



# Davis Waldorf School

Inspired Learning for the Whole Child

**For Office Use Only**

Child's Last Name:  
 Date Contract Rec'd:  
 Date Contract Begins:  
 Approved by:

## 2019/20 Sunflower Contract Teacher In-Service Day – Monday, March 23

**Drop-off: 8:00 a.m. to 9:00 a.m.**  
 (Billing begins at 8:00 a.m.)

Licensed Program for our kindergarten and preschool children which offers a morning program, and a nap or rest time followed by a snack. Program ends at 5:30 p.m.

**Guaranteed spots are available, if contracted by March 4th  
 No Drop-In Care Available.**

Please complete a separate contract for each child.

**This contract is between Davis Waldorf School and \_\_\_\_\_ (parent(s)/guardian(s)), for \_\_\_\_\_ (child's name) in \_\_\_\_\_ (child's class) for Monday, October 28, 2019.**

### Scheduled Contracted Hours

Please indicate which pick-up time you would like to contract for your child.

Day	Before Nap Pick up at 1:00 p.m. Fee: \$35*	After Nap/Rest Pick up at 3:00 p.m. Fee: \$49*	Mid-Afternoon Pick up at 4:00 p.m. Fee: \$56*	Late Afternoon Pick up at 5:30 p.m. Fee: \$66.50*	For office use only Scheduled # of hours
Hours of Care	8:00 a.m. – 1:00 p.m.	8:00 a.m. – 3:00 p.m.	8:00 a.m. – 4:00 p.m.	8:00 a.m. – 5:30 p.m.	
Monday, March 23					
				Total:	

The June Bug Aftercare Program is for our kindergarten and preschool children and offers a nap or rest time followed by a snack. **To ensure a restful environment for all children, we prefer you do not pick up your child between 1:00-3:00 pm during nap/rest, unless emergencies arise or prior arrangements have been made with the June Bug Director.**

To cancel my Aftercare contract for vacation care, I must submit a written notice (or Aftercare Contract Cancellation Form), to the office **prior to March 4th. If you do not use this service on the date specified, the contract rate will still be charged.**

To change my Aftercare contract, I must submit a new contract to the office prior to **March 4th** otherwise, the drop-in rate of \$5.00 per half hour will be charged.

\* For families who contract 50 or more hours per monthly billing period (including vacation periods), the discounted rate is \$3.00 per half hour. You will see this discounted rate on your bill if you qualify.

**(OVER – YOU MUST READ AND SIGN ON REVERSE)**

**Parent Understandings**

**Operations**

We have minimum enrollment requirements for the vacation care program. If less than 4 children are signed up for the program that day, the day will be cancelled. Parents will be informed of cancellations at least one week prior to the beginning of vacation care.

If less than 4 children are contracted per pick up time, the program will close for that time segment i.e. if 2 children are contracted to stay until 5:30 pm, but 5 children are contracted to stay until 4 pm, the vacation care program will end at 4 pm.

I must sign out my child with a full signature every day he/she participates in the program.

I understand that Davis Waldorf School rules apply to Aftercare program, e.g. no toys from home, no electronic games or personal cell phones, clothing policy, etc.

**Billing and Fees**

Billing will be sent out for the previous month's activity and will be due by the end of the month.

If my child misses the contracted day, I am still responsible for the contracted rate.

If payment is received more than 10 days after the due date, I agree to pay a late fee of \$20, unless specific arrangements are made with the Bookkeeper prior to the payment due date.

My child will not be able to participate in Aftercare if payment on the Aftercare account is more than 45 days past due or if any outstanding balance remains from the previous school year.

**Penalty Late Fees**

**If my child remains in Aftercare longer than the contracted time (5 minute grace period allowed), I will be charged by the quarter hour at the drop-in rate (\$5.00/ half hour).**

**Late pick up charge will be \$1 per minute past 5:30 p.m. This amount will be charged on my next invoice.**

**I have read the contract and agree to the terms and rates above.**

Parent's Signature \_\_\_\_\_  
\_\_\_\_\_

Date

All concerns or comments should go to the June Bug Aftercare Coordinator, ([junebug@daviswaldorf.org](mailto:junebug@daviswaldorf.org)). Questions about contracts or billing should be submitted in writing to our Bookkeeper (in the office or by email – [books@daviswaldorf.org](mailto:books@daviswaldorf.org)). [pedchair@daviswaldorf.org](mailto:pedchair@daviswaldorf.org).