

**Section: Business/Non-Instructional Operations**

**Subject: Privately Owned Vehicles**

**P3541.44**

**Board Policy  
Milford Public Schools  
Milford, CT**

**Privately Owned Vehicles**

The Milford Board of Education (Board) recognizes that, in special incidental, unplanned and/or emergency circumstances, district employees may need to use private vehicles for school purposes. In particular, the Building Principal or designee may authorize the transportation of students in private vehicles for the following reasons:

1. to transport a student or students to a hospital or other medical facility, in the event of a medical emergency; and/or
2. to transport a student or students to district-sponsored events when regular district transportation is unavailable.

Prior authorization is not required in the event of an emergency. In such event, the district assumes no liability.

District administrators will exercise caution in authorizing transportation of students in private vehicles, since the district potentially assumes liability for any accident claim which exceeds the driver's automotive liability coverage. Any teacher or parent using a private vehicle to transport students to a district approved event must provide evidence of liability insurance, with the district named as an additional insured, in an amount deemed adequate by the Superintendent of Schools or the Chief Operations Officer.

The incidental, unplanned and/or emergency operation of a motor vehicle by a school employee to transport students does not require the operator to hold DEPARTMENT OF MOTOR VEHICLE (DMV) STUDENT TRANSPORTATION endorsement on their operators license.

Legal Reference: Connecticut General Statutes

14-1(i) Motor vehicles: definitions.

14-212 (8) Definitions - "Student transportation vehicle." (as amended by PA 10-110)

14-212 (2) Definitions - "Carrier." (as amended by PA 10-110)

PA 07-224 An Act Concerning Operator's Licenses Bearing a School Bus Endorsement.

Declaratory Ruling, Nov. 16, 2007 - Robert M. Ward, Commissioner, DMV

Board Policy Approved: March 9, 1993

Policy Revision Approved: August 12, 2019