

Sacred Heart School  
Tuition Assistance Application for 2019-2020  
CONFIDENTIAL



Part A. Financially Responsible Parent or Guardian Biographical Information:

<b>Last Name:</b>	<b>First Name:</b>	<b>Gender:</b> M or F
<b>Last 4 digits of Social Security Number:</b>		
<b>Full Name of Spouse/Guardian (if applicable):</b>		
<b>Street Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Primary Phone (include area code):</b>		<b>Email:</b>
<b>Marital Status:</b> Married or Not Married		
<b>Total Family Size:</b>		
<b>Enrolled Students:</b> (number of students enrolled in K-12 Catholic or private schools plus the number of college students whose tuition you pay.)		

Part B. Student Applicant(s) Requesting Aid

Student Last Name, First Name	Grade in school Sept. 2019	Current Value of Student Assets (if over \$1,000)	Student Status 1 = Admitted 2 = Applied

Part C. Parent Income and Asset Information

All fields in part C are required. If the field is not applicable, please enter 0.

*1. Wages, Salaries & Tips. Enter your sum total 2018 earned wages, salaries and tips. If spouses filed separately, add amounts.	
*2. Adjusted Gross Income. Enter the adjusted gross income reported on the 2018 form. If parents filed separately, enter the sum of the two Adjusted Gross Income amounts.	
*3. Non-Taxable Income. (Child Support + Welfare (ADC) + Social Security + Other non-taxable income) Enter the ANNUAL amount received in 2018 for each category for the entire family. Attach copies of documents from the relevant state or federal agencies. Add the four items and enter the total NTI.	
*4. Tax paid. Enter the total tax paid as shown on the 2018 IRS form. If spouses files separately, enter the sum of the two tax paid amounts.	
*5. Saving Assets. Enter the current total value of all savings and checking accounts, retirement funds (IRA & 401-K), investments, and trust funds for the entire family. (If under \$1000, enter zero.)	

*6. Family Residence Equity. (Present Assessed Value – Unpaid Mortgage) If you own a home, enter the difference of the Present Assessed Value and Unpaid Mortgage. If renting, enter zero.	
*7. Other Real Estate. (Present Assessed Value – Unpaid Mortgage/Liability) If you own other real estate, enter the difference of the Present Assessed Value and Unpaid Mortgage or liabilities. If none, enter zero.	
*8. Business/Farm. (Present Market Value – Unpaid Mortgage/Liability) If you own a business/farm, enter the difference of the Present Market Value and Unpaid Mortgage or liabilities. If none, enter zero.	

**Part D. Special Circumstances (Optional)**

<b>1. Income Change. I have a substantial income change from my 2018 documents.</b> Attach documentation, such as current W-2 forms or unemployment payments. Enter an estimated income, include all sources, such as unemployment, severance pay, government assistance, alimony, child support, etc.: \$ _____	
<b>2. Unusual Financial Circumstances. I have had/will have unusual financial circumstances.</b> Please use the space below to explain any unusual circumstances.	
<b>3. Extraordinary Expenses. I have had extraordinary expenses in 2018/2019. \$ _____</b> Please explain:	
<b>4. Special Needs. I have special circumstances, such as no income, significantly reduced income or other difficulties. Attach a letter describing your circumstances.</b>	Yes No

<b>List all Family Vehicles (cars, vans, trucks, boats, etc.)</b>
<b>Make, Model, and Year</b>

**Did your family take any trips or vacations in the last year? Yes \_\_\_\_\_ No \_\_\_\_\_**

**If yes, please describe below.**

Destination	Purpose	Total Approximate Cost


What is the total monthly amount that you believe you can pay toward tuition? \_\_\_\_\_

Is there any other information that you believe may be useful to Sacred Heart School in making a decision about awarding tuition assistance?

**Part E. Parent(s) or Guardian(s) Authorization**

I (we) declare that the information on this application is true and complete.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Financially Responsible Parent or Guardian

Spouse/Guardian

Date

**Complete your application process with the following steps:**

- *Attach and staple the necessary financial documents, or other information, to this application. Attach additional sheets if needed.*
- *Make sure you have signed Part E.*
- *Review and sign the tuition assistance policy agreement.*
- *Deliver the completed application to the front office.*