



Sun Prairie Area
School District

Futures depend on us...every child, every day.

2019-20 Cardinal Heights Upper Middle School Scorecard

School/Department: Cardinal Heights Upper Middle School	Administrative Team: Brian Incitti/Sarah PrankeKlang
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Strategic Goal Areas and Vital Measures	Q1 Progress Monitoring Report	MY Progress Monitoring Report	EOY Goal Report
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Through explicit focus on student achievement, academic growth, gap closing and postsecondary readiness, we will increase the number of schools exceeding expectations on statewide school report cards.

TEACHING & LEARNING

NUMERACY - STUDENT RESULTS POLICY 2

ACHIEVEMENT GOAL	We will increase our overall STAR MATH ACHIEVEMENT scores from ____ to (2% growth) through the implementation of the strategies and action steps listed below.	ACHIEVEMENT		ACHIEVEMENT		ACHIEVEMENT	
GROWTH GOAL	We will increase our overall STAR MATH GROWTH scores from ____ to (2% growth) through the implementation of the strategies and action steps listed below.	GROWTH		GROWTH		GROWTH	

LITERACY - STUDENT RESULTS POLICY 2

ACHIEVEMENT GOAL	We will increase our overall District STAR LITERACY ACHIEVEMENT scores from ____ to (2% growth) through the implementation of the strategies and action steps listed below.	ACHIEVEMENT		ACHIEVEMENT		ACHIEVEMENT	
GROWTH GOAL	We will increase our overall STAR LITERACY GROWTH scores from ____ to (2% growth) through the implementation of the strategies and action steps listed below.	GROWTH		GROWTH		GROWTH	

ENGAGEMENT AND ATTENDANCE - STUDENT RESULTS POLICY 3, OPERATIONAL EXPECTATION 10

STUDENT ATTENDANCE	We will increase our overall Attendance Rate from 93.6% to 95.6% .
STUDENT ENGAGEMENT	In an effort to increase the overall district mean on the Student Engagement survey, we will focus on the following three questions. <ul style="list-style-type: none"> • The survey question, <i>"I am satisfied with my school's efforts to prevent bullying"</i> from 2.04 to 2.75 • The survey question, <i>"I feel I belong at this school"</i> from 2.67 to 3.00 • The survey question, <i>"I enjoy going to school"</i> from 2.28 to 2.75

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EMPLOYEE ENGAGEMENT	In an effort to create an asset-based school district where staff feels engaged in our work as a school district, an increase in the district mean to the survey question, <i>"All things considered, this District is a good place to work"</i> from 3.54 to 3.64 or higher.
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ENGAGEMENT	
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PARENT SATISFACTION	In an effort to maintain and grow strong school to parent partnerships, we will increase our parent satisfaction rate in 2019-20 from 3.29 to 3.36 or higher.
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SAFETY & SECURITY		In order to provide a safe and secure environment that promotes student learning, we will continue to implement and monitor necessary safety and security improvement procedures and processes.	SAFETY		SAFETY		SAFETY	
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UNIVERSAL INSTRUCTION: NUMERACY - STUDENT RESULTS POLICY 2

MATH Goal - Achievement: We will increase our overall STAR MATH ACHIEVEMENT scores from ____ to ____ through the implementation of the strategies and action steps listed below.

MATH Goal - Growth: We will increase our overall STAR MATH GROWTH scores from ____ to ____ through the implementation of the strategies and action steps listed below.

Strategic Initiatives	Q1	Mid-Year	EOY
STUDENT GROWTH AND ACHIEVEMENT (AT OR ABOVE BENCHMARK)			
<p>PLC & DATA LITERACY, LLT & UNIVERSAL DATA PROCESSES Strategies listed in the section below in LITERACY section should be considered as aligned for UNIVERSAL INSTRUCTIONAL practices.</p>			
<p>UNIVERSAL INSTRUCTION - MATH Numeracy walkthrough visits will be conducted twice in the school year used to guide site-based PD/coaching</p> <ol style="list-style-type: none"> 1. Numeracy walkthrough visit notes and related Situation Reports for all 6-12 schools with recommendations will be provided to the Secondary Director of TLE and to members of the Math Steering Committee by Principals and linked in this document 2. Evidence will exist that sites followed up with actions based on recommendations 			
<p>UNIVERSAL INSTRUCTION - MATH Link here</p> <p>PLC Agenda</p>			

UNIVERSAL INSTRUCTION: LITERACY - STUDENT RESULTS POLICY 2

LITERACY Goal - Achievement: We will increase our overall District STAR LITERACY ACHIEVEMENT scores from ____ to ____ through the implementation of the strategies and action steps listed below.

LITERACY Goal - Growth: We will increase our overall STAR LITERACY GROWTH scores from ____ to ____ through the implementation of the strategies and action steps listed below.

Strategic Initiatives	Q1	Mid-Year	EOY
STUDENT GROWTH AND ACHIEVEMENT (AT OR ABOVE BENCHMARK)			
<p>PLC & DATA LITERACY Throughout the 2019-20 school year we will facilitate the fidelity of PLC practices at all 6-12 schools by coaching and monitoring the following:</p> <ol style="list-style-type: none"> 1. Completion of administrative and staff SLOs to support building specific universal achievement and growth goals aligned to the District Scorecard 2. Completion of grade level profile analysis aligned with building universal data summits to identify specific students in need of an individual goal plan. Follow through on the creation and monitoring of individual student’s plan until the goal is met. 3. Through specific coaching and monitoring of building level certified staff, we will ensure that PLC practices are implemented across all buildings as identified in our district PLC guiding documents available on the District Curriculum internal webpage. 4. Building an understanding of the classroom specific data to identify areas of strength, need or additional coaching. 			
<p>LLT & UNIVERSAL DATA SUMMITS Throughout the 2019-20 school year we will assist building level staff in the assurance of fidelity of the implementation of LLT and Universal Data Summits at all schools by coaching and monitoring:</p> <ol style="list-style-type: none"> 1. Completion of the universal action plans following the data summit 2. Implementation of the universal action plan 3. Completion of the district fidelity measures 4. Utilization of fidelity measure to inform practices 			
<p>UNIVERSAL INSTRUCTION - LITERACY Literacy walkthrough visits will be conducted twice (one pilot, one formal) in the school year used to guide site-based PD/coaching</p> <ol style="list-style-type: none"> 1. Literacy walkthrough visit notes and “Literacy Implementation Reports” for all 6-12 schools with recommendations will be provided to the Secondary Director of TLE and to members of the ELA Steering Committee by Principals and linked in this document. 			

<p>2. Walkthrough will be developed with input from the ELA Steering Committee, who are in Year 1 of the Curriculum Renewal and Design process this year.</p> <p>3. Evidence will exist that sites followed up with actions based on recommendations.</p>			
<p>UNIVERSAL INSTRUCTION - LITERACY</p> <p>C-Heights Literacy Action Plan 2019-2020</p>			

ENGAGEMENT AND ATTENDANCE - STUDENT RESULTS POLICY 3; OPERATIONAL EXPECTATION 10

Attendance Goal: We will increase our overall Attendance Rate from 93.6% to 95.6%.

ENGAGEMENT Goal: In an effort to increase the overall district mean on the Student Engagement survey, we will focus on the following three questions.

- The survey question, *"I am satisfied with my school's efforts to prevent bullying"* from 2.04 to 2.75
 - The survey question, *"I feel I belong at this school"* from 2.67 to 3.0
 - The survey question, *"I enjoy going to school"* from 2.28 to 2.75

Strategic Initiatives	Q1	Mid-Year	EOY
ATTENDANCE			
Throughout the 2019-20 school year, we will achieve our school attendance goal above by completing the following actions: <ol style="list-style-type: none"> 1. Review school wide attendance data 2. Identify attendance patterns and trends (LINK PATTERNS AND TRENDS HERE) 3. Develop a short term attendance plan related to the implementation of existing attendance protocol (LINK PLAN HERE) 			
STUDENT ENGAGEMENT			
Site based e-teams will determine a problem of practice (attendance rates of students) related to equity to develop and implement a plan to address systemic inequities. <ol style="list-style-type: none"> 1. Completion of the e-team action plans 2. Implementation of the e-team action plan 3. Review and continuous improvement of the e-team action plan (LINK PLAN HERE) 			
Throughout the 2019-20 school year we will implement our Universal PBIS Systems to fidelity as measured by the 2020 BOQ (70%+) and SAS (80%+) through: <ol style="list-style-type: none"> 1. Completion of our universal action plan (PBIS Summer Action Plan 2019) <ol style="list-style-type: none"> a. Addressing successful learning environment guidance b. Addressing digital citizenship 2. Implementation of our universal action plan 3. Completion of the district fidelity measures (BOQ & SAS, & TIC if BOQ not at 70%+ in 18-19) (BOQ Total 2018-19, BOQ Subscale 2018-19, SAS 2018-19) 4. Utilization of fidelity measure to inform universal action plan 			
STUDENT ENGAGEMENT C-Heights Student Engagement & Attendance Action Plan 2019-2020			

WORKFORCE FOCUS

WORKFORCE FOCUS GOAL: In an effort to create an asset-based school district where staff feels engaged in our work as a school district, an increase in the district mean to the survey question, *“All things considered, this District is a good place to work”* from 3.54 to 3.64 or higher.

Strategic Initiatives	Q1	Mid-Year	EOY
EMPLOYEE ENGAGEMENT			
Certified Staff at all sites have access to high leverage professional development activities that directly align to identified site based strategic initiatives. <ul style="list-style-type: none"> ● PLC Agendas ● Formative Assessment Framework (Draft) ● Restorative Justice Training (__ staff members attended; __% of total staff trained) ● AVID Summer Training (25 staff members attended; __% of total staff trained) 			
EMPLOYEE ENGAGEMENT			
C-Heights Workforce Focus Action Plan 2019-2020			

COMMUNITY ENGAGEMENT

COMMUNITY ENGAGEMENT GOAL: In an effort to maintain and grow strong school to parent partnerships, we will increase our parent satisfaction rate in 2019-20 from 3.29 to 3.36.

Strategic Initiatives	Q1	Mid-Year	EOY
PARENT SATISFACTION			
School-wide strategy for engaging parents (Flexed, Identical)			
Positive Teacher-based/Parent Interactions to Support Learning (Flexed, Identical)			
<p>FAMILY ENGAGEMENT PLAN Each school shall have a written family engagement plan including the role of school, family and students in the education process; information about best ways to communicate between families and staff; frequency and format of school newsletters; who to contact if students/families have a question, suggestion or concern; plans for family/teacher conferences and opportunities for family learning activities and engagement in the education of students. The school’s family engagement plan should be communicated annually to families in a language understood by families to the extent feasible. See District Policy KBA, Procedure KBA-R. (LINK PLAN HERE)</p>			
PARENT SATISFACTION (Council of Diverse Parents) (LINK PLAN HERE)			
<p>PARENT SATISFACTION C-Heights Family Engagement Plan</p>			

FACILITIES & OPERATIONS

SAFETY & SECURITY GOAL: In order to provide a safe and secure environment that promotes student learning, we will continue to implement and monitor necessary safety and security improvement procedures and processes.

Strategic Initiatives	Q1	Mid-Year	EOY
SAFETY AND SECURITY			
Align department budget to identified District strategic initiatives; maintain positive account balance in the Teaching, Learning and Equity Department budget.			
We will assure that we are compliant with the Act 143 requirements.			
We will meet all safety drill compliance requirements.			

Initial Scorecard Development Date:	8-2-19 Reviewed with SLs and Director 8-5-19	Associated Operational and Results Policies	
Finalized Scorecard Date:		<u>Mega Result SR-1</u>	<u>OE-10 Learning Environment/Discipline</u>
Building Administrator Sign Off/Date:		<u>SR-2 Academics (Literacy)</u>	<u>OE-11 Instructional Program</u>
District Director Sign Off/Date:		<u>SR-2 Academics (Math)</u>	
Senior Leadership Sign Off/Date:		<u>SR-3 Student Personal Development</u>	<u>Links to District Scorecards (update for 19-20)</u>