

ANSONIA PUBLIC SCHOOLS BOARD OF EDUCATION

MINUTES

PLACE: ANSONIA HIGH SCHOOL, MEDIA CENTER **DATE:** 12 June 2019 **TIME:** 5:00 P.M.
FINANCE COMMITTEE MEETING CALLED TO ORDER BY: William Nimons, member.

- I. OPENING
 - A. Pledge of Allegiance
 - B. Roll Call

MEMBERS OF THE BOARD	PRESENT	ABSENT	LATE
MR. CHRIS PHIPPS		X	
MR. VINNY SCARLATTA	X		
MR. WILLIAM NIMONS	X		
TOTAL	2	1	

II. Public Comments

Mr. Nimons asked three times if anyone from the public wished to speak; there were no comments.

III. Discussion regarding 2018-2019 FY budget.

Discussion:

Attachment #1

Ms. Lisa Jones passed the projection report to the Finance Committee. She explained the amounts have decreased by approximately \$2 million since the report was run due to the teacher's balloon payment. She provided the updated figures in the most current handout. She said this includes expenditures, encumbrances and estimated additional costs throughout the end of the year. She said there are invoices that will continue to come in. Ms. Jones said she is expecting approximately \$200,000 to be left unallocated and this will be used to pay all unexpected and open purchases for the remainder of the year. She said there are requisitions waiting to be submitted, and she will hold off before allowing them.

Mr. Scarlata asked if the \$800,000 from the city was absorbed in these figures. Ms. Jones confirmed it was used and included in the line items.

Ms. Jones continued her report saying the 2nd payment for Excess Cost was received and that was what enabled the district to pay all balances. She said without that money, there would not be enough to cover all expenses. Ms. Jones said she received an email from Ms. Kim Destefano including a \$40,000 bill from the city regarding refuse. She said this type of bill has never been submitted to the Board for payment and Mr. Bob Evans confirmed it was always taken as an "in-kind" service by the city. Ms. Jones said she looked back and saw in school year 2016-2017 approximately \$7,000 was the total for refuse. She said this concerns her because that amount does not even come close to the \$40,000 bill that was sent in April 2019. Ms. Jones said the discussion ended when she questioned Ms. Destefano about the amounts and differences between years. Mr. Nimons suggested to go out and RFP if the city demands payment. Mr. Scarlata said he has spoken to garbage removal companies regarding weighing refuse and invoicing. He said there are special trucks that have scales on them and can weigh and print out slips on the spot. Mr. Scarlata said he highly doubts the current company Ansonia is using has these very expensive trucks. Other committee members agreed, the trucks that are seen on the streets and dumping the dumpsters at the schools, are not this type of truck. Dr. DiBacco said to take into consideration the type of refuse that is in the dumpsters located at the schools. He said the custodians literally walk bags out to the dumpster, there are not heavy objects, or any other type of refuse that would be weighing tens of tons. He said it is cafeteria and classroom trash. Dr. DiBacco said the price

compared to the previous total we saw in 2016-2017 cannot be possible. He reminded the Board there is no line item to pay this bill. Ms. Jones said she does not intend to pay this bill and will wait to see the outcome.

IV. Discussion and possible action regarding transportation RFP

Discussion: Ms. Jones said in April the Board voted to put an RFP out for transportation. She said recently they met with All-Star, which is now Student Transportation of America (STA), and they are asking the Board to hold off on going forward with the RFP and allow them to present an offer which will include new buses and a great price. She said she truly believes this would be the best way to go seeing they currently have a depot located locally and are familiar with our district. She also said if the RFP moves forward, we will not receive the same figure from STA. Ms. Jones reminded the committee the last time the contract was being discussed she looked into surrounding districts and how much of an increase they are paying and what transportation company they are going with. She said she will do the same with this before moving forward.

V. Discussion regarding the 2019-2020 budget.

Discussion: Ms. Jones said the original \$37,776,000 request by the Board of Education is being reduced to \$32,110,000, and it looks like there may be an additional \$81,000. She said her plan is to make all adjustments by July 1, 2019. Mr. Scarlata asked if anyone knows where the \$81,000 is coming from. Ms. Jones said she has no idea why or if in fact it will get approved.

Ms. Jones reviewed the amounts from the state that we are expecting from Alliance and Excess Cost, but they have not been divided up by the state. Mr. Scarlata asked if there is more money expected to come in because there was mention at a city meeting that the amount from the state was going to increase. She said no, the expected \$17 million is the entire amount. Ms. Jones said Central Office is doing the very best to ensure the students and faculty are getting what they need. She also said the new financial software system will be implemented. She said she met with Ms. Kim Destefano and Mr. Rich Bshara from the city in closing the year and discussion regarding new compatible software. She said the meetings are very professional and positive and she would love to continue to move forward like this.

VI. Public Comments

There were no public comments.

VII. Adjournment

Motion: to adjourn at 5:45 p.m.

	MOTION	YES	NO	ABSTAIN
MR. WILLIAM NIMONS	1	X		
MR. CHRIS PHIPPS				
MR. VINNY SCARLATA	2	X		
TOTAL		2	0	

Respectfully submitted,



Cassie Venson
Recording Secretary
Date 6/16/19

TO: Carol Merlone, Superintendent of Schools
FROM: Lisa R. Jones, Business Administrator
DATE: June 12, 2019
RE: Financial Overview, Fiscal Year 2019

Fiscal Year 2019, June 2019 Financial Activity

April's financial overview reflects activity for Fund 10, BOE Operating Budget, beginning July 1st through the month of April of the 2018-19 school year.

At the close of business on June 12th the BOE had expended 96.67% of our appropriated budget of \$32,060,484. Year-to-date expenditures total \$29,121,226 and \$1,871,737 in encumbrances. Leaving an unexpended balance of \$1,067,521.

BUDGET OBJECT Overview:

(111 - 130) Salaries – Actual employee bi-weekly payrolls paid through June 5th and the balloon payment for teachers that occurred on June 7th are reflected in the YTD Expenditures column. The following payrolls remain through June 30th, by category, and are not shown in the encumbrance details on your Phoenix Report:

- 111 Certified Salaries – 0 (Bi-weekly, Balloon paid June 7th).
- 112 Non-Certified – 2.5
- 120 Other Personnel – 1
- 130 Salaries-Overtime – 2.5

(200) Employee Benefits – The largest item in this category is employee health insurance. The current encumbrance reflects the final regular monthly payment for the month of June, and it includes an additional \$299K for the projected Incurred But Not Reported Claims (IBNR) for the current 2018-19 school year. Claims for the month of April were lower than the prior few months, so I am hopeful that they continue to trend accordingly through the end of the fiscal year. ACES Collaborative meeting scheduled for Friday, June 14th.

(490) Purchased Services – The projected deficit has decreased from May's report, and there is a minimum amount remaining encumbered. The majority of the expenditures is for our contract with Delta-T who provide SPED Paraprofessionals to the District. Since the school year has ended we will receive final invoices and close this account.

(560) Tuitions – This report reflects receipt of the second (final) payment of Excess Cost funding of \$267K, the deficit in the line has decreased due to the credit from the grant revenue. We are working with the SPED Department to finalize tuitions now that the school year has ended. I am mindful that things continue to come in after the school year has ended, we received notice of tuitions as well as related services that occurred in recent weeks just this week.

The goal from now through the end of the year is to continue to process payments and close or unencumber funds for expenditures that were projected and will not occur. The Business Office has worked closely with the buildings/departments staff in the process and will continue to do so through the June 30th prior to them leaving for the summer.

OTHER:

- Cash and Bank Statements have been reconciled through the month of May for all funds, and we reconciled our cash with the City through May 31st.
- Working with the City Re: Workmen's Compensation and this is an area that we are working to improve procedures for in the 2019-20 school year.

FY20 IDEA Grant Application has been approved, the SBCH High Cost Report for SY2017-18 has been finalized and will be submitted before the end of the month.