

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION  
AUGUST 12, 2019 REGULAR MEETING MINUTES  
6:30 P.M., 25 NEWTON ROAD, WOODBRIDGE, CT

**BOARD MEMBERS PRESENT**

Robyn Berke, Patricia Cardozo, Shannan Carlson, George Howard, Andrea Hubbard, Sheila McCreven, Patrick Reed, Dr. Jennifer Turner

**BOARD MEMBERS ABSENT**

John Belfonti, Christopher Browe, Steven DeMaio, Carla Eichler, Amy Esposito

**STAFF MEMBERS PRESENT**

Dr. Jennifer Byars, Theresa Lumas, Kathleen Kovalik, Peter Downhour, Ernest Goodwin, Matthew Stanley

**1. CALL TO ORDER**

Vice Chairperson Patricia Cardozo called the meeting to order at 6:30 pm

**2. PLEDGE OF ALLEGIANCE**

Recited by those present

**3. SWEARING IN OF NEW BOARD OF EDUCATION MEMBERS:** Andrea Hubbard and Patrick Reed

Oath of Office administered by Vice Chairperson Patricia Cardozo

**4. APPROVAL OF MINUTES**

- a. Regular Board of Education Meeting – June 10, 2019

MOTION by Sheila McCreven, Second by Patricia Cardozo, to approved minutes as submitted  
VOTES IN FAVOR, 4 (Cardozo, Howard, Hubbard, McCreven)  
ABSTAINED, 4 (Berke, Carlson, Reed, Turner)  
MOTION CARRIED

**5. PUBLIC COMMENT**

Citizen spoke and submitted a letter and petition to the Board of Education Secretary.

Student spoke.

**6. CORRESPONDENCE**

None

**7. SUPERINTENDENT'S REPORT**

- a. Personnel Report
- b. Superintendent Report

**8. CHAIRMAN'S REPORT**

- a. Committee Reports
  - 1. ACES
  - 2. Ad Hoc School Safety
  - 3. CABB
  - 4. Curriculum
  - 5. District Health and Safety
  - 6. District Technology
  - 7. Facilities

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8. Finance

- a. Discussion of Second Quarter 2019 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust
- b. Presentation and Discussion of 2020-2021 Budget Calendar
- c. Presentation of Annual Report on Reserve Fund for Capital and Nonrecurring Expenditures
- d. Discussion and Possible Action on Spend-Down of Remaining 2017 Bond Funds

*MOTION by Shannan Carlson, Second by Robyn Berke to designate the remaining funds from the 2017 bond issue be utilize to replace an air handler unit in the custodial storage area and multiple VAV boxes*

*VOTES IN FAVOR, 8 (unanimous)*

*MOTION CARRIED*

- e. Discussion of Monthly Financial Statements
  1. Fiscal Year 2018-2019
  2. Fiscal Year 2019-2020
- f. Director of Finance and Administration Approved Transfers Under \$3,000
  1. Fiscal Year 2018-2019
- g. Discussion and Possible Action on Budget Transfers of \$3,000 or More
  1. Fiscal Year 2018-2019 (information only –approved in June)
- h. Other
  1. Discussion of Capital Projects for Potential Bond Issue

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9. Policy

a. Second Read

1. P5145.42
2. P3513.1
3. P3515
4. P6163.32

*MOTION BY Shannan Carlson, Second by George Howard, to approve policy numbers 5145.42, 3513.1, 3515, and 6163.32 as submitted*  
*VOTES IN FAVOR, 8 (unanimous)*  
*MOTION CARRIED*

10. Personnel

**9. NEW BUSINESS**

None

**10. ITEMS FOR THE NEXT AGENDA – Due to Chairperson by August 28, 2019**

**11. ADJOURNMENT**

*MOTION BY Sheila McCreven, Second by Shannan Carlson, to adjourn meeting*  
*VOTES IN FAVOR, 8 (unanimous)*  
*MOTION CARRIED*

Meeting adjourned at 7:30 pm

Respectfully submitted,

*Pamela Pero*

Pamela Pero

Recording Secretary