

COMMITTEE MEMBERS PRESENT

Chairperson John Belfonti, Patricia Cardozo, Matthew Giglietti, John Grabowski, Jennifer Turner

COMMITTEE MEMBERS ABSENT

Joseph Nuzzo

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Kathleen Kovalik, James Saisa, Shaun DeRosa, Marie McPadden

BOARD OF EDUCATION MEMBERS PRESENT

Paula Cofrancesco, Sheila McCreven

1. Call to Order

Chairperson Belfonti called the meeting to order at 5:38 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – May 13, 2019

*MOTION by Patricia Cardozo, Second by John Grabowski, to approve minutes as submitted
VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED*

3. Public Comment

None

4. Discussion and Possible Action on Contracts of \$35,000 or More

a. Food Service – Fourth Year of Contract

MOTION by John Grabowski, Second by Matthew Giglietti, to recommend that the Amity Board of Education award a one-year contract extension for 2019-2020 to Compass Group, USA, Inc. (Chartwells) per the proposed Amendment and the Director of Finance and Administration is authorized to sign the Amendment.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

b. Intercom Systems at Each Middle School

MOTION by Patricia Cardozo, Second by John Grabowski, to recommend that the Amity Board of Education award the installation, programming, and testing of new intercom equipment at AMSB for consortium bid price \$17,285.27 and for AMSO for \$16,838.27 to Environmental Systems Corporation (ESC) of West Hartford, CT.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

c. Window Protective Film

MOTION by Jennifer Turner, Second by Matthew Giglietti, to recommend that the Amity Board of Education award the material and installation of protective film for all the entrances at each school to Millard Enterprises of Cromwell, CT for \$38,192.00.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

d. Teacher Mobile Devices – Middle Schools

MOTION by Matthew Giglietti, Second by John Grabowski, to recommend that the Amity Board of Education award the bid to Whalley Computer Associates of Southwick, MA for the purchase of mobile devices for the middle school teaching staff at a purchase price of \$52,160.00.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

e. Protective Covers for Mobile Devices

MOTION by Patricia Cardozo, Second by John Grabowski, to recommend that the Amity Board of Education award the bid to SHI International Corporation of Somerset, NJ for the purchase of protective covers for all middle school mobile devices, student and teaching staff at a purchase price of \$15,640.00.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

f. Student Devices – Middle Schools (2019-2020 Budget)

MOTION by John Grabowski, Second by Matthew Giglietti, to recommend that the Amity Board of Education approve a lease agreement with Lenovo Financial Services for a 3-year total of \$154,909.53 and \$51,636.51 annually for the lease of mobile devices for the incoming middle school students. The devices are covered by a 3-year warranty.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

5. Discussion and Possible Action on Standard Year-End Transfers

MOTION by Matthew Giglietti, Second by Jennifer Turner, to recommend that the Amity Board of Education authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.

*VOTES IN FAVOR, 4 (unanimous)
 MOTION CARRIED*

6. Discussion and Possible Action on Special Education Tuition Rate

MOTION by Patricia Cardozo, Second by John Grabowski, to recommend that the Amity Board of Education authorize the base tuition rate of \$18,682 for non-resident tuition students identified as special education. Additional services required by a student’s Individual Education Plan (IEP) will be added to the base tuition rate. These services will be billed based on the actual costs the District incurs.

*VOTES IN FAVOR, 4 (unanimous)
 MOTION CARRIED*

7. Discussion of Monthly Financial Statements

8. Director of Finance and Administration Approved Transfers Under \$3,000

9. Discussion and Possible Action on Budget Transfers of \$3,000 or More

MOTION by Matthew Giglietti, Second by John Grabowski, to recommend that the Amity Board of Education approve the following budget transfer for the purchase and installation of intercom systems for each of the middle schools:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2350-5730	Equipment - New	\$34,125	
01-14-2600-5731	Equipment – Replacement		\$17,286
02-14-2600-5731	Equipment - Replacement		\$16,839

*VOTES IN FAVOR, 4 (unanimous)
 MOTION CARRIED*

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
 JUNE 10, 2019 MEETING MINUTES
 5:30 pm, 25 Newton Road, Woodbridge, CT

MOTION by Patricia Cardozo, Second by Jennifer Turner, to recommend that the Amity Board of Education approve the following budget transfer for the purchase and installation of the iPhone Video Intercom/Access Control system:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2350-5730	Equipment - New	\$23,823	
05-14-2660-5330	Professional Technical Services		\$23,823

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

MOTION by Matthew Giglietti, Second by Patricia Cardozo, to recommend that the Amity Board of Education approve the following budget transfer for the purchase and installation of protective window film on all the entrances to each of the three schools:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2350-5730	Equipment - New	\$38,192	
05-14-2660-5715	Improvements to Buildings		\$38,192

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

MOTION by Matthew Giglietti, Second by Jennifer Turner, to recommend that the Amity Board of Education approve the following budget transfer for the purchase and installation the circulation desk in the library media center at Amity Middle School- Bethany Campus:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
01-11-1006-5611	Instructional Supplies	\$5,640	
01-14-2600-5715	Improvements to Building		\$5,640

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

MOTION by Matthew Giglietti, Second by Jennifer Turner, to recommend that the Amity Board of Education the following budget transfer for the purchase of oil to top off the tank at Amity Middle School – Bethany Campus:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5410	Utilities – Excluding Heat	\$10,920	
01-14-2600-5620	Oil		\$10,920

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
 JUNE 10, 2019 MEETING MINUTES
 5:30 pm, 25 Newton Road, Woodbridge, CT

MOTION by Patricia Cardozo, Second by John Grabowski, to recommend that the Amity Board of Education approve the following budget transfer to cover the testing of the switch gear at Amity Regional High School.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5410	Utilities – Excluding Heat	\$17,000	
03-14-2600-5420	Repair and Maintenance		\$17,000

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

MOTION by Matthew Giglietti, Second by John Grabowski, to recommend that the Amity Board of Education approve the following budget transfer to cover the balance of the purchase of teacher devices.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2350-5731	Equipment – Replacement	\$9,077	
05-14-2350-5730	Equipment - New		\$9,077

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

MOTION by Matthew Giglietti, Second by Patricia Cardozo, to recommend that the Amity Board of Education the following budget transfer for the purchase of protective covers for all student and staff devices at the middle schools.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2350-5730	Equipment - New	\$ 15,640	
05-14-2350-5690	Other Supplies		\$15,640

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

MOTION by Jennifer Turner, Second by Patricia Cardozo, to recommend that the Amity Board of Education approve the following budget transfer for the purchase of library chairs for Amity Regional High School:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2219-5611	Instructional Supplies	\$ 4,215	
03-13-2220-5731	Equipment - Replacement		\$4,215

VOTES IN FAVOR, 4 (unanimous)
MOTION CARRIED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
JUNE 10, 2019 MEETING MINUTES
5:30 pm, 25 Newton Road, Woodbridge, CT

MOTION by Patricia Cardozo, Second by John Grabowski, to recommend that the Amity Board of Education the following budget transfer for library software:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2350-5550	Communications	\$15,480	
03-14-2400-5330	Professional Technical Services	\$ 2,680	
03-13-2220-5690	Other Supplies		\$18,160

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

10. Other

a. Summary of End-of-Year Purchases

11. Adjourn

MOTION by Matthew Giglietti, Second by Patricia Cardozo, to adjourn the meeting at 6:21 p.m.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

Respectfully submitted,

Pamela Pero

Pamela Pero

Recording Secretary