



# Sun Prairie Area School District

Futures depend on us...every child, every day.

## 2019-20 Westside Elementary School Scorecard

School/Department: Westside Elementary	Administrative Team: Nikki Burke, Jeff Hattori
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Strategic Goal Areas and Vital Measures	Q1 Progress Monitoring Report	MY Progress Monitoring Report	EOY Goal Report
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Through explicit focus on student achievement, academic growth, gap closing and postsecondary readiness, we will increase the number of schools exceeding expectations on statewide school report cards.

T E A C H I N G & L E A R N I N G	<b>NUMERACY - STUDENT RESULTS POLICY 2</b>			
	<b>ACHIEVEMENT GOAL</b>	We will increase our overall STAR MATH ACHIEVEMENT scores from ____ to ____ through the implementation of the strategies and action steps listed below.	<b>ACHIEVEMENT</b>	
	<b>GROWTH GOAL</b>	We will increase our overall STAR MATH <i>BELOW TO MEETING</i> BENCHMARK scores from ____ to ____ through the implementation of the strategies and action steps listed below.  We will increase our overall STAR MATH GROWTH scores from ____ to ____ through the implementation of the strategies and action steps listed below.	<b>GROWTH</b>	
	<b>ACHIEVEMENT GOAL</b>	We will increase our overall District STAR LITERACY ACHIEVEMENT scores from ____ to ____ through the implementation of the strategies and action steps listed below.	<b>ACHIEVEMENT</b>	

<b>W O R K F O R C E  F O C</b>	<b>GROWTH GOAL</b>	<p>We will increase our overall STAR LITERACY <i>BELOW TO MEETING</i> BENCHMARK scores from ____ to ____ through the implementation of the strategies and action steps listed below.</p> <p>We will increase our overall STAR LITERACY GROWTH scores from ____ to ____ through the implementation of the strategies and action steps listed below.</p>	<b>GROWTH</b>		<b>GROWTH</b>		<b>GROWTH</b>		
	<b>ENGAGEMENT AND ATTENDANCE - STUDENT RESULTS POLICY 3, OPERATIONAL EXPECTATION 10</b>		<b>STUDENT ATTENDANCE</b>	<p>We will increase our overall Attendance Rate from 93.17% to 94.17%.</p>	<b>ATTENDANCE</b>		<b>ATTENDANCE</b>		<b>ATTENDANCE</b>
	<b>STUDENT ENGAGEMENT</b>	<p>In an effort to increase the overall district mean on the Student Engagement survey, we will focus on the following three questions.</p> <ul style="list-style-type: none"> <li>• The survey question, "I am satisfied with my school's efforts to prevent bullying" from 2.56 to 2.59</li> <li>• The survey question, "I feel I belong at this school" from 2.92 to 2.95</li> <li>• The survey question, "I enjoy going to school" from 2.55 to 2.58</li> </ul>	<b>ENGAGEMENT</b>		<b>ENGAGEMENT</b>		<b>ENGAGEMENT</b>		
	<b>EMPLOYEE ENGAGEMENT</b>	<p>In an effort to create an asset-based school district where staff feels engaged in our work as a school district, an increase in the district mean to the survey question, "All things considered, this District is a good place to work" from 3.76 to 3.87 or higher.</p>	<b>ENGAGEMENT</b>		<b>ENGAGEMENT</b>		<b>ENGAGEMENT</b>		

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## UNIVERSAL INSTRUCTION: NUMERACY - STUDENT RESULTS POLICY 2

**MATH Goal - Achievement:** We will increase our overall grades 1-5 STAR MATH ACHIEVEMENT scores from \_\_\_\_ to \_\_\_\_ through the implementation of the strategies and action steps listed below.

**MATH Goal - Growth:** We will increase our overall grades 1-5 STAR MATH GROWTH scores from \_\_\_\_ to \_\_\_\_ through the implementation of the strategies and action steps listed below.

Strategic Initiatives	Q1	Mid-Year	EOY
<b>STUDENT GROWTH AND ACHIEVEMENT (AT OR ABOVE BENCHMARK)</b>			
PLC, Data Literacy, Universal Data Summit, LLT focus - see information below (in Literacy section) as these apply to universal instruction, multiple content areas			
Numeracy walkthrough visits will be conducted twice in the school year used to guide site-based PD/coaching <ul style="list-style-type: none"> <li>● Numeracy walkthrough visit notes and related Situation Reports for all K-5 schools with recommendations will be provided to the Elementary Director of TLE and to members of the Math Steering Committee by Principals and linked in this document</li> <li>● Evidence will exist that sites followed up with actions based on recommendations</li> </ul>			
<a href="#">SAIL: First 100 Day Plan</a> <a href="#">SAIL: Roadmap</a>			

## UNIVERSAL INSTRUCTION: LITERACY - STUDENT RESULTS POLICY 2

**LITERACY Goal - Achievement:** We will increase our overall grades 1-5 STAR LITERACY ACHIEVEMENT scores from \_\_\_\_ to \_\_\_\_ through the implementation of the strategies and action steps listed below.

**LITERACY Goal -** We will increase our overall grades 1-5 STAR LITERACY GROWTH scores from \_\_\_\_ to \_\_\_\_ through the implementation of the strategies and action steps listed below.

Strategic Initiatives	Q1	Mid-Year	EOY
<b>STUDENT GROWTH AND ACHIEVEMENT (AT OR ABOVE BENCHMARK)</b>			
<p><b>PLC &amp; DATA LITERACY</b> Throughout the 2019-20 school year we will facilitate the fidelity of PLC practices at all 4K-5 schools by coaching and monitoring the following:</p> <ol style="list-style-type: none"> <li>1. Completion of administrator and certified staff SLOs to support building specific universal achievement and growth goals aligned to the Elementary TLE scorecard</li> <li>2. Completion of grade level profile analysis aligned with building universal data summits to identify specific students in need of an individual goal plan. Follow through on the creation and monitoring of individual student’s plan until the goal is met.</li> <li>3. Through specific coaching and monitoring of building level certified staff, we will ensure that PLC practices are implemented across all buildings as identified in our district PLC guiding documents available on the District Curriculum internal webpage.</li> <li>4. Building an understanding of the classroom specific data to identify areas of strength, need or additional coaching.</li> </ol>			
<p><b>LLT &amp; UNIVERSAL DATA SUMMITS</b> Throughout the 2019-20 school year we will assist building level certified staff in the assurance of fidelity of the implementation of LLT, PLC and Universal Data Summits at all schools by coaching and monitoring:</p> <ol style="list-style-type: none"> <li>1. Completion of the universal action plans</li> <li>2. Implementation of the universal action plan</li> <li>3. Completion of the district fidelity measures</li> <li>4. Utilization of fidelity measure to inform practices</li> </ol>			
<p>Coach and support the implementation of phonics/word work curriculum in grades 4K-5 in the 2019-20 school year.</p> <ul style="list-style-type: none"> <li>● Provide high quality professional development to professional educators to support implementation</li> <li>● Implement revised literacy assessment package in grades K-1 and facilitate data collection for use in instruction</li> </ul>			
Literacy walkthrough visits will be conducted twice in the school year used to guide site-based PD/coaching			

<ul style="list-style-type: none"><li>• Literacy walkthrough visit notes and Reader Situation Reports for all K-5 schools with recommendations will be provided to the Elementary Director of TLE and to members of the ELA Steering Committee by Principals and linked in this document</li><li>• Evidence will exist that sites followed up with actions based on recommendations</li></ul>			
<a href="#">SAIL: First 100 Day Plan</a> <a href="#">SAIL: Roadmap</a>			

## ENGAGEMENT AND ATTENDANCE - STUDENT RESULTS POLICY 3; OPERATIONAL EXPECTATION 10

**Attendance Goal:** We will increase our overall Attendance Rate from 93.17% to 94.17% (our school from 93.87% to 95%)

**ENGAGEMENT Goal:** In an effort to increase the overall district mean on the Student Engagement survey, we will focus on the following three questions.

- The survey question, “*I am satisfied with my school’s efforts to prevent bullying*” from 2.56 to 2.59 (our school from 2.6 to 2.8)
  - The survey question, “*I feel I belong at this school*” from 2.92 to 2.95 (our school from 2.95 to 3.25)
  - The survey question, “*I enjoy going to school*” from 2.55 to 2.58 (our school from 2.79 to 3.0)

Strategic Initiatives:	Q1	Mid-Year	EOY
<b>ATTENDANCE</b>			
Throughout the 2019-20 school year, we will achieve our school attendance goal above by completing the following actions: <ol style="list-style-type: none"> <li>1. Review school wide attendance data</li> <li>2. Identify attendance patterns and trends: <a href="#">Grade Level Trends 2018/19</a>, <a href="#">ESSA Data Picture</a></li> <li>3. Develop a short term attendance plan related to the implementation of existing attendance protocol: <a href="#">2019/20 Attendance Plan</a></li> </ol>			
<b>STUDENT ENGAGEMENT</b>			
Site based e-teams will determine a problem of practice <b>(NAME THAT HERE)</b> related to equity to develop and implement a plan to address systemic inequities. <ol style="list-style-type: none"> <li>1. Completion of the e-team action plans</li> <li>2. Implementation of the e-team action plan</li> <li>3. Review and continuous improvement of the e-team action plan <b>(LINK PLAN HERE)</b></li> </ol>			
Throughout the 2019-20 school year we will implement our <b>Universal PBIS Systems</b> to fidelity as measured by the 2020 BOQ (70%+) and SAS (80%+) through: <ol style="list-style-type: none"> <li>1. Completion of our universal action plan: <a href="#">2019/20 PBIS Planning Doc</a> <ol style="list-style-type: none"> <li>a. Addressing <a href="#">successful learning environment</a> guidance</li> <li>b. Addressing digital citizenship</li> </ol> </li> <li>2. Implementation of our universal action plan</li> <li>3. Completion of the district fidelity measures (BOQ &amp; SAS, &amp; TIC if BOQ not at 70%+ in 18-19): <a href="#">PBIS Data 2015-2019, SAS, BOQ, SET: 2019</a></li> <li>4. Utilization of fidelity measure to inform universal action plan</li> </ol>			
In order to achieve our student engagement goal above			

<a href="#">Student Engagement Plan</a>			
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## WORKFORCE FOCUS

**WORKFORCE FOCUS Goal:** In an effort to create an asset-based school district where staff feels engaged in our work as a school district, an increase in the district mean to the survey question, *"All things considered, this District is a good place to work"* from 3.76 to 3.87 or higher (our school from 3.61 to 3.71)

Strategic Initiatives	Q1	Mid-Year	EOY
<b>EMPLOYEE ENGAGEMENT</b>			
Certified staff have access to high leverage professional development activities that directly align with site and district strategic plan and that will clearly impact student learning.			
<a href="#">Employee Engagement Plan</a>			

## COMMUNITY ENGAGEMENT

**COMMUNITY ENGAGEMENT Goal:** In an effort to maintain and grow strong school to parent partnerships, we will increase our parent satisfaction rate in 2019-20 from 3.62 to 3.76  
(our school from 3.57 to 3.67)

Strategic Initiatives	Q1	Mid-Year	EOY
<b>PARENT SATISFACTION</b>			
School-wide strategy for engaging parents (Flexed, Identical)			
Positive Teacher-based/Parent Interactions to Support Learning (Flexed, Identical)			
Establish Site Councils of Diverse Parents (Flexed, Identical)			
Each school shall have a written family engagement plan including the role of school, family and students in the education process; information about best ways to communicate between families and staff; frequency and format of school newsletters; who to contact if students/families have a question, suggestion or concern; plans for family/teacher conferences and opportunities for family learning activities and engagement in the education of students. The school’s family engagement plan should be communicated annually to families in a language understood by families to the extent feasible. See District Policy <a href="#">KBA</a> , Procedure <a href="#">KBA-R</a> .			
<a href="#">Parent Engagement</a>			

## FACILITIES & OPERATIONS

**SAFETY & SECURITY GOAL:** In order to provide a safe and secure environment that promotes student learning, we will continue to implement and monitor necessary safety and security improvement procedures and processes.

Strategic Initiatives	Q1	Mid-Year	EOY
<b>SAFETY AND SECURITY</b>			
<ul style="list-style-type: none"> <li>Compliance with Act 143 requirements</li> </ul>			
<ul style="list-style-type: none"> <li>Meet safety drill compliance requirements</li> </ul>			

<b>Initial Scorecard Development Date:</b>	8-2-19	<b>Associated Operational and Results Policies</b>	
<b>Finalized Scorecard Date:</b>		<a href="#">Mega Result SR-1</a>	<a href="#">OE-10 Learning Environment/Discipline</a>
<b>Building Administrator Sign Off/Date:</b>		<a href="#">SR-2 Academics (Literacy)</a>	<a href="#">OE-11 Instructional Program</a>
<b>District Director Sign Off/Date:</b>		<a href="#">SR-2 Academics (Math)</a>	
<b>Senior Leadership Sign Off/Date:</b>		<a href="#">SR-3 Student Personal Development</a>	<a href="#">Links to District Scorecards (update for 19-20)</a>