



Board of Directors, Regular Meeting Minutes, Tuesday, July 23, 2019  
RICHLAND SCHOOL DISTRICT NO. 400  
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, July 23, 2019, at 3:30 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Rick Donahoe, and Brett Amidan. Administrators present: Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Brian Moore, Assistant Superintendent of Human Resources Tony Howard, and Executive Director of Support Services Richard Krasner.

The Board meeting was called to order at 3:30 P.M.

## **1.0 CALL TO ORDER**

### **1.1 Pledge of Allegiance**

**1.2 Roll Call**-Heather Cleary and Jill Oldson were excused.

### **1.3 Approval of Minutes (June 25, 2019; June 28, 2019; July 16, 2019)**

It was moved by Brett Amidan and seconded by Rick Donahoe that –

THE BOARD APPROVE MEETING MINUTES FROM JUNE 25, 2019.

Vote: Amidan, yes; Donahoe, yes; and Jansons, abstained.

Motion was approved.

It was moved by Rick Donahoe and seconded by Brett Amidan that –

THE BOARD APPROVE MEETING MINUTES FROM JUNE 28, 2019 AND JULY 16, 2019.

Vote: Amidan, yes; Donahoe, yes; and Jansons, yes.

Motion was approved.

## **2.0 COMMUNICATIONS**

### **2.1 Requests and Comments by Visitors (20 minute time limit)-None**

## **3.0 BUSINESS**

### **3.1 Construction Projects**

#### **3.1.1. Richland High School Auditorium Project**

Caren Johnson, Director of Capital Projects, reported at the last meeting the design team shared project details and gave an update on the project. Based on information gathered during the discussions at the workshop, the design team will incorporate more scope and funding into the project. Specifically, the design will progress with a motorized pit, chair lift system in the lobby,

and a new roof. Ms. Johnson presented two options for restrooms as requested at the last meeting. Board members preferred option number two with an increased number of female restrooms.

Richard Krasner advised, even if the Board votes to approve option two, the plan will still need to be approved by the City of Richland.

It was moved by Rick Donahoe and seconded by Brett Amidan that –

THE BOARD APPROVE SCHEMATIC DESIGN FOR THE TEACHING, LEARNING AND ADMINISTRATIOIN CENTER WITH THE ADDITION OF OPTION TWO AS PRESENTED.

Vote: Amidan, yes; Donahoe, yes; and Jansons, yes.  
Motion was approved.

**4.0 CONSENT AGENDA** (approval by a single vote of the Board)  
It was moved by Rick Donahoe and seconded by Brett Amidan –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.4) WITH AN UPDATED PERSONNEL ACTION.

Vote: Amidan, yes; Donahoe, yes; and Jansons, yes.  
Motion was approved.

#### **4.1 Personnel Actions**

##### ADMINISTRATIVE PERSONNEL:

##### RESIGNATIONS FOR THE 2018-2019 SCHOOL YEAR:

Buttars, Bobbi, 1.0 FTE, Elementary Principal, Jefferson Elementary

MacTavish, Nicole, 1.0 FTE, Deputy Superintendent, Administration (effective 07/31/19)

##### CERTIFICATED PERSONNEL:

##### RESIGNATIONS FOR THE 2018-2019 SCHOOL YEAR:

Gisi, Jessi, 1.0 FTE, Art Teacher, Tapteal Elementary

Roloff, Rachel, 1.0 FTE, Language Arts Teacher, Leona Libby Middle School

##### REASSIGNMENTS FOR THE 2019-2020 SCHOOL YEAR:

Crider, Elizabeth, 1.0 FTE, Language Arts Teacher, Chief Joseph Middle School

Filipy, David, 1.0 FTE, Science Teacher, Carmichael Middle School

##### NEW HIRES FOR THE 2019-2020 SCHOOL YEAR:

Clark, Aaron, 1.0 FTE, Music Teacher, Marcus Whitman Elementary

Cottrell, Jawn-Michelle, 1.0 FTE, Instructional Specialist, Chief Joseph Middle School

Couron Smith, Colleen, 1.0 FTE, Language Arts Teacher, Carmichael Middle School

Drexler, Leah, 1.0 FTE, Language Arts Teacher, Hanford High School

Duffy, Brittney, 1.0 FTE, Language Arts Teacher, Carmichael Middle School

Duffy, Sean, 1.0 FTE Science Teacher, Carmichael Middle School

Fankhauser, Jacob, .4 FTE, Mathematics/AVID Teacher, Hanford HS (1.0 FTE for 2019-20)

Finley, April, 1.0 FTE, Speech Language Pathologist, Special Programs

Hatch, Kevin, 1.0 FTE, Kindergarten Teacher, Jefferson Elementary

Langdon, Christine, 1.0 FTE, Physical Education Teacher, Jason Lee Elementary

LaViolette, Cheyenne, .7 FTE, CTE TV Production/Computer Science Teacher, Hanford HS

Lopez, Belen, 1.0 FTE, Kindergarten Teacher, Badger Mountain Elementary

Manka, Richard, 1.0 FTE, Special Education Teacher, Hanford High School  
Marshall, Malini, .8 FTE, Science Teacher, Carmichael Middle School  
Meyer, Steven, 1.0 FTE, Mathematics Teacher, Carmichael Middle School  
Noren, Keith, 1.0 FTE, Language Arts Teacher, Chief Joseph Middle School  
Villarreal, Esmeralda, 1.0 FTE, Special Education Teacher, Hanford High School

CLASSIFIED PERSONNEL:

NEW HIRES:

Fickle, Nathan Paraeducator, Jason Lee Elementary, effective 08/26/19  
Forrester, Angela, Paraeducator, Marcus Whitman Elementary, effective 08/26/19  
George, Barbara, Paraeducator, Jason Lee Elementary, effective 08/26/19  
Ham, Joy, Contract Specialist, Human Resources, effective 08/01/19  
Kohls-Hopper, Kathy, Paraeducator, Jason Lee Elementary, effective 08/26/19  
Swain, Emily, Paraeducator, Jason Lee Elementary, effective 08/26/19

RESIGNATIONS THE END OF THE 2018-19 SCHOOL YEAR:

Beitz, Trisha, Bus Paraeducator, Transportation  
Keith, Kyra, Paraeducator, Special Programs  
Robert, Melissa, Bus Paraeducator, Transportation (will continue to be substitute)

RETIREMENTS THE END OF THE 2018-19 SCHOOL YEAR:

Ainslie, Betty, Bus Paraeducator, Transportation, effective 06/28/19  
Hollick, Jim, Grounds Supervisor, Steven's Center, effective 08/31/19

**4.2 Policy No. 3200-Student Conduct Expectations and Reasonable Sanctions**

**4.3 Budget Monthly Report**

**4.4 Payroll and Warrant Approval**

General Fund Warrant Nos. 10068195 through 10068278 for \$422,641.70  
Nos. 51000610 through 51000614 for \$70,447.88  
Nos. 71000942 through 71000963 for \$87,676.67  
Nos. 10068284 through 10068368 for \$1,221,639.28  
Nos. 51000615 through 51000627 for \$1,139,476.59  
Nos. 71000964 through 71000994 for \$142,029.00  
Nos. 10068371 for 10068422 for \$239,750.91  
Nos. 51000628 through 51000632 for \$780,734.35  
Nos. 71000995 through 71001006 for \$59,723.32  
Self Insurance Fund Nos. 70000087 through 70000091 for \$59,965.78  
Capital Projects Fund Warrant Nos. 20001264 through 20001265 for \$66,469.30  
Nos. 20001266 through 20001272 for \$1,353,402.22  
Nos. 52000111 through 52000113 for \$1,051,685.05  
Nos. 20001273 through 20001278 for \$123,368.81  
ASB Fund Warrant Nos. 40006269 through 40006276 for \$60,166.64  
No. 74000074 for \$5,256.87  
Nos. 40006277 through 40006280 for \$24,258.87  
Nos. 54000237 through 54000239 for \$74,453.45  
Nos. 74000075 through 74000076 for \$2,776.16  
Nos. 40006281 through 40006283 for \$6,365.17  
Nos. 74000077 through 74000078 for \$728.18  
Transportation Vehicle Fund No. 90000121 for \$276,105.66  
Payroll Warrant Nos. 10067711 through 10067712 for \$848.25  
Nos. 10067967 through 10068139 for \$246,514.22

Nos. 10068140 through 10068194 for \$3,837,602.33  
Void check for \$5,480.00  
Electronic Fund Transfer for \$8,646,519.24  
Total June Payroll approved in the amount of \$12,726,004.04

### **5.0 FUTURE AGENDA ITEMS**

Brett Amidan reported the August 13, 2019 will be his last meeting before moving from the area.

Rick Jansons asked Board members to be writing goals for the upcoming year to be reviewed on August 13, 2019.

### **6.0 BOARD AND SUPERINTENDENT REPORTS-None**

### **ADJOURNMENT**

The meeting adjourned at 3:44 P.M.

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RICHLAND SCHOOL DISTRICT NO. 400

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SECRETARY, BOARD OF DIRECTORS