

**ST. MARTIN PARISH SCHOOL BOARD**

**JUNE 5, 2019**

**BREAUX BRIDGE, LOUISIANA**

**MINUTES**

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Jimmy Durio, Mike Clay, Richard Potier, Floyd Knott, Mark Hebert, Mrs. Wanda B. Vital, and Ms. Edna M. Johnson.

ABSENT: Mr. Frederic Stelly

The meeting was called to order by Russel C. Foti, President. Mr. Allen Blanchard, Jr., Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Thirty-three retirees were recognized and honored.

Mr. Blanchard announced the following administrative appointments:

Henry Derouselle, Director of Operations  
Sarah Allen, Supervisor of Elementary Education  
Shelly Dupré, Principal of Teche Elementary  
Christopher Shirley, Principal of Stephenville Elementary  
Christina Riley, Teacher Coach  
Casey Judice, Teacher Coach

Mr. Kyle Poirier, Teacher at St. Martinville Senior High, was recognized as the May Employee of the Month sponsored by Southern Scripts.

Gabrielle LeBlanc, 2019 Cecilia High Graduate, was awarded the Engineering/Architecture Scholarship from Poché Prouet Associates.

On the motion of Mr. Fuselier, seconded by Mr. Potier, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
  - 1) Finance Committee Meeting of May 1, 2019
  - 2) Regular Meeting of May 1, 2019
- b) Request for waiver of sales tax penalties
- c) Request for Industrial Tax Exemption for Peppers Unlimited of Louisiana, Inc.
- d) Recommendation of administration for the acceptance of bids on Janitorial Products – Economical Janitorial and Veritiv
- e) St. Martin Parish Personnel Evaluation Program (Bulletin 130)
- f) Revisions to the 504/SBLC Handbook for the 2019-2020 school year
- g) Changes to the 2019-2020 St. Martin Parish Pupil Progression Plan
- h) Letter of Assurance of Continued Employment as envisioned by ACT 745 of 1977
- i) Teche News as Official Journal for the 2019-2020 school session
- j) Migration Agreement between Greenway Health, LLC and St. Martin Parish School Board
- k) Renewals of non-paying supplemental agreements to our contract with LSU Health Sciences Centers

- l) Request for extra employment pay for Angela Watson, Cedric Theyard, Lisa Alexander, Catherine Wesley, Cora Clement, Latonia Cretian, Celeste Robin, and Marcella Babineaux for Teche Elementary's After-Care Program for the months of March and April, 2019
- m) Request for extra employment pay for Corita Andrus, Ashley Breaux, Brooke Champagne, Brenda Champagne, Brenda Davis, Ashley Melancon, and Kelli Alexander for Cecilia Primary's After-Care Program for the months of April and May, 2019
- n) Request for extra employment pay for Tina Prejean, Kayla Webb, Kimberly Bourque Monique Arceneaux, and Tina Thibodeaux for Breaux Bridge Elementary's After-Care Program for the months of April and May, 2019
- o) Request for extra employment pay for Kate Gary, Regina Smart, Trisha Chauvin, Cherie Foti, and Catherine Meche for Parks Primary's After-Care Program for the months of April and May, 2019
- p) One year (2019-2020) contractual appointments to provide services to students with disabilities: Kristin Schoenfeld, Audiologist; Marissa Falicki, Licensed Practical Counselor (Intern); Melissa Cavanaugh, Licensed Practical Counselor (Intern); Bella Burchfield, Speech Pathologist; Irvin Esters, Licensed Practical Counselor; Lauren Pharr, Occupational Therapist; Adam LaFleur, Physical Therapist; Lacey Martinez, Occupational Therapist; and Stacy Purgahn, Teacher of Visually Impaired

ABSENT: Mr. Stelly

On the motion of Mr. Potier, seconded by Mr. Fuselier, and unanimously carried, consider and/or recommend action with regard to authorizing Mr. Blanchard, Mr. Foti, and Mr. Hebert to accept the lowest quote for Workers Comp Excess Coverage and ratify in July was added to the Finance Committee recommendations.

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board approved the 2019-2020 School Board meeting dates moving the July Finance Committee and Board meeting to July 3, 2019 (attached as Exhibit A).

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following Finance Committee recommendations:

- a) Table the item with regard to Broker Services for Group Health and Voluntary Benefits
- b) Proposed changes to the Behavioral Health Science Salary Schedule
- c) Proposed salary schedule for 12 month custodians
- d) Denied the proposed index rates for the Central Office Salary Schedule
- e) Denied the request to employ the JROTC Instructor for 12 months
- f) Awarding the Breaux Bridge High School and St. Martinville High School Press Box Renovations to the low bidder, Buillard Construction, in the amount of \$55,968.00 for BBHS Press Box and \$52,164.00 for SMHS Press Box
- g) Authorizing Mr. Blanchard, Mr. Foti, and Mr. Hebert to accept the lowest quote for Workers Comp Excess Coverage and ratify in July

ABSENT: Mr. Stelly

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On the motion of Mr. Hebert, seconded by Mr. Clay, and unanimously carried, the Board approved the acceptance and award of bids and proposals for Cecilia Junior High School Metal Gym Renovations to EL Habetz Builders.

ABSENT: Mr. Stelly

On the motion of Mr. Fuselier, seconded by Mr. Durio, and unanimously carried, the Board approved the removal of previously accepted Alternate 002 and Alternate 003 for St. Martinville Primary and St. Martinville Senior High Parking and Drives.

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board approved the acceptance and award of low voltage proposals, including Summer 2019 scope on multiple school campuses for several types of low voltage scopes including: Fiber, IT, Camera, Fire Alarm. The following campuses and associated costs are included:

- a) Cecilia High School \$6,240.00
- b) Cecilia Jr. High School \$14,100.00
- c) Teche Elementary \$6,583.00
- d) St. Martinville Sr. High \$2,892.52
- e) St. Martinville Jr. High \$1,583.00
- f) St. Martinville Primary \$5,323.00
- g) Early Learning Center \$33,169.00
- h) Breaux Bridge Jr. High \$13,981.00
- i) College and Career Center \$10,844.00
- j) Total Cost \$94,715.52

ABSENT: Mr. Stelly

No action was necessary for the item regarding acceptance and award of bids or proposals for any projects presented at the meeting.

On the motion of Mr. Potier, seconded by Mr. Clay, and unanimously carried, the Board approved confirming the acceptance of a change order to be included in the current Early Learning Center Renovations project under construction for the renovation of the interior space in the existing kitchen, to be completed this summer. This item was previously polled by the superintendent and the majority of school board members approved this item. Not to exceed \$100,000.

ABSENT: Mr. Stelly

Consider and/or recommend action with regard to acceptance of a change order to be included in the current St. Martinville Primary Library project under construction for flooring upgrades in the school Dining Room (approximately 3,905 sf) was removed from the agenda.

ABSENT: Mr. Stelly

On the motion of Mr. Fuselier, seconded by Mr. Hebert, and unanimously carried, the Board approved the acceptance of a change order to be included in the current St. Martinville Junior High Site Drainage project for additional drainage needed north of the existing gym. Not to exceed \$10,000.

ABSENT: Mr. Stelly

On the motion of Mr. Fuselier, seconded by Mr. Clay, and unanimously carried, the Board approved the acceptance of a change order to be included in the current Early Learning Center Parking, Drives and Canopy project for a new canopy connection between the new ELC front addition and the new bus canopy including associated, necessary storm drainage. Proposal cost of \$20,895.46.

ABSENT: Mr. Stelly

On the motion of Mr. Clay, seconded by Mr. Durio, and unanimously carried, the Board approved the acceptance of a change order to be included in the Breaux Bridge Junior High Campus Renovations project for waterproofing needed on the openings on the exterior walls on the existing two story building. The waterproofing of the openings on the wall facing Berard Street were completed last summer. This scope includes the remaining exterior wall openings on three sides. Proposal cost of \$13,865.50.

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved the acceptance of a change order to be included in the current Teche Elementary New Parking and Classrooms project for painting existing walls and ceilings in three (03) existing classrooms. Proposal cost of \$12,937.50.

ABSENT: Mr. Stelly

The following item was removed from the agenda:

- a) Consider and/or recommend action with regard to the following: During the summer, construction change orders with a 'not to exceed' amount of \$25,000 will be reviewed by the superintendent for approval. If a construction change order amount exceeds the \$25,000 threshold, the superintendent will poll board members for expedited review and board decision.

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved awarding or taking appropriate action on the following outstanding change orders or proposals presented at the meeting:

- a) ELC: Parking & Drives Phase 2: Sewer Tie-in to the existing (old JCEP) Gym: \$5,312.21
- b) SMP: Parking & Drives: Unforeseen sewer repairs needed: \$2,260.00
- c) SMSH: Parking & Drives: Light Duty Swing Gate: \$309.58
- d) SMSH: Parking & Drives: Heavy Duty Gate: \$6,628.09
- e) TE: New Parking & Classrooms: Paint existing millwork in classrooms: \$2,536.90

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved to proceed through Contract Documents and Advertisements for Bids or Proposals for the following:

- a) ELC – Kitchen Addition/Walk-in Cooler and Freezer (VA)
- b) PM – New Classrooms and Renovations (Structure)

ABSENT: Mr. Stelly

No action was necessary for the item regarding awarding Notice of “Acceptance for Beneficial Use” prior to Substantial Completion if authorized by the Board President, Board Vice President, Superintendent, Principal, Architect and Project Manager for any projects presented at the meeting.

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved to award Substantial Completion for the St. Martinville Junior High (Punch List) Classroom and Playground Basketball Court.

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved to adopt a resolution providing for canvassing the returns and declaring the result of the special election held in St. Martin Parish School District, Louisiana, on Saturday, May 4, 2019, to authorize the renewal of a special tax therein (attached as Exhibit B).

ABSENT: Mr. Stelly

On the motion of Mrs. Vital, seconded by Mr. Knott, and unanimously carried, the Board approved the reclassification of the maintenance position.

ABSENT: Mr. Stelly

Board Member Floyd Knott discussed the following:

- a) Bus Maintenance
- b) School Board Districts

The Board discussed the Cecilia High School and Breaux Bridge High School Track and Fields.

On the motion of Mrs. Vital, seconded by Mr. Clay, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Hebert, seconded by Mr. Durio, and unanimously carried, the Board came out of Executive Session.

ABSENT: Mr. Stelly

No action was necessary for the pending litigation, Thomas v. St. Martin Parish School Board, Civil Action No. 11314 (W.D.La.).

A motion was made by Mr. Hebert and seconded by Mr. Fuselier to follow the recommendation of the administration regarding the students discussed in Executive Session, allowing him/her to return to his/her regular school setting in August of 2019, however he/she will not be able to participate in extracurricular activities for 9 months from the date of the original hearing.

A substitute motion was made by Mr. Potier and seconded by Mrs. Vital to allow the students to participate in extracurricular activities. The substitute motion was then voted on and failed, as follows:

FOR: Mr. Fuselier, Mrs. Vital, Ms. Johnson, and Mr. Potier

OPPOSED: Mr. Durio, Mr. Foti, Mr. Clay, Mr. Knott, and Mr. Hebert

ABSENT: Mr. Stelly

The original motion was then voted on and carried.

OPPOSED: Ms. Johnson and Mrs. Vital

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Durio, and unanimously carried, the Board adjourned.