

Sacred Heart School Commission Minutes

Wed, Feb 13th, 2019

Call-In Meeting

Present: Karen Reinke (Chair), Pauline Kenny (Vice-Chair), David Burroughs (Principal), Jon Herendeen (Finance), Katie Goodrich (legal), Evelyn Padrino (Marketing), Kris Mitchke (Parent Club President)

Absent: Carlos Gonzales (Technology), Heather Bradford (Secretary/Health and Safety), Collette McMullen (incoming Parent Club President)

Minutes respectfully submitted by Karen Reinke

1. Housekeeping:
 - a. Minutes from January were approved.
2. Principal's Report – David
 - a. Registration started on Monday, Feb 11th
 - Kindergarten numbers are higher than usual
 - Pre-K is not full yet
 1. Moving towards full day Pre-K program
 2. Licensing needed and fencing of grassy area in upper lot
 3. Plan review in March, licensing could occur in late May/early June
 - b. Auction
 - Final numbers not available
 - Revenue was good, but still waiting on the expenses to come through
 - Fund-a-Need - \$120,000
 1. Multiple bids currently being reviewed
 2. Bathroom update to be performed over summer
 - c. Roof
 1. Multiple bids being reviewed
 2. Different levels of repair vs. replacement being addressed
 - d. Fulcrum Celebration of Light
 1. Dinner cancelled
 2. Appeal to be sent after midwinter break
 - e. From the Heart – Mission/Vision Statement Review: Current and proposed versions to be published in upcoming newsletter
 - f. Snow Days
 - No current concerns. No need to add additional school days.
 - If the snow continues, there are options available that will not extend the school year.

3. Legal Report - Katie Goodrich
 - a. Review dog policy
 - Needs to be added to website
 - Republish in FTH

4. Parents Club Report – Kris
 - a. Teacher/Staff appreciation lunch went well
 - b. School supply lists are being prepared for School Kit orders
 - c. March 8th – Parent/Child event
 - d. Coffee with a Counselor
 - Topic was self esteem
 - 15 parents attended, including 6 dads
 - One more coffee before year end – potentially internet safety
 - e. Family Night
 - Casual, Family oriented auction style evening
 - Proposed for 2019-2020 school year

5. Finance Committee Report – Jon
 - a. January financials have been delayed
 - b. As of December, the school is in the black
 - c. Parent Meetings on Tuition Increase
 - Low turnout
 - Feedback was very positive

6. Technology Report – Carlos Gonzales
 - a. Deanna is conducting a fresh review of our coding and robotics curriculum with support from the Tech Committee. We have had a great start this year, particularly in robotics, but aim is to have a more programmatic approach that enables better continuity across grades next year.
 - b. Tech Committee just started evaluating whether Interactive Display Panels will be a long-term replacement for existing ActivBoards, some of which are starting to show some age along with the corresponding projectors. From an early assessment, it does seem to be the right choice, but we need to further discuss. Timeline for this would be a couple of years out, when the next Technology Fund-A-Need happens, but this is the right time to start evaluating options, and perhaps even try them out. We could opportunistically start adoption as existing equipment needs replacement.
 - c. School Website refresh.

7. Health and Safety Report – Heather
 - a. No Report

8. Marketing Report – Evelyn

a. Open House 01/27

- Best January turnout in years
- Different Facebook campaign used this year

9. Facilities Report – position vacant

Next Meeting Wednesday, March 13th, 2019