

Sacred Heart School Commission Minutes

Wed, March 13th, 2019

Present: Karen Reinke (Chair), Pauline Kenny (Vice-Chair), Heather Bradford (Secretary/Health and Safety), Carlos Gonzales (Technology), Katie Goodrich (legal), Jon Herendeen (Finance), Kris Mitchke (Parent Club President), Evelyn Padrino (Marketing), Collette McMullen (incoming Parent Club President), Nicole Pickett (Vice Principal)

Absent: David Burroughs (Principal)

Minutes respectfully submitted by Heather Bradford

1. Minutes from February were approved
2. Facilities commission position still open
3. Principal/Vice Principal's Report – Nicole
 - a. Immunization Update:
 - A majority of the school is current on their immunizations
 - MMR Exemptions – 3 for medical reasons, 6 personal
 - b. Hiring:
 - Three teachers have given notice (moving away from area, departures are unrelated to Bellevue salary increase)
 - In process for hiring 4 positions (2nd grade, 3rd grade, middle school religion, and middle school math/science)
 - c. Accreditation self-study continues. Proposed mission and vision statement were shared in From the Heart weekly e-newsletter soliciting parent feedback. School Commission feedback/comments provided to Nicole.
 - d. Auction finances - Still waiting for expenses from event to come in
 - e. Bids still being collected for renovation of primary wing bathrooms
 - f. Bellevue Christian School renovations (including new turf field) on hold due to shortage of donations, will not need to find alternative field for Fall 2019 practice and games
 - g. No additional school days will be added due to cancellation from snow
4. Legal Report - Katie – no info to report.
5. Technology Report – Carlos
 - a. No updates on SHS website revisions
 - b. Tech Committee meeting next week
 - Evaluating more global review of tech curriculum across the grades
 - Evaluating replacement, cost, and merit of Interactive Display Panels to replace ActivBoards

6. Parents Club Report – Kris and Collette
 - a. Magic Show on 3/8/19 was a success
 - 52 families, 176 people, budget neutral
 - Need to improve student clean up after these types of events
 - b. Option for parents to pre-order school supplies will be sent out soon
 - c. Jogathon planned for 4/11/19
 - d. Annual Staff and Teacher Awards planning is underway
 - e. Next parent event with Kari Boyd will be called Plugged In Parents, scheduled for 4/10/19 in morning and evening

7. Finance Committee Report – Jon
 - a. School budget is in the black as of January
 - b. Parish bookkeeper passed away, funeral tomorrow
 - c. February financials are delayed
 - d. 2019-2020 budget is being developed
 - Will include 8% tuition increase to cover pay increase for teachers and staff
 - e. Annual Fund is currently at \$191,000 for year, goal of \$225,000
 - 2019-2020 Annual Fund goal will be increased to \$275,000
 - f. Need to revise financials to account for free teacher lunches (initiated in Fall 2018), which has been very well received

8. Health and Safety Report – Heather
 - a. Question as to school policy re: passing out candy at school, recent increase in candy distribution in 4th grade, Nicole to investigate
 - b. Notice of increase in parents not following rules for upper and lower lot morning drop off. Need to find out if its ok to turn right onto 14th after lower lot student dropped off, Nicole to investigate and consider reprinting policy in From the Heart weekly e-newsletter

9. Marketing Report – Evelyn
 - a. Facebook campaign very successful to promote recent open house, may want to consider repeating campaign at certain times of the year

10. SHS Strategic Plan – revisions discussed, Karen to edit

11. New business:
 - a. Is there a school policy on teacher use of personal cell phone during school day? No policy
 - b. Positive feedback for school lunch program, numbers have increased from 100 to over 200 lunches per day, very accommodating for students with food allergies. May want to consider an opportunity to spotlight them in From the Heart weekly e-newsletter or parish publication

Next Meeting Wednesday, April 3rd, 2019