



**Spring Lake Park Schools**  
 District Services Center  
 1415 81st Avenue NE  
 Spring Lake Park, MN 55432

**MINUTES OF THE SCHOOL BOARD REGULAR MEETING**  
**School Board, Independent School District 16**  
**Spring Lake Park, MN**  
**Tuesday, June 11, 2019**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Hennen called the meeting to order at 7:00pm.

The following board members were in attendance: Amy Hennen, John Stroebel, Jim Amundson, Tony Easter, Marilynn Forsberg, Amy Wheaton, and Michael Kreun, along with Superintendent Jeff Ronneberg and Student Council School Board Representatives Olivia Post and Sam Hasbrouck.

School Board members and student representatives absent: None.

**B. AGENDA APPROVAL**

*Motion by Easter, seconded by Amundson, to approve the agenda with the following changes:*

- a. correction to Bills Paid in consent agenda
- b. addition of Action Item 9 – approval to initiate first reading of board policy revision

*Motion carried unanimously with all members voting yes. (7-0)*

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Tuesday, June 25, 2019 School Board Work Session, 6:00 p.m.

**D. CONSENT AGENDA**

*Motion by Forsberg, seconded by Amundson, to approve the following items of the consent agenda:*

1. Minutes of the May 14, 2019 School Board Regular Meeting and May 28, 2019 School Board Work Session
2. Bills Paid for April 2019, in the following amounts:

<b>BILLS PAID</b>	
<b>April 2019</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$ 1,105,571
Food Service	132,339
Community Education	31,139
Debt Service	-
Trust and Agency	-
Building Construction	209,190
Internal Service Funds	5,500
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$ 1,483,739</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Start Date</b>	<b>New or Replace</b>
Emily Bates	NP	Special Education Paraprofessional	5.29.2019	Replace
Daniel Felton	WW	Band Teacher	8.26.2019	Replace
Angela Fredrickson	PT	Nutrition Services Manager	8.29.2019	Replace
Kiah Love-Latzke	CV	Grade 4 Teacher	8.26.2019	Replace
Andrew Lundquist	WCSI	Child Care Assistant Teacher	6.10.2019	New
Whitney Ramirez	WCSI	Grade 4 Teacher	8.26.2019	Replace
Elizabeth Schwartz	PT	Art Teacher	8.26.2019	Replace
Christina Stewart	PT	Academic Specialist	8.26.2019	Replace
Ashton Wurzinger	WW	Grade 6 Teacher (Spanish Immersion)	8.26.2019	New

#### II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
Rachel Armstrong	SLPHS	Teachers	Resignation as of June 7, 2019
Hillary Aronow	CV	Teachers	Resignation as of June 7, 2019
Diane Clements	PT	Teachers	Resignation as of June 7, 2019
Angela Fredrickson	WW	Nutrition Services	Resignation as of June 6, 2019
Kaleb Hartje	SLPHS	Teachers	Resignation as of June 7, 2019
Patricia Jansen	SLPHS/WCSI/Lighthouse	Teachers	Resignation as of June 7, 2019
Andrew Lundquist	WCSI	Custodians	Resignation as of June 7, 2019
Claudia Morales Pico	WCSI	Teachers	Resignation as of June 7, 2019
Bertha Ortiz-Robles	WCSI	Teachers	Resignation as of June 7, 2019
Maddie Silva	PT/CV	Teachers	Resignation as of June 7, 2019
Lisa Stewart	PT	Teachers	Resignation as of June 7, 2019
Alison Strum	PT	Teachers	Resignation as of June 7, 2019

#### III. LEAVES OF ABSENCE

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
Ashley Dohmen	WW	Teachers	August 26, 2019 through November 1, 2019
Jillian Fagerness	CV	Teachers	September 3, 2019 through December 9, 2019
Julie Spengler	CV	Teachers	August 26, 2019 through June 8, 2020

*Motion carried unanimously with all members voting yes. (7-0)*

#### **E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS**

Panther Foundation – Presentation of Donation – Ms. Colleen Pederson, Director of Community Education and Outreach and Marla Sciara, Panther Foundation Chair presented an award check to the school district in the amount of \$262,739.00 summarizing the various programs that the Panther Foundation has supported in the 2018-2019 school year. Ms. Pederson highlighted that the Panther Foundation board members are all volunteers and the award check represents the amount awarded to the district and the donation noted later in the meeting represents the actual amount paid out at this time. Chairperson Hennen thanked the Panther Foundation for the partnership we are so fortunate to have.

#### **F. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Student Learning and Development:** Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.

Athletics and Activities 2018-19: Spring Update - Mr. Will Wackman, 2019-2020 Athletics & Activities Director thanked the Panther Foundation for their support of the Athletics and Activities programming at Spring Lake Park Schools. Mr. Wackman shared highlights of the Winter and Spring athletic seasons and student activities summarizing the athletic and activities offerings, key points about and successes of each program. The high school currently offers 14 girls' sports and 13 boys' sports, 36 student-based interest clubs and co-curricular activities, with 82% of the high school student body participating in at least one sport or activity/club. In addition, Mr. Wackman shared information on current athletic facilities updates at the high school and at the National Sports Center (NSC), as well as an update on MSHSL section placements for the 2019-2020 and 2020-2021 school years. Member Amundson thanked Mr. Wackman for the great update. Ms. Colleen Pederson, Director of Community Education and Outreach gave an update on middle school athletics and activities offerings, mentioning she is excited to partner with Mr. Wackman in creating alignment between middle school and high school athletics and activities. Offerings include student-based clubs and activities, girls volleyball, boys basketball, a variety of intramural sports and clubs, with additional opportunities available in the 2019-2020 school year. Dr. Ronneberg recognized Ms. Pederson for the progress and partnership with youth programs and youth associations, and Mr. Wackman for the work he has done in his new position of Athletic Director. Member Forsberg stated that this work makes her proud to say 'I'm Spring Lake Park'.

**2. Effective Operations:** Improve our effective management of human, financial, and physical resources. Monthly Financial Report for April 2019 - Ms. Amy Schultz, Director of Business Services reviewed the monthly financial report for April 2019 including treasurer's report, revenue and expenses. Disbursements are trending right on track. Necessary adjustments to OPEB fund was highlighted – the adjustment will be up for board action this evening.

Budget Planning: FY19 Budget Revisions and FY20 Proposed Budget - Ms. Amy Schultz, Director of Business Services gave a brief review of the purpose of the budget in alignment with the district vision and strategic plan. She updated the board on 2018-2019 budget revisions to the OPEB and Community Service funds. Ms. Schultz reviewed the 2019-2020 proposed structurally balanced budget, calendar of events for budget planning and development, enrollment trends, levy resources, general fund revenue and expenditures, along with desired results, influences and assumptions of the Guiding Change which is developed in partnership with the school board, aligning resources with the district operational and strategic plans, which focuses on student learning. The 2019-2020 budget includes an increase to breakfast and lunch prices, which was previously reviewed with the board. Enrollment is projected to increase by 75 students for the 2019-2020 school year. Student enrollment has increased by over 1200 students in the last 10 years. Chairperson Hennen mentioned that there are several actions items later in the evening related to the proposed budget presented tonight. Vice-Chairperson Stroebel mentioned that two levy renewal requests are coming up in the November election.

**3. Superintendent's Report** - Dr. Jeff Ronneberg, Superintendent of Schools highlighted recent student and staff accomplishments including Hennepin Theater Trust Award to the high school musical *Anything Goes*, National Math Contest in Iowa, three SLPHS students receive German video awards, Spring Lake Park Teachers of the Year winners Nora Tycast and Sarah Scheller, 11 retiring staff members, 29<sup>th</sup> annual scholarship and awards night, Life Skills Transitions celebrates student successes and graduation of 6 students, and high school graduation of more than 360 students. Ms. Colleen Pederson shared an update on the recent Tower Days Parade, Summer Meal Program being offered at Park Terrace Elementary and Westwood School, summer learning and fun opportunities through Learning Ventures, high school online summer classes, K-8 summer Targeted Services, and Extended School Year (ESY) programming. Various camps and clinics are offered through Community Education and Centerview Elementary will be working in partnership with the National Sports Center during various events including the USA Cup and with the PGA. Chairperson Hennen mentioned it was great seeing Centerview being used by the community this summer. Member Forsberg shared her thanks to Dr. Ronneberg and Mr. Ryan Stromberg on their work in partnership with Spring Lake Park Teachers United in regards to the teacher contract that is up for approval by the board later in the meeting.

## **G. ACTION ITEMS**

### **1. Approval of 2018-2019 Budget Revisions**

*Motion by Amundson, seconded by Stroebel, to approve the revised 2018-2019 budget as presented. Motion carried unanimously with all members voting yes. (7-0)*

Spring Lake Park Schools  
2018-19 Revised Budget  
Approved June 11, 2019

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	67,613,760	72,538,402
Food Service	2,900,000	2,900,000
Community Service	3,300,000	3,300,000
Debt Service	10,167,000	10,039,000
Debt Service - OPEB	4,720,000	4,703,507
Construction	100,000	15,000,000
Trust & Agency	50,000	50,000
Total	\$88,850,760.00	\$ 108,530,909.00

### **2. Approval of 2019-2020 Proposed Budget**

*Motion by Wheaton, seconded by Easter, to approve the proposed 2019-2020 budget as presented. Motion carried unanimously with all members voting yes. (7-0)*

Spring Lake Park Schools  
2019-20 Original Budget  
Approved June 11, 2019

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	69,399,124	69,344,647
Food Service	3,000,000	3,000,000
Community Service	3,350,000	3,350,000
Debt Service	10,236,393	10,045,200
Debt Service - OPEB	922,303	904,803
Trust & Agency	50,000	50,000
Total	\$ 86,957,820.00	\$ 86,694,650.00

### **3. Approval of Spring Lake Park Teacher's Master Agreement for 2019-2021**

*Motion by Wheaton, seconded by Easter, to approve the 2019-2021 Master Agreement between Spring Lake Park School District 16 and Spring Lake Park Teachers United as negotiated and recommended by the School Board Negotiation Committee and the Administration. Motion carried unanimously with all members voting yes. (7-0)*

### **4. Approval of the FY 2021 Application for Long-term Facilities Maintenance Revenue (LTFMR) to be submitted to the Minnesota Department of Education. LTFMR has replaced Health and Safety and deferred maintenance revenue and programming per 2015 Legislative Action.**

*Motion by Wheaton, seconded by Stroebel, to approve that the FY 2021 Application for Long-term Facilities Maintenance Revenue be submitted to the Minnesota Department of Education as shown in attachment D. Motion carried unanimously with all members voting yes. (7-0)*

5. Resolution Approving Northeast Metropolitan Intermediate School District No. 916's Long Term Facility Maintenance Program Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Long Term Facility Maintenance Revenue

*Motion by Forsberg, seconded by Easter, to adopt the following resolution:*

BE IT RESOLVED by the School Board of Independent School District No. 16, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a long-term facility maintenance budget for its facilities for the 2020-2021 school year (pay 2020 levy) in the amount of \$144,700. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.595, Subdivision 3, as amended, provides that if an intermediate school district's budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization.

The inclusion of this proportionate share in the district's long term facility maintenance revenue application for fiscal year 2021 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of long term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

Roll Call: Ayes: Kreun, Forsberg, Amundson, Easter, Wheaton, Stroebel, Hennen; Nays: None

*Resolution was adopted.*

6. Approval of 2019-20 Annual QComp Memorandum of Understanding (MOU)

*Motion by Forsberg, seconded by Wheaton, to approve the QComp Memorandum of Understanding. Dr. Hope Rahn, and Mr. Ryan Stromberg gave a brief review of the four components of QComp. Motion carried unanimously with all members voting yes. (7-0)*

7. Designation of School Board Meetings for the 2019-2020 School Year

*Motion by Forsberg, seconded by Easter, to designate the second Tuesday of the month for the Regular School Board Meeting (7:00pm, with communication to the Board and Administration starting at 6:45pm) and the fourth Tuesday of the month for School Board Work Sessions (6:00pm) for the 2019-2020 school year (unless otherwise noted) at the District Services Center, 1415 81<sup>st</sup> Ave NE, Spring Lake Park, MN:*

August 13 - Regular Meeting  
August 27 - Work Session  
September 10 - Regular Meeting

February 11- Regular Meeting  
February 24 - Work Session  
March 2 - Regular Meeting

September 24 - Work Session  
 October 8 - Regular Meeting  
 October 29 - Work Session  
 November 12 - Regular Meeting  
 December 6 - Board Retreat  
 December 17 - Regular Meeting  
 January 14 - Regular Meeting  
 January 28 - Work Session

March 24 - Work Session  
 April 14 - Regular Meeting  
 April 24 - Board Retreat  
 May 12 - Regular Meeting  
 May 26 - Work Session  
 June 9 - Regular Meeting  
 June 23 - Work Session

*Motion carried unanimously with all members voting yes. (7-0)*

**8. Acknowledgment of Gifts**

*Motion by Easter, seconded by Stroebel, to adopt the following resolution:*

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment E.

Roll Call: Ayes: Kreun, Forsberg, Amundson, Easter, Wheaton, Stroebel, Hennen; Nays: None

*Resolution was adopted.*

**Monetary Donations**

**Attachment E**

Description	Value	Donor	Purpose/To
Monetary	\$ 336.00	Wells Fargo Your Cause	Spring Lake Park School District
Monetary	\$ 308.78	Lighthouse PTO	Lighthouse School field trip busing
Monetary	\$ 60.50	Lighthouse PTO	Lighthouse School 4th grade track day t-shirts
Monetary	\$ 120.00	Wells Fargo Your Cause	Northpoint Elementary
Monetary	\$ 90.00	Wells Fargo Your Cause	Park Terrace Elementary
Monetary	\$ 60.00	Wells Fargo Your Cause	Woodcrest Spanish Immersion
Monetary	\$ 2,500.00	SLP Lions Club	Woodcrest Spanish Immersion - reading initiative
Monetary	\$ 300.00	SLP Lions Club	Woodcrest Spanish Immersion – CARES Clubs
Monetary	\$ 1,000.00	Woodcrest PTO	Fall Grant and Cultural Festival
Monetary	\$ 150,000.00	Panther Foundation	SLPHS Stadium and FAC Improvements
Monetary	\$ 25,269.00	Panther Foundation	Pathways Programming
Monetary	\$ 15,000.00	Panther Foundation	Athletics & Activities
Monetary	\$ 30,082.04	Panther Foundation	Pathways, SOAR Program, GaGa Ball Pits, FCCLA competition expenses support, OEC HOSA Trip support, New Staff Welcome, Band/Choir supplemental support, books for Early Childhood programming, support of student backpack program
<b>Total</b>	<b>\$ 225,126.32</b>		

**Non-Monetary Donations**

Description	Donor	Purpose/To
Goldfish/Mints	Centerview PTO	MCA testing snacks
T-shirts	Centerview PTO	4 <sup>th</sup> grade track day t-shirts

Nutri Grain Bars	Andrea Welch	Panther Pantry
Water, pretzels, fruit snacks	Woodcrest PTO	MAP/MCA/AAPPL testing snacks
Chips, fruit snacks	Amy Wolter	End of year celebration
T shirts	Woodcrest PTO	4 <sup>th</sup> grade track day t-shirts
Books	Panther Foundation	For SLPSchools to hand out at the Tower Days Parade

9. First Reading to Initiate Review of Policy

*Motion by Stroebel, seconded by Easter, initiating first reading of policy review of the following School Board policy:*

701.2 Fund Balance

*Motion carried unanimously with all members voting yes. (7-0)*

**H. BOARD FORUM AND REPORTS**

Vice Chairperson Stroebel mentioned that the office of legislative auditors is leading a compensatory spending audit. Member Forsberg shared an update on NEMetro 916 and Help Me Grow. Chairperson Hennen thanked Student Representatives Sam Hasbrouck and Olivia Post for their participation on the board during the 2018-19 school year. Sam and Olivia gave brief updates on recent high school events including Senior All Night Party and Leadership Camp.

**I. ADJOURNMENT**

*Motion by Easter, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0). Meeting adjourned at 8:24pm.*