may be necessary to coordinate
206 this election with those other elections, including entering into agreements or understandings with
207 appropriate officials regarding preparation and distribution of ballots, election administration and cost
208 sharing.
209

210 6. The clerk is further authorized and directed to cause or to cooperate with the proper
211 election officials to cause ballots to be prepared for use at said election in substantially the following form,
212 with such changes in form, color and instructions as may be necessary to accommodate an optical scan
213 voting system:
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General Election Ballot

Independent School District No. 282 (St. Anthony-New Brighton)

November 7, 2017

Instructions to Voters:

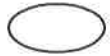
To vote, completely fill in the oval(s) next to your choice(s) like this: ● .

School Board Member

Vote for up to Three



Name



Name



Name



Name



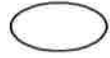
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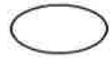
Name



write-in, if any



write-in, if any



write-in, if any

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Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

243 7. The name of each candidate for office at each election shall be rotated with the names of
244 the other candidates for the same office in the manner specified in Minnesota law.

245
246 8. If the School District will be contracting to print the ballots for this election, the Clerk is
247 hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a
248 contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election
249 official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit,
250 or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the
251 ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the
252 amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

253
254 9. The election judges appointed by the Cities of St. Anthony and New Brighton for the
255 November 7, 2017 municipal elections in those cities are also appointed as election judges of the School
256 District's general election, to act as such at the individual city precincts located in the school district. Their
257 names are incorporated in this resolution as though fully set forth herein. The election judges shall act as
258 clerks of election, count the ballots cast and submit the results to the school board for canvass in the
259 manner provided for other school district elections.

260
261 10. The School District clerk shall make all Campaign Financial Reports required to be filed
262 with the school district under Minnesota Statutes, Section 211A.02. The clerk must post the report on the
263 school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt
264 of the report. The school district must make a report available on the school district's website for four
265 years from the date the report was posted to the website. The clerk must also provide the Campaign
266 Finance and Public Disclosure Board with a link to the section of the website where reports are made
267 available.

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269 **A motion was made by Leah Slye and seconded by Cassandra Palmer to approve the Resolution**
270 **Relating to the Election of School Board Members and Calling the School District General Election,**
271 **as presented. The motion carries 6-0.**

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274 **4. Amendment to Special Election**

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276 **RESOLUTION ESTABLISHING A NEW POLLING PLACE FOR A CERTAIN PRECINCT**
277 **AND DESIGNATING HOURS DURING WHICH THE POLLING PLACE WILL REMAIN**
278 **OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF**
279 **A STATEWIDE ELECTION**

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281 **BE IT RESOLVED** by the School Board of Independent School District No. 282, State of
282 Minnesota, as follows:

283
284 1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for
285 school district elections are those precincts or parts of precincts located within the boundaries of the
286 school district which have been established by the cities or towns located in whole or in part within the
287 school district. The board hereby confirms those precincts and polling places so established by those
288 municipalities.

289
290 2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish polling places
291 for school elections not held on the day of a statewide election. The board hereby confirms those
292 precincts and polling places previously established within the City of St. Anthony. The following polling
293 place is hereby established to serve Precinct 2 in the City of New Brighton and is specified for all school
294 district special and general elections not held on the same day as a statewide election:
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POLLING PLACE:

Church of Jesus Christ of Latter Day Saints
100 Silver Lake Road
New Brighton, MN

This polling place serves all territory in Independent School District No. 282 located in the City of New Brighton, Precinct 2; Ramsey County, Minnesota.

4. Pursuant to Minnesota Statutes, Section 205A.09, the polling place will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

5. The clerk is directed to file a certified copy of this resolution with the Ramsey County Auditor within 30 days after its adoption.

6. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of the new polling place location to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the Ramsey County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

A motion was made by Andrea Scamehorn and seconded by Laura Oksnevad to approve the Resolution Establishing a New Polling Place for a Certain Precinct and Designating Hours during which the Polling Place will remain open for voting for School District Elections not held on the day of a Statewide Election, as presented. A roll call vote was taken. The motion carries 6-0.

5. Committed Fund Balance

Whereas the School Board of St. Anthony – New Brighton began the 2016 – 2017 fiscal year with \$33,969 in a committed fund balance for capital and \$805,689 in a committed fund balance for technology and curriculum and;

Whereas the School Board intends to use a portion of the committed fund balance targeted for technology and curriculum to cover a portion of the capital costs for the design work for the Wilshire Park addition and renovation project and;

Whereas GASB statement No. 54 requires School Board action to transfer fund balance within the committed fund;

Therefore be it resolved that the School Board of St. Anthony – New Brighton transfers \$632,107 from the committed fund balance for technology and curriculum to the committed fund balance for capital for the 2016 - 2017 fiscal year.

A motion was made by Leah Slye and seconded by Cassandra Palmer to transfer \$632,107 from the committed fund balance for technology and curriculum to the committed fund balance for capital for the 2016 - 2017 fiscal year, as presented. The motion carries 6-0.

350 **6. Payroll/Benefits Contract**

351 District Administration recommended approval of the 2016 – 2018 Payroll/Benefits Technician Contract.

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354 **A motion was made by Laura Oksnevad and seconded by Leah Slye to approve the 2016 – 2018**
355 **Payroll/Benefits Technician Contract , as presented. The motion carries 6-0.**

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358 **7. Policy 202 – School Board Officers**

359 This was the second reading of Policy 202 – School Board Officers.

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362 **A motion was made by Laura Oksnevad and seconded by Mike Volna to approve Policy 202 –**
363 **School Board Officers, as presented. The motion carries 6-0.**

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367 **8. Policy 714 – General Fund Balance**

368 This was the final reading of Policy 714 – General Fund Balance.

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371 **A motion was made by Leah Slye and seconded by Andrea Scamehorn to approve Policy 714 –**
372 **General Fund Balance, as presented. The motion carries 6-0.**

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376 **DISCUSSION**

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379 **1. Civil Rights Research Experience**

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381 Dare to Be Real advisor Andrew Kastenberg introduced St. Anthony Village High School students who
382 participated in the Civil Rights Research Tour over Spring Break. Students shared their personal
383 reflections from their travels.

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386 **2. Patriots Report**

387 Directors Chris Ravndal and Andy Erickson updated the Board on the Patriots Marching Band summer
388 performance schedule.

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392 **Superintendent Report:**

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394 Superintendent Robert Laney noted the last day of school as being June 8th and the St. Anthony Village
395 High School Commencement Ceremony is being held on Friday, June 9, 2017

396
397 **Board Member Reports:**

398
399 School Board members attending the following meetings and events: WPPA Walk-a-Thon; MS/Hs Choir
400 Concerts; Wilshire Park Track and Field Day; WMEP meeting; SAMSA Parent meeting; SAVHS Parent
401 meeting; Parks Commission; and the joint meeting with the City of St. Anthony.

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Agenda Question

“What have we done for learners?”.... honored staff and students for many years of hard work....”

Adjourn

The Regular Meeting of June 6, 2017 was adjourned at 8:44 p.m.

Respectfully submitted,

Kim Lannier

ATTEST:



Andrea Scamehorn, Clerk