

C. Student Income Information (all applicants); Parent Income Information (Dependent students)

Please check one box for student, and one box for parent (if applicable).

Student		Parent
<input type="radio"/>	IRS Data Retrieval Tool was used to transfer 2017 IRS income tax information when the FAFSA was completed or it has been used to make corrections. <i>No other documents are required.</i>	<input type="radio"/>
<input type="radio"/>	Unable to complete IRS Data Retrieval. You must provide an IRS tax return transcript. (See #2 below)	<input type="radio"/>
<input type="radio"/>	Not employed in 2017 and not required to complete a 2017 Income Tax Return. Dependent - You must read and sign the Statement of Non-filing. (See #3 below) Independent - You must provide Verification of Nonfiling (instructions enclosed). (See #4 below)	<input type="radio"/>
<input type="radio"/>	Employed in 2017, but not required to complete 2017 Income Tax Return. (See #3 below) Dependent - You must provide a W-2 form for each employer and sign the Statement of Non-filing. Independent - You must provide a W-2 form for each employer and a Verification of Nonfiling (instructions enclosed). (See #4 below)	<input type="radio"/>

1. IRS Data Retrieval Tool Instructions

The IRS Data Retrieval Tool allows you to electronically transfer your tax information from the IRS to your 2019-20 FAFSA. This will enable Bethel to quickly verify that your FAFSA is correct. If you attempt, but are unable to complete this process, you must provide an IRS tax return transcript. (See #2 below)

- Go to www.FAFSA.gov and 'Make FAFSA Corrections' using your FSA ID.
- You will be redirected to the IRS, where you have the option to transfer your data to your FAFSA.
- Submit corrections. **You will receive a Confirmation Number when this is complete.**
- Do not make any further corrections to your FAFSA. Contact us if you feel the IRS data is incorrect.

2. IRS Tax Return Transcript

- Go to: www.IRS.gov > Get Your Tax Record > Get Transcript by Mail/Get Transcript Online
- Do NOT order a Tax 'Account' Transcript.
- If you are unable to use this process, please contact Bethel College for further instructions.

3. Statement of Non-filing-Dependent Students: Please sign if you did not file in 2017 and are a dependent student

I have not filed a 2017 Federal Income Tax Return, nor am I required to file a 2017 Federal Income Tax Return.
If I was employed in 2017, I will provide a 2017 W-2 form from each source of income.

Student signature _____ Date _____

4. Verification of Non-filing: Independent Student/Parent of Dependent Students

If you are an independent student or a Parent of a dependent student, were not employed in 2017 or were employed in 2017 but not required to complete a 2017 Income Tax Return, you must provide a 'Verification of Nonfiling' from the IRS (instructions enclosed).

D. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. **If dependent, the student and a parent must sign and date.**

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student _____ Date _____ Parent (if student is dependent) _____ Date _____

Bethel University must review the requested information, under the financial aid program rules (34 CFR, Part 668).