

GENERAL SCHOOL INFORMATION

SCHOOL CODE

NO. 151660

ACT

Students should check with counselors concerning dates, times, and locations for the American College Test (ACT).

ANNOUNCEMENTS

Announcements are sent to students via the school email system. Students must check daily to ascertain information. This information is also located on the Cathedral website: www.gocathedral.com. Many announcements can be found on the TV in the student entrance.

COUNTY

This is a relationship building program whereby each student is placed into one of ten counties. These counties are broken down into towns. Each town meets on Day 3 to discuss topics of importance at school and in the lives of teens. It is hoped that relationships are developed between students of different grades as well as with adults. Research indicates that building strong adult relationships build important assets for teens.

FAX

The fax number is (317) 542-1484 for the Business Office or (317) 543-5050 for the Guidance Office.

END-OF-COURSE ASSESSMENTS (ECA) or ISTEP

All students must pass the Algebra 1 ECA or ISTEP and the English 10 ECA or ISTEP in order to graduate.

HIGHLIGHTS

The Cathedral Highlights is a publication mailed to parents, alumni, and friends of Cathedral throughout the country. The publication highlights the significant events, activities and accomplishments taking place at Cathedral High School today, as well as alumni news and updates. The Highlights is published twice a year at the end of each semester.

HOURS

School hours are from 7:50 a.m. to 3:05 p.m. The exceptions are Days 2 and 5, which can vary from 8:20 a.m. to 8:40 a.m. Office hours are from 7:15 a.m. to 4:30 p.m.

IDENTIFICATION CARDS

Students are issued a student picture card each year and must show the ID card for free admission to Cathedral events that are considered Cathedral “home” events. IDs are required for admittance to events as Cathedral students and may be used as a swipe card for prepaid lunch accounts as well as to open all doors on campus. Students who have lost their ID card can have it replaced at the office of the Vice Principal for Student Life. The replacement cost for a card is \$10.

INSURANCE

Students receive insurance coverage by a school insurance policy beginning one hour before school begins until one hour after school ends and at school-sponsored events. The insurance is also in force while the student is participating in, practicing for, or traveling to or from any school-sponsored event. The school insurance is secondary to any private insurance carried by the student’s family. For an explanation of coverage and the proper procedure for filing claims, contact the business office or visit www.gocathedral.com/studentinsurance.

LATE ARRIVAL

This is a senior privilege only. Students with parent approval may begin their day at the start of the second period of the day.

LOST AND FOUND

The lost-and-found boxes are located in the main office and in the Shiel Student Life Center. All unclaimed items left on or around the school grounds should be placed in the lost and found box. All unclaimed items will be donated to charity. Students will be notified prior to the donation. All books turned into the lost and found will be kept in the office.

MAKEUP DAY

If the school needs to be closed for any reason, a “makeup” day will be scheduled if the State requirement is not met by the existing calendar year. Days that school is closed unexpectedly, including for inclement weather, will be eLearning days and do count toward the State requirement.

MASS

Mass is offered in the chapel at 7:15 a.m. on many weekdays, except on days when there is an all-school liturgy. A communion service is offered on the days mass cannot be offered. Students are required to attend the all-school liturgies and services held periodically throughout the school year.

MEDICAL RECORDS

Cathedral High School requires certain medical information and emergency forms, including immunization records mandated by state law, to be on file in the office. The absence of these records could result in the student's suspension from school.

MESSAGES TO ADMINISTRATION AND STAFF

All employees of Cathedral High School have phone/voicemail and email accounts which are published in the Staff and Faculty section of the website, gocathedral.com, in the "About Us" section. Those extensions are also located in the front of this booklet.

MOTTO

School motto is "Ipsa duce non fatigaris" which means, "with her leading, you will not tire."

PARENT WITHDRAWING FROM CATHEDRAL

Cathedral recognizes that the parent is the primary educator of the child. Thus the education of the child is a partnership with the parents and the school. If, in the opinion of the administration, the partnership is irretrievably broken, the school reserves the right to require the parent to withdraw his/her child. This is a very serious decision that is not made lightly.

PARENT VOLUNTEER OPPORTUNITIES

Parents at Cathedral High School are an important part in the life of the school. We encourage parents to help in any of the following organizations as their time permits. They are: Mothers Club, Booster Clubs for theatre, band, and choir, and various athletic programs and clubs. Many administrative offices can also use volunteers. Information is provided directly from these organizations seeking your help.

PEER MENTORING

Established in 1982, the peer counseling program helps bridge the gap between the new freshmen students and the counseling staff through the use of peers. Peer counselors are seniors who have been selected by the guidance staff to perform this important function.

PRAYER

Each school day begins with prayers over the intercom system and each period often begins with prayer in the classroom. Each day ends with a blessing/prayer.

PSAT

The Preliminary Scholastic Aptitude Test (PSAT) is administered to sophomores and juniors each year at no cost to the student. The purpose of the PSAT is to acquaint students with the format of the Scholastic Aptitude Test (SAT) and for juniors; the test is used to qualify students as National Merit Scholars

PUBLICATION OF EDUCATION DATA

Cathedral High School reserves the right to publish any post education data. Any parent who desires strict privacy concerning these matters should file a written request with the registrar's office.

RESOURCE PERIOD

Students are encouraged to build a resource period into each semester's class schedule. The period can be used to study, to receive tutoring or to go to the library, computer lab or any extra-approved activity. Resource is held in the Student Life Center and the Media Center. All freshmen will have a classroom resource for the year that is held in a supervised classroom.

RETREATS AND DAY OF RECOLLECTION

Freshmen

Freshmen Day of Recollection is lead by the senior class. The theme is "Living the Holy Cross Core Values." Attendance is required. Retreat will be at Cathedral.

Sophomores

Sophomore Day of Recollection fosters class unity and the importance of God in our students' lives with the theme, " Opening the doors to the Holy Cross Core Values." Students are divided into four groups and meet off campus. Attendance is required.

Juniors

Retreats for juniors are overnight experiences held three times a year at CYO Camp and a day retreat. It will be facilitated by NET ministries.. Retreats involve personal and group reflection and help to strengthen the student's relationship with God, themselves, and others. This is a voluntary retreat.

Seniors

Senior retreats are held six times per year and are led by college-age alumni and adults. Participation in senior retreat is strongly recommended. Students' can fill out senior retreat

application online. We would like all seniors signed up by August 31th. After that date students may not get the date of the retreat they would like to attend. This is being done in an effort to assure all seniors have the ability to attend this important Cathedral tradition.

SAT (SCHOOL CODE NO. 151660)

Students should check with counselors concerning dates, times and locations for the Scholastic Aptitude Test (SAT).

SCHOOL PICTURES

School pictures are taken at Cathedral by a professional photographer and will be used as part of the student ID card. Coaches will notify players about dates and times for team pictures.

SENIOR PRIVILEGES

Seniors occupy a special role at Cathedral High School. Their maturity and leadership are important to the success of each school year. Seniors are expected to provide responsible leadership for younger students. Failure to adhere to school policy or expectations may result in the removal of such privileges.

SCHOOL CLOSINGS

In the event that the school will need to close or be delayed, information can be found on local radio and TV stations and on the school website. In addition, alerts will be sent to student iPads and families may receive a call, email, or text from the school. If school is canceled because of weather, there will be no co-curricular activities that day. However, the principal can make a decision if there is to be a change in the cancellation for an afternoon or evening activity, either athletic or co-curricular event (practice or games). If an exception is granted, then no student can be disciplined for missing any such activities. This policy will work in conjunction with school policies regarding all activities.

SPIRIT SHOP

Location: Cafeteria

Website: www.cathedralspiritshop.com

Hours: Regular school days- 7:15 a.m to 1:30 p.m.

Special schedules may affect hours. The Spirit Shop closes the last day of final exams and opens for Freshman Orientation in early August.

Manager

Sarah Rogozinski

317- 968-7388

srogozinski@gocathedral.com

Items available for sale in the Spirit Shop (select items also available online through gocathedral.com):

- Logo uniform shirts (uniform pants are available at Risse Brothers)
- Uniform sweatshirts
- Spirit wear apparel
- Gift items
- School supplies
- Paperback English novels required by the English department. (Not summer reading novels.)
- Textbooks are not sold at the bookstore. Textbooks may be purchased online through the Cathedral website. The Cathedral Booklist will be posted on the Cathedral website, www.gocathedral.com under Spirit Shop Information in the “On Campus” section. Booklist changes and updates occur well into the summer. Please refer to the Booklist for the most current information before purchasing your books. Uniform and textbook information also can be found in the weekly principal’s newsletter.

TELEPHONE NUMBERS

Daytime number (7:15 a.m. to 5:00 p.m.):	317-542-1481
Voice Mail messages (any time):	317-543-4942
Direct dial numbers to faculty and staff:	317-968-7(individual’s 3-digit extension).

TRANSCRIPTS

Requests for transcripts should be directed to the registrar’s office. Transcripts for college admissions applications should be requested early to allow sufficient time to meet all deadlines. Official transcripts will be mailed directly to the requested school(s). Official transcripts will be held if families have an unpaid financial obligation.

TRANSPORTATION—SCHOOL VAN SERVICE

Cathedral High School provides van service to and from school at various pick-up and drop-off locations. Arrangements should be made through the transportation office. Students are charged a transportation fee for the service.

WORK PERMITS

Cathedral offers the service of issuing work permits to its students only. The Vice Principal for Student Life will handle the issuing of a work permit. Permits are granted once the “worker” has completed the “Intent to Employ Card.”

VISITORS

Students wishing to bring a visitor to school must first obtain permission from student services. Students wishing to bring a shadow student visitor to school must first obtain permission from the Vice President for Enrollment Management. If permission is granted, the parent of the visiting student should make arrangements with the Vice President for Enrollment Management. In general, only prospective eighth grade students or transfer student applicants will be permitted to visit during the school day. No visitors will be permitted on semester exam days or on other designated days.

All visitors to Cathedral during school hours are required to wear a visitor emblem and sign the "in and out" sheet at the front desk. Students from other schools wishing to visit Cathedral students must seek permission to do so from the Vice Principal for Student Life the day prior to the date of the visit.