

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA

Meeting: Regular

Date: August 12, 2019

Time: 6:00pm

Place: Board Room

6pm Public Hearing on Extracurricular Student Code of Conduct, Title I and IDEA

**Board Action Items*

A. CALL MEETING TO ORDER

B. EXECUTIVE SESSION (If needed)

(Board Action)

C. PUBLIC ACCESS TO THE BOARD OF EDUCATION:

Thank you for coming. We appreciate your taking the time to attend our meeting and welcome your comments. If you would like to share your thoughts with the board, please state your name and address and please limit your comments to 3 minutes. This will keep the comment period to a reasonable length and still allow everyone who wishes an opportunity to speak. Please understand we will not respond to your comments or questions at this time, but if you would like a response please be sure to include your phone number or email address on the sign in sheet. Please turn cell phones off or to silent and no texting.

D. APPROVAL OF AGENDA

(Board Action)

E. ACCEPTANCE OF MINUTES

E.1. Minutes of the Re-Organization and Regular Board of Education Meeting dated July 15, 2019

F. ACCEPTANCE OF TREASURER'S REPORT

Due to end of year audit the June Treasurer report will be attached to the September agenda.

G. ADMINISTRATORS' REPORTS:

G.1. Dr. Christopher Brown—Update Capital Project

***H. CONSENT AGENDA**

(Board Action)

H.1. Personnel Agenda:

The following appointments are pending clearance of NYS fingerprinting requirements:

H.1.a. Substitutes: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby re-appoint the submitted list of Substitutes at the approved rates.

H.1.b. Substitute Bus Driver: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Bruce Kerrick** as Substitute Bus Driver for the 2019-20 school year.

H.1.c. Resignation-Joy Bartlett: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of Joy Bartlett, Bus Driver effective August 1, 2019.

H.1.d. Rescind Fall Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby rescinds Girls Varsity Swimming Assistant Coach **Meghan Walters and Wyatt DeCann** Varsity Football Assistant Coach.

H.1.e. Amend Fall Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following people:

Team	Coach	Base	Longevity	Stipend
Girls Modified Tennis	Ruth Walters	\$2,056	\$0	\$2,056
Girls Varsity Swimming Asst	Elise Wardhaugh	\$2,827	\$0	\$2,827

H.1.f. Amend Extended School Year Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Kristen Hamilton** as Substitute Teacher Aide for the 2019 Extended School Year Program.

H.1.g. Amend Extended School Year Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby amend the following appointments for the 2019 Extended School Year Program:

Michael Salotto Teacher Aide per diem rate
Cullien Marks Nurse \$18.00 per hour

H.1.h. Amend Annual Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School does hereby amend Dawn Wright, Tax Collector at a stipend of \$4,000 2019-20 school year.

H.1.i. Department Chairpersons: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as department chairpersons for the 2019-20 school year:

Department Chairperson	Name	Stipend
Dept. Chairperson for Arts in Education (6-12)	Damian Grzeskowiak	\$1,625.00
Dept. Chairperson for Arts in Education (Pre-K-2)	Christopher Clark	\$812.50
Dept. Chairperson for Arts in Education (3-5)	Corrine DeRue	\$812.50
Dept. Chairperson for Counselors (Pre-K-12)	Kyle Cunningham	\$1,625.00
Dept. Chairperson for English Language Arts (6-12)	Melissa Butler	\$1,625.00
Dept. Chairperson for Fine Arts (K-12)	Mark Rowe	\$1,625.00
Dept. Chairperson for Foreign Language (6-12)	Michele Underwood	\$1,625.00
Dept. Chairperson for Math (6-12)	Amanda Cooney	\$1,625.00
Dept. Chairperson for Music (K-12)	Corrine DeRue	\$1,625.00
Dept. Chairperson for Occupations/Technology (6-12)	Kathleen Alvord	\$1,625.00
Dept. Chairperson for Physical Education (K-12)	Todd Cunningham	\$1,625.00
Dept. Chairperson for Pupil Support Services (6-12)	Wendy Warters	\$1,625.00
Dept. Chairperson for Science (6-12)	Patrick Prusinowski	\$1,625.00
Dept. Chairperson for Social Studies (6-12)	Jody McLaughlin	\$1,625.00
Dept. Chairperson for Special Education-Gorham	Kara Jones	\$1,625.00
Dept. Chairperson for Special Education-Valley	Marcy Adams	\$1,625.00
Dept. Chairperson for Nurse	Michelle Rohring	\$1,625.00
Dept. Chair Librarian	Michelle Miller	\$1,625.00
UPK-K Team Leader	Amy Zimmerman	\$1,625.00
Team Leader (1st Grade)	Joanne Emerson	\$1,625.00
Team Leader (2nd Grade)	Mary Kelley Berna	\$1,625.00
Team Leader (3rd Grade)	Jennifer Lengyel	\$1,625.00
Team Leader (4th Grade)	Gwen Winkler	\$1,625.00
Team Leader (5th Grade)	Greg O'Connor	\$1,625.00
Team Leader (6th Grade)	Kellie Fritz	\$1,625.00
Team Leader (7th Grade)	Matthew Palmer	\$1,625.00
Team Leader (8th Grade)	Keith Walters	\$1,625.00
Team Leader MS Special Area	Deanne McLellan-Tuck	\$1,625.00
Team Leader ECO	Malcolm MacKenzie	\$3,740.00

H.1.j. Mentors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following mentors for the 2019-20 school year:

Mentor	New Teacher	Year
Amy Delforte	Kaysie Burnett	2
Larkin Ryan	Delana Hey	2
Amanda Cooney	Tonya McFadden	2
Anne Hoffman	Molly Gray	2
Casey Imrich	Jennifer Allen	2
Kerri Mitchell-DePorter	Bonnie Stathis	2
Alysse Navarra	Elise Stalker	2
Kristie Nielsen	Ethan Eschler	2
Beth Mineo	Mary Coolbaugh	2
Jen Twomey	Kay Muscato	2
Penny Ayers	David Helling	2
Casey Imrich	Morgan Drake	2
Marcy Adams	Ashley Watson	3
Amy Dobbertin	Kacie Smith	1
Michelle Freida	Rachel Skopinsky	1
Kelly Karszes	Bonnie Prendergast	1
Laura Giberson	Ariel Pirwitz	1
Meredith Freida	Jacob Clark	1
Patrick Prusinowski	Jonathan Pragle	1
Matthew Silco	Angela Schwert	1
Jason Green	Holly Brown	1
Kerri DePorter	Social Worker	1

Mentor	New Teacher	Year
Andrea Robertson	LTS Science	1
Melissa Henderson	LTS Special Ed	1
TBD	Social Studies	1
TBD	AIS/Special Ed	1
TBD	LTS Speech	1
Dr. Clayton Cole	Eric Pasho	1
Paul Lahue	Scott Robinson	1
Erica Hasselstrom	Andrea Smith	1

H.1.k. Field Band Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following people:

Field Band Director	Holly Blueye	\$3,309
Field Band Assistant Director	Caitlin Kordziel	\$2,606
Field Band Percussion	Aaron Scott	\$1,092
Field Band Color Guard	Heather Clark	\$1,092

H.2. Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the 2019-20 of volunteers submitted.

H.3. Donation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the donation from Budding Readers to donate approximately 143 books to UPK and Kindergarten classrooms.

H.4. Approve Stipend: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does hereby approve the following Teaching Assistants-Computer Lab/Library Media Center Assignments for the 2019-20 school year:

Name	Level	Stipend
Tammy Boyce	Level III	\$1,000
Jennifer Green	Level III	\$1,000
Marsha Lazarus	Level II	\$900

Name	Level	Stipend
Linda Stell	Level I	\$800
Catrina Oswald	Level II	\$900
Hope Brennan	Level I	\$800

H.5. Amend Probationary Appointment-Agriculture Teacher-Mary Catherine Coolbaugh: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, does hereby appoint **Mary Catherine Coolbaugh**, who holds a Professional Certificate Agriculture to a teaching position in the tenure area of Agriculture, for a three year probationary appointment commencing July 1, 2018 and to expire on August 29, 2021.

Be advised that any future tenure recommendation will be contingent on various factors including, but not limited to, **Mary Catherine Coolbaugh** receiving a rating of Effective or Highly Effective on two of the three years and not receiving an ineffective rating in the last year preceding a tenure recommendation; from the Superintendent.

H.6. Increase High School Social Studies Teacher Position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby increase the position of 0.8 Social Studies Teacher, to 1.0FTE Social Studies Teacher, effective August 9, 2019.

H.7. Probationary Appointment Social Studies Teacher-Shawna Turco: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3102 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, does hereby appoint **Shawna Turco**, who holds a Social Studies Professional Certificate to a Social Studies Teaching position in the tenure area of Social Studies Teacher, for a four year probationary appointment commencing August 9, 2019 and ending on August 8, 2023, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 11 of the current MWTA contract.

H.8. Appoint Long Term Substitute Science Teacher-Danielle Burry: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Danielle Burry**, as a 1.0 FTE long term substitute Science Teacher position beginning August 9, 2019 through June 30, 2020, at Step 1, of the current teacher contract.

H.9. Approve Leave of Absence Request-Lisa Wizeman: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Lisa Wizeman, Special Education Teacher from September 1, 2019 through June 30, 2020.

H.10. Probationary Appointment of a Combined Area Elementary School Teacher-Lisa Wizeman:

WHEREAS, on August 31, 1999, Lisa Wizeman acquired tenure in the Special Education tenure area in the Gorham-Middlesex Central School District and received an annual professional performance review for the 2017-2018 school year.

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Gorham-Middlesex Central School District, pursuant to Section 3012 of the Education Law and in compliance with section 30-1.3 of Part 30 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint Lisa Wizeman, who holds a permanent certificate Pre-Kindergarten, Kindergarten and Grades 1-6, Speech and Hearing Handicapped permanent certificate and Special Education permanent certificate, permitting her to teach subjects in Students with Special Needs, Elementary AIS, and Instruction Support Services in the public schools of New York State to the position of teacher in the tenure areas of Elementary AIS and Instruction Support Services (.6 FTE in the area of Elementary AIS, .2 FTE in the area of Instructional Support Services and .2 FTE in the area of special education services), for a probationary period of three (3) years, to commence on August 9, 2019, and to expire on August 8, 2022, and

BE IT FURTHER RESOLVED, that Lisa Wizeman, during her first year of appointment, shall be paid at the annual salary at step 28 of the MWTA contract.

H.11. Appointment for Director of Whitman Resource Center-James Santonastaso IV: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **James Santonastaso IV**, Director of the Whitman Resource Center at a stipend of \$6,000 from July 1, 2019 through June 30, 2020.

H.12. Chairman and Chief Inspector-Lonnie Gunsalus: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Lonnie Gunsalus** as Chairman and Chief Inspector of the Special School District Meeting and Election to be held on September 17, 2019.

H.13. Special School District Meeting and Election-Inspectors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following as volunteer inspectors for the Annual Meeting on September 17, 2019:

Gail Burr	Beth Tomion
Sue Cooper	Linda Turner
Carol Jensen	Susan Wolfe
Margaret Murphy	

H.14. Approve Ontario County Shared Services Panel-Dr. Christopher Brown: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve Dr. Christopher Brown to serve on the Ontario County Shared Services Panel for the 2019-20 school year.

H.15. Amend Appointment of Audit Committee: COMMUNITY VOLUNTEERS: Upon the recommendation of the Audit Committee, remove Robert Lehman, as community member of the Audit Committee.

H.16. Audit Committee Charter: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the **Audit Committee Charter**.

H.17. Accept Organizational Chart: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the **Organizational Chart**.

H.18. Approve Amended Policy 2350 Board Meeting Procedures: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby approve the first reading and waive the second reading of the following amended **Policy 2350 Board Meeting Procedures**.

H.19. Accept Sports Medicine Services Agreement between The Rochester General Hospital and Gorham-Middlesex CSD Board of Education: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the **sports medicine services agreement** between The Rochester General Hospital and Gorham-Middlesex Central School District Board of Education concerning the athletic training services for our student athletes.

H.20. Approve Tax Warrant: Be it resolved that whereas the approved tax levy at \$14,771,832 has been aligned against the current assessments and the tax rates are available, the Gorham-Middlesex Central School District, upon the recommendation of the Superintendent, does approve the tax warrant as submitted.

I. PUBLIC ACCESS TO THE BOARD

J. BOARD MEMBERS ITEMS:

a. Board Committees-

Buildings and Grounds/Visitation Committee: Keri Link, Jeff Allen, *Chad Hunt*

Policy Committee: Sue Campbell and *John Foust*

Four County Committees:

Board of Directors-Sheila Brown

Legislative-Phyllis Frantel

District Committees:

Safety Committee-Cory Clark

b. Audit Committee- Sue Campbell (July 23 minutes attached)

c. Board Retreat-August 20 6pm HS Library

d. Board Meetings at different buildings throughout the school year

K. EXECUTIVE SESSION if needed.

L. ADJOURN MEETING

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REORGANIZATIONAL MEETING MINUTES

July 15, 2019

HS Library

Board Members Present: Sheila Brown, Cindy Hall, Jeff Allen, Chad Hunt, John Foust, Sue Campbell, Cory Clark, and Keri Link.

Absent: Phyllis Frantel

Administrators Present: Dr. Christopher Brown, Bonnie Cazer, Clayton Cole, Erica Hasselstrom, Gil Jackson, Zoe Kolczynski, Paul Lahue, Eric Pasho, Scott Robinson, Lee Ann Shipman, Andrea Smith and Jenn Taft

Absent: Sharene Benedict

There was a public hearing on Student Code of Conduct, Athletic Code of Conduct and District Safety Plan from 5:30pm to 5:45pm.

5:45pm Break to have strawberry pie from Mabel Deal

Zoe Kolczynski called the meeting to order at 6pm.

Motion by Jeff Allen seconded by Keri Link to approve the following resolution.

Appoint Clerk Pro Tem: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Zoe Kolczynski** as clerk pro tem for the July 15, 2019 Re-Org Meeting and Regular Meeting.

Yes 8 No 0 (absent Phyllis Frantel) MC

Oath of Office: Clerk Pro Tem, Zoe Kolczynski, administered the Oath of Office to the Board members: Chad Hunt, John Foust and Keri Link.

Elect Board President: Clerk Pro Tem, Zoe Kolczynski, asked for nominations for President of the Board of Education.

Jeff Allen nominated Sheila Brown for President of the Board of Education; motion was seconded by Keri Link.

Yes 8 No 0 (absent Phyllis Frantel) MC

Elect Board Vice-President: Board President, **Sheila Brown** asked for nominations for Vice-President of the Board of Education.

Keri Link nominated Cindy Hall for Vice-President of the Board of the Education; motion was seconded by Cory Clark.

Yes 8 No 0 (absent Phyllis Frantel) MC

Oath of Office: Clerk Pro Tem, Zoe Kolczynski administered the Oath of Office to Sheila Brown, Cindy Hall and the Superintendent of Schools, Dr. Christopher Brown.

Sharene Benedict, District Clerk, Amy Carroll, Internal Claims Auditor and Dawn Wright, Tax Collector took their Oath of Office on July 17, 2019.

Motion by Jeff Allen seconded by Sue Campbell to approve the re-organizational consent items.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Keri Link seconded by Cory Clark to cancel the first vote on the re-organizational consent items.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Jeff Allen, seconded by Keri Link to approved the following resolutions.

Annual Appointments:

Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School does hereby make the following appointments for the 2019-2020 school year:

Position	Name	Stipend
1. District Clerk	Sharene Benedict	
2. District Treasurer	Mark Socola	
3. Deputy Treasurer	Phyllis Moore	
4. Purchasing Agent	Zoe Kolczynski	
5. Tax Collector	Dawn Wright	\$3,650
6. Central Treasurer	Judy Christensen	
7. Internal Auditor	Freed Maxick & Battaglia, PC	
8. External Auditor	Ray Wager, CPA.PC	
9. Claims Auditor	Amy Carroll	
10. School Physician	Valley View Family Practice	
11. School Attorney	Matthew Fletcher, Esq.	
12. Bonding Attorney	Orrick, Herrington & Sutcliffe, L.L.P.	
13. Records Access Officer	Sharene Benedict	
14. Records Management Officer	Sharene Benedict	
15. LEA Designee (Asbestos)	Daniel Blankenberg	
16. Title IX/section 504/ADA Compliance Officer	Andrea Smith	
17. Title IX Complaint Officers	Bonnie Cazer and Clayton Cole	
18. Title I Compliance Officer	Zoe Kolczynski	
19. HIPPA Coordinator	Zoe Kolczynski	
20. Title VII Officer	Zoe Kolczynski	
21. Attendance Officer	Dr. Christopher Brown	
22. Safety Coordinator	Scott Lambert	
23. Chemical Hygiene Officer	Beth Mineo	
24. Energy Coordinator	Daniel Blankenberg	
25. Liaison for Homeless Children and Youth	Gil Jackson	
26. Census Enumerator	Karen Webster	
27. Copyright Officer	Eric Pasho	
28. School Pesticide Officer	Daniel Blankenberg	
29. Medicaid Compliance Officer	Andrea Smith	
30. Registrar	Gil Jackson	
31. Civil Service Rights Compliance Officer	Andrea Smith	
32. Dignity Act Coordinator	Kerri DePorter-Middlesex Valley Primary	\$800
	Morgan Drake-Gorham Intermediate	\$800
	Jennifer Twomey-Middle School	\$800
	Lindsay MacUmber-High School	\$800
33. Architects	SEI Design	
34. Board Designee to Appoint Impartial Hearing Officer	Board President	
35. Wellness Co-Coordinator	TBD	
36. Data Privacy Coordinator	TBD	

Authorizations & Designations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education hereby gives the following authorizations for the 2019-2020 school year:

1. The Utica Mutual Insurance Company (Ely & Leene/Mead-Maloy Agency) to provide a commercial crime insurance endorsement of \$1,000,000 for the positions of **Superintendent, Business Official, Treasurer and Tax Collector**; and an endorsement of \$100,000 each for all other employees.
2. A petty cash fund in each of the following offices:

a. Tax Collection	\$100.00	Dawn Wright
b. High School	\$ 50.00	Cheryl Field
c. Extra Classroom	\$100.00	Judy Christensen
d. Valley Elementary	\$ 50.00	Karen Perrin
e. Gorham Elementary	\$ 50.00	Trina Rowlands

Reorganizational Meeting

July 15, 2019

f. High School Cafeteria	\$200.00	Carla Woolston
g. Middle School Cafeteria	\$ 50.00	Zina Eddinger
h. Gorham Cafeteria	\$ 35.00	Iva Tears
i. Valley Cafeteria	\$ 35.00	Jean Savage
j. Whitman Resource Center	\$ 25.00	James Santonastaso IV
k. Athletic Admission	\$300.00	Paul Lahue

3. Authorize the **Superintendent** to make budget transfers up to \$10,000.
4. Authorize the **District Treasurer, Deputy Treasurer and Central Treasurer** to use facsimile signature.
5. Authorize **District Treasurer** according to sections 1604-A and 1723-A of the Education Law and other pertinent regulations to invest School District monies.
6. Authorize the **President of the Board of Education** of the Gorham-Middlesex Central School District to borrow maximum allowable amounts by law on Tax Anticipation Notes and Revenue Anticipation Notes.
7. Authorize the **Purchasing Agent** of the District to participate in group bidding with other districts and BOCES.
8. Authorize the **Building Principals** in the Gorham-Middlesex Central School to suspend students from school for up to five (5) consecutive days.
9. Authorize the **Purchasing Agent** to pay mileage reimbursements for use of personal vehicles for the performance of approved school business at the Internal Revenue Service rate for the year.
10. Authorize the **Superintendent** to attend and approve employee attendance at conferences, conventions, seminars and institutes.
11. Authorize membership in the following organizations: **Rural Schools Program, New York State School Boards Association and Four County School Boards Association.**
12. Authorize the **Superintendent and Board of Education** to approve or deny requests for a leave of absence for employees.
13. Designate the **JP Morgan Chase Bank, the Five Star Bank, the Canandaigua National Bank and Trust Company, Key Bank, Community Bank, NA and NY CLASS** as the official banks for deposit, investment or borrowing of funds. Deposits in an individual bank shall not exceed \$25 million.
14. Designate the *Daily Messenger* and the *Finger Lakes Times* as the Official School Newspapers.
15. Designate **Superintendent** to certify payroll.
16. Authorize the **Superintendent** to require that employees be medically or psychologically examined as designated.
17. Authorize **The OmniGroup** as administrators for the District's 403(b) plans and authorize the Business Official to sign the service agreement.
18. Authorize the **Superintendent** to sign the participation agreement for the Finger Lakes Area School Health Plan (FLASHP).
19. Authorize the **Superintendent** to apply for Grants in Aid (State and Federal) as appropriate.
20. Designate the **District Treasurer** and the **Deputy Treasurer** as Official Bank Signatories.
21. Designate the **Central Treasurer** and the **High School Principal** as Official Bank Signatories for extraclassroom accounts.
22. Designate the **Superintendent** as Acting Principal for all schools.
23. Designate the **Purchasing Agent** authority to assign fund balance for a specific purpose.
24. Authorize the **Superintendent** to employ staff members pending Board approval at its next regular meeting.
25. Authorize the **Superintendent and Board of Education President** to sign Health and Welfare Contracts.
26. Authorize the **Superintendent** to sign Intermunicipal Cooperation Agreements with Ontario and Yates Counties for services in connection with school districts for provision of school tax bill preparation services.
27. Designate **Municipal Solutions** as Bond agent.
28. Designate **Superintendent** as Chief Financial Officer and Chief Emergency Office Contact.
29. Authorize the **Superintendent** to suspend employees without pay.

Special Education:

Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School does hereby approve the following for the 2019-20 school year:

Committee on Special Education and the Committee on 504:

Chairperson	Andrea Smith
Co-Chairperson(s)	Casey Imrich, Alysse Navarra and Elise Wardhaugh
School Psychologists	Casey Imrich, Alysse Navarra and Elise Wardhaugh
Physician	Dr. Robert Ostrander (as needed)
Classroom Teacher	To Be Determined

Committee on Pre-School Special Education:

Chairperson	Andrea Smith
Co-Chairperson(s)	Casey Imrich, Alysse Navarra and Elise Wardhaugh
School Psychologists	Casey Imrich, Alysse Navarra and Elise Wardhaugh
Physician	Dr. Robert Ostrander (as needed)
Classroom Teacher	To Be Determined

Kyle Cunningham as Special Education Surrogate Parent.

Board Policy Adoption: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby adopt the **Board Policies**.

Changes to Student Code of Conduct: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the changes to the **Student Code of Conduct**.

Substitute Rates: Be it resolved that upon the recommendation of the Superintendent, the following rates of pay will be applied for substitute work during the 2019-2020 school year:

Teachers (certified)	\$100.00/day	
Teachers (non-certified)	\$90.00 /day	
Building Contract Substitute	\$105.00/day	
Nurse (RN)	\$90.00/day	
Nurse (LPN)	\$80.00/day	
Teacher Aide	\$11.10/hr	\$11.80 as of December 31, 2019
Teaching Assistant	\$11.10/hr	\$11.80 as of December 31, 2019
Bus Monitor	\$11.80/hr (contractual)	
Cleaner	\$11.10/hr	\$11.80 as of December 31, 2019
Food Service Helper	\$11.10/hr	\$11.80 as of December 31, 2019
Clerk	\$11.10/hr	\$11.80 as of December 31, 2019
Typist	\$11.10/hr	\$11.80 as of December 31, 2019
Bus Driver	\$18.50/hr (contractual)	

Non Resident Tuition Rates: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establishes the following tuition rates for any nonresident student admitted to the Gorham-Middlesex Central School District by the Superintendent, for the 2019-2020 school year.

Pre-Kindergarten	\$2,492 per pupil per year
Grades K-6	\$4,985 per pupil per year
Grades 7-12	\$10,792 per pupil per year

Non District Field Trip Rates: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establish the following field trip rates for any non district field trips for the 2019-2020 school year:

\$2.00 per mile
\$25.00 per hour for bus driver

Approve Building Use Hourly Rate: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establish the following Building Use hourly rate at \$28.00 per hour for the 2019-2020 school year per policy.

Free and Reduced Lunch Program: Be it resolved, that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Free & Reduced Price Eligibility scales (published by Child Nutrition Program) and authorizes the District to participate in the National School Lunch Program and the School Breakfast Program during

the 2019-2020 school year; Be it further resolved that the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Zoe Kolczynski** as Hearing Official, **Carla Woolston** as Reviewing Official and **Carla Woolston** as Verification Official.

Disposal of Gorham-Middlesex Property: It is hereby resolved that the Business Official, **Zoe Kolczynski**, or her designee, Director of Facilities, **Daniel Blankenberg**, is authorized to dispose of obsolete and surplus property for the fiscal year 2019-2020.

Legal Indemnification: It is resolved that the Board does and hereby approves legal indemnification of property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, District Superintendent, School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2019-2020.

Authorization To Participate in the BOCES Cooperative Bid:

WHEREAS, The Board of Education, Gorham-Middlesex Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And,

WHEREAS, The Board of Education, Gorham-Middlesex Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o And

WHEREAS, The Board of Education, Gorham-Middlesex Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Gorham-Middlesex Central School District of New York State and making recommendations thereon

THEREFORE BE IT RESOLVED, That The Board of Education, Gorham-Middlesex Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above. And

BE IT FURTHER RESOLVED That the Board of Education Gorham-Middlesex Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services. And

BE IT FURTHER RESOLVED That the Board of Education Gorham-Middlesex Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding. And

NOW, THEREFORE, BE IT RESOLVED, That the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties on behalf of the Board of Education Gorham-Middlesex Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the state of New York relating to public bids and contracts.

Standard Work Days for Elected and Appointed Officials: Be it resolved, that the Gorham-Middlesex Central School District/Location code 75497 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and

Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day	Term
Clerk of the Board	Sharene Benedict	8 hours	7/1/2019-6/30/2020

Standard Work Day: Be it resolved that the Gorham-Middlesex Central School District, Location code 75704, hereby establishes a six (6) hour per day standard work day for all its employees with the exception of those listed below. The District will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained.

Title	Standard Work Day Hrs/Day
Teacher Aides (Elementary)	6.5
Occupational Therapists	7.25
Physical Therapists	7.25
Nurses	7.25
Counselor	7.25
Clerks	7.5
Clerk (High School Secretary)	8
Transportation Supervisor	8
Head Bus Driver	8
Mechanics	8
Head Custodians, Custodian, Maintenance, Cleaners	8
Tech AV	7.5
Director of Facilities	8
District Office Support Staff	8
Food Service Director	8
Business Official	8
Senior Computer Technical Specialist	8
Computer Technical Specialist	8
Director of Technology	8

Resolution To Approve Amendment To Finger Lakes Area School Health Plan ("FLASHP") Municipal Cooperative Agreement

WHEREAS, the Finger Lakes Area School Health Plan ("FLASHP") was established pursuant to a Municipal Cooperative Agreement to Provide Health Benefits, which was last revised and adopted July 1, 2018 (the "Agreement"); and

WHEREAS, Gorham-Middlesex Central School District is currently a participant in FLASHP ("Participant"); and

WHEREAS, Section V of the Agreement provides that the Agreement may be amended by an affirmative vote of 2/3 of all Directors then appointed and serving on the FLASHP Board of Directors ("FLASHP Board"); and

WHEREAS, the FLASHP Board voted by a 2/3 majority at a meeting held on May 2, 2019, to amend the Agreement and the By Laws to permit Superintendent-Advisors to have voting rights, effective January 1, 2020; and

WHEREAS, Article 5-G Section 119-O of the New York General Municipal Law, and Section V of the Agreement, require that changes to the Agreement must also be adopted by a majority vote of each Participant's governing body;

WHEREAS, Gorham-Middlesex Central School District desires to approve the FLASHP Board's changes to the Agreement;

NOW THEREFORE, the Board of Education of Gorham-Middlesex Central School District has voted to approve the proposed changes to the Agreement, as described in the attached "First Amendment to 2018 Restatement of Municipal Cooperative Agreement to Provide Health Benefits."

Yes 8 No 0 (absent Phyllis Frantel) MC

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION REGULAR MEETING MINUTES

July 15, 2019

Board Room

Sheila Brown called the meeting to order at 6:10pm

Adopt the Agenda

Motion by Jeff Allen, seconded by Sue Campbell to approve the agenda.

Yes 8 No 0 (absent Phyllis Frantel) MC

Public Comment

Karen Shoemaker, Stanley: Mrs. Shoemaker thanked everyone for the great work being done.

Superintendent Reports

Dr. Christopher Brown—Dr. Brown presented to the Board about the Capital Project.

Motion by Jeff Keri Link, seconded by Cory Clark to approve the following resolutions:

Acceptance of Consent Agenda

Minutes of the June 10, 2019 Regular Meeting

Approve Treasurer's Report

Accept CSE & CPSE Report

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

Substitutes

Substitute Teachers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **John Fiori, Lynn Kelly, Beth Sloth and Linda Wallace** as Substitute Teachers for the 2019-2020 school year.

Substitute Cleaners: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint, **Makenzie Crain Ashley Smith, Iva Tears and Owen Wagner** as Substitute Cleaners for the 2019-20 school year.

Substitute Bus Monitor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Christina Schoepfel** as a Substitute Bus Monitor for the 2019-20 school year.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Jeff Allen, seconded by Keri Link to approve the following personnel items:

Personnel

Accept Agreement: BE IT RESOLVED THAT, the Board of Education of the Marcus Whitman Central School District, approves the agreement between the Marcus Whitman Central School District, Superintendent of School, Jeramy Clingerman, and **Richard Welsh**, dated June 14, 2019.

Resignation-Richard Welsh: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of Richard Welsh, Head Custodian effective June 12, 2019.

Resignation-Katherine Green: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of Katherine Green, Teaching Assistant effective June 30, 2019.

Reorganizational Meeting

July 15, 2019

Amend Resignation-Gail Arnold: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the amended resignation for the purpose of retirement of **Gail Arnold**, as Counselor, effective June 26, 2019.

Appointments:

Appoint Probationary Administrator Appointment-Scott Robinson: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with the part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Scott Robinson**, who holds a Professional Certification in School Building Leader from January 20, 2017 through January 19, 2022 to a 1.0FTE Administrative position in the tenure area of Assistant Building Principal, for a four year probationary appointment commencing July 1, 2019 and ending on August 31, 2023.

Middle School Dean of Students-Donovan Lopez: item was pulled from consent agenda.

High School Dean of Students-Michael Sullivan: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Michael Sullivan** as a Guidance Counselor on Special Assignment, 0.5FTE High School Dean of Students and 0.5FTE Guidance Counselor for the 2019-20 school year.

19A Certified Examiner: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Cheryl Jensen** as 19A Certified Examiner for mandated bus driver training and testing for the District at a stipend to be \$6,500 for the 2019-20 school year.

Certification of Lead Evaluators:

WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the WFL BOCES Annual Professional Performance Review Plan (APPR) for certification as a Lead Evaluator of teachers:

- Paul Lahue, Director of Athletics**
- Bonnie Cazer, Principal**
- Jenn Taft, Principal**
- Clayton Cole, Principal**
- Andrea Smith, Director of Student Support Services**
- Gil Jackson, Data Coordinator**
- Eric Pasho, Principal**
- Scott Robinson, Assistant Principal**

WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the WFL BOCES Annual Professional Performance Review Plan (APPR) for certification as a Lead Evaluator of Principals:

- Dr. Christopher Brown, Superintendent**
- Independent Evaluator**

Fall Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following people:

Team	Coach	Base	Longevity	Stipend
Boys Varsity Soccer	Matthew Palmer	\$3,084	\$450	\$3,534
Boys Modified A Soccer	Jason Green	\$2,313	\$300	\$2,613
Girls Varsity Soccer	Greg O'Connor	\$3,084	\$350	\$3,434
Girls Modified A Soccer	Laura Giberson	\$2,313	\$200	\$2,513
Varsity Football	Matthew Silco	\$3,341	\$550	\$3,891
Varsity Football Asst	Wyatt DeCann	\$2,827	0	\$2,827

Varsity Football Asst	Bruce Wagner	\$2,827	\$1,000	\$3,827
Modified A Football	Rich Gulvin	\$2,827	\$400	\$3,227
Modified A Football	Ben Ayres	\$2,827	\$0	\$2,827
Girls Varsity Tennis	Bryan Law	\$2,827	\$550	\$3,377
Girls Modified A Tennis	TBD	\$2,056	0	\$2,056
Varsity Cross Country	Jody McLaughlin	\$3,598	\$700	\$4,298
Varsity XC Assistant	Bonnie Stathis	\$3,084	50	\$3,134
Varsity Cheerleading	Wendy Kierst	\$3,084	\$400	\$3,484
Modified A Cheerleading	Cassandra Gillette	\$2,570	\$0	\$2,570
Girls Varsity Swimming	Mindy Heaven	\$3,598	50	\$3,648
Girls Varsity Swimming Asst	Megan Walters	\$2,827	50	\$2,877
Girls Modified Swimming	Mike Smith	\$2,570	\$1,340	\$3,910

Summer Camp Program: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following to work the summer 2019 Recreation Program:

Name	Position	Stipend
Charlotte Alvord	Leader	\$11.80 per hour
Aubrey O'Connor	Leader	\$11.80 per hour
Kaitlin O'Connor	Leader	\$11.80 per hour
Frank Adams Jr.	Assistant	\$11.10 per hour
Rebecca Lehman	Assistant	\$11.10 per hour
Molly Mineo	Assistant	\$11.10 per hour
Kaitlyn Thompson	Assistant	\$11.10 per hour
Jonathan Donovan	Assistant	\$11.10 per hour

Technology Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following as Technology Coaches for the 2019-20 school year:

Amanda Cooney	Michelle Miller
Jason Green	Patrick Prusinowski
Delana Hey	Andrea Robertson
Jennifer Horn	Jacqueline Wickham
Kelly Karszes	Samantha Wolf

Probationary Teaching Assistant-Kristen Hamilton: Be it resolved that the Board of Education of the Marcus Whitman Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.8 of the Rules of the Board of Regents, upon the recommendation of Superintendent, does hereby appoint **Kristen Hamilton**, who holds a Level I Teaching Assistant Certificate, to a Teaching Assistant position in the tenure area of Teaching Assistant for a four year probationary appointment commencing July 1, 2019 and ending on June 30, 2023, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting per Teacher Aides, Teaching Assistants and Clerical Employees Association for the 2019-20 school year.

Probationary Teaching Assistant-Karen Clark: Be it resolved that the Board of Education of the Marcus Whitman Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.8 of the Rules of the Board of Regents, upon the recommendation of Superintendent, does hereby appoint **Karen Clark**, who holds a Level I Teaching Assistant Certificate, to a Teaching Assistant position in the tenure area of Teaching Assistant for a four year probationary appointment commencing July 1, 2019 and ending on June 30, 2023, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting per Teacher Aides, Teaching Assistants and Clerical Employees Association for the 2019-20 school year.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Jeff Allen, seconded by Keri Link to approve the following resolution.

Middle School Dean of Students-Donovan Lopez: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Donovan Lopez** as a Teacher on Special Assignment, 0.5FTE Middle School Dean of Students and 0.5FTE Business Teacher for the 2019-20 school year.

Yes 7 No 1 (Sheila Brown) (absent Phyllis Frantel) MC

Tenure:

Motion by Sue Campbell, seconded by Cindy Hall to approve the following resolution.

Tenure Approval-Deanna Bagley: In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Deanna Bagley**, a probationary teacher appointed September 1, 2015, be appointed to tenure to the position of teacher in the Education of Children with handicapping conditions-General Special Education tenure area. It having been shown that **Deanna Bagley**, holds a valid New York State Permanent Certification in Pre-Kindergarten, Kindergarten and Grades 1-6 and Special Education Permanent Certificate to teach in the aforesaid tenure area; and it further having been shown that the probationary period of **Deanna Bagley** to teach in the district expires on August 31, 2019; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Deanna Bagley** effective August 31, 2019 to the position of Special Education Teacher.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Keri Link, seconded by Sue Campbell to approve the following resolution.

Tenure Approval-Cindy Champlin: In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Cindy Champlin**, a teaching assistant appointed September 1, 2016, be appointed to tenure to the position of teaching assistant tenure area. It having been shown that **Cindy Champlin**, holds a valid New York State Level III Teaching Assistant Certificate to teach in the aforesaid tenure area; and it further having been shown that the probationary period of **Cindy Champlin** to teach in the district expires on August 31, 2019; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Cindy Champlin** effective August 31, 2019 to the position of Teaching Assistant.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Keri Link, seconded by Sue Campbell to approve the following resolution.

Tenure Approval-Amy Harter: In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Amy Harter**, a probationary teacher appointed September 1, 2016, be appointed to tenure to the position of teacher in the Education of Children with handicapping conditions-General Special Education tenure area. It having been shown that **Amy Harter**, holds a valid New York State Professional Certification in Students with Disabilities Grades 7-12, Professional Certificate Biology 7-12 to teach in the aforesaid tenure area; and it further having been shown that the probationary period of **Amy Harter** to teach in the district expires on August 31, 2019; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Amy Harter** effective August 31, 2019 to the position of Special Education Teacher.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Jeff Allen, seconded by Sue Campbell to approve the following resolution.

Approval-Jennifer Mitchell: In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Jennifer Mitchell**, a probationary teacher appointed September 1, 2017, be appointed to tenure to the position of teacher in the Education of Children with handicapping conditions-General Special Education tenure area. It having been shown that **Jennifer Mitchell**, holds a valid New York State Professional Certification in Social Studies and Professional Certificate Students with Disabilities Grades 7-12 to teach in the aforesaid tenure area; and it further having been shown that the probationary period of **Jennifer Mitchell** to teach in the district expires on August 31, 2019; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Jennifer Mitchell** effective August 31, 2019 to the position of Special Education Teacher.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Jeff Allen, seconded by Sue Campbell to approve the following resolution.

Tenure Approval-Brittany Phillips: In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Brittany Phillips**, a probationary teacher appointed September 1, 2015, be appointed to tenure to the position of teacher in the Elementary tenure area. It having been shown that **Brittany Phillips**, holds a valid New York State Professional Certificate Childhood Education Grades 1-6, Professional Certificate Students with Disabilities Grades 1-6 and Professional Certification Literacy B-Grade 6 to teach in the aforesaid tenure area; and it further having been shown that the probationary period of **Brittany Phillips** to teach in the district expires on August 31, 2019; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Brittany Phillips** effective August 31, 2019 to the position of Elementary Teacher.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Sue Campbell, seconded by Cindy Hall to approve the following resolution.

Tenure Approval-Andrea Robertson: In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Andrea Robertson**, a probationary teacher appointed September 1, 2014, be appointed to tenure to the position of Science teacher in the Science tenure area. It having been shown that **Andrea Robertson**, holds a valid New York State Professional Certification in Biology Grades 7-12 to teach in the aforesaid tenure area; and it further having been shown that the probationary period of **Andrea Robertson** to teach in the district expires on August 31, 2019; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Andrea Robertson** effective August 31, 2019 to the position of Special Education Teacher.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Sue Campbell, seconded by Keri Link to approve the New Business consent agenda.

New Business

Lunch Prices: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following lunch prices for the 2018-19 school year:

	Elementary	Middle/High School	Adult
Lunch	\$2.30	\$2.55	\$4.20
Breakfast	\$1.65	\$1.65	\$2.10
Milk	\$0.50	\$0.50	\$0.50

Field Trip

FFA: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the final proposal of FFA going to Camp Oswegatchie in Crogan, NY July 21, 2019-July 26, 2019.

Appoint NYSSBA Voting Delegate: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint Sheila Brown as the voting delegate to the NYSSBA convention in the fall of 2019.

College Student Placement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2019 summer semester:

SUNY Brockport

Ethan Lincoln	student teacher	Karen Lahue
Duration: September 3, 2019 through October 16, 2019		
Ethan Lincoln	student teacher	Matthew Silco
Duration: October 21, 2019 through December 11, 2019		

Appointment of Audit Committee:

BOARD MEMBERS: The Audit Committee Charter states that a member is not eligible if they have worked for the school district in the past three years or if a board member is on the Board for the first year.

Sheila Brown Cindy Hall Sue Campbell

COMMUNITY VOLUNTEERS: Upon the recommendation of the Audit Committee, appoint Robert Lehman, Tara Farmer, Shawn Szabo as community members of the Audit Committee.

Accept District Safety Plan: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does accept the District Safety plan.

Approve Amended Policy: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby approve the first reading and waive the second reading of the following amended **Policy 5710 Transportation Program**.

Accept Professional Services Contract: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Professional Services Contracts for Gail Arnold.

Accept Professional Services Contract: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Professional Services Contracts for Scott Lambert.

Budget Transfers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of budget transfers.

Yes 8 No 0 (absent Phyllis Frantel) MC

Motion by Jeff Allen, seconded by Cindy Hall to approve the following resolution.

RESOLUTION DATED JULY 15, 2019

A RESOLUTION PROVIDING FOR THE HOLDING OF A SPECIAL SCHOOL DISTRICT ELECTION IN AND FOR THE GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT, ONTARIO AND YATES COUNTIES, NEW YORK, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED, by the Board of Education of the Gorham-Middlesex Central School District, Ontario and Yates Counties, New York, as follows:

Section 1. A Special School District Election of the qualified voters of the Gorham-Middlesex Central School District, Ontario and Yates Counties, New York, shall be held on September 17, 2019, at polling place hereinafter further described in the Notice of Special District Election attached hereto as Exhibit A and hereby made a part hereof, and the polls shall be kept open for voting between the hours of 12:00 o'clock Noon and 8:00 o'clock P.M., Prevailing Time, on said date. The proposition hereinafter set forth in said Notice of said Election shall be submitted thereat.

Section 2. Voting at said Election shall be conducted by the use of voting machines.

Section 3. The Clerk of said School District is hereby authorized and directed to cause a Notice of said Election in substantially the form attached hereto as Exhibit A to be published in the **Daily Messenger** and the **Finger Lakes Times**, being the sole newspapers having a general circulation in said School District, such publication to be made so that such notice shall appear in said newspaper four times within the seven weeks next preceding such district meeting, the first publication to be at least forty-five

days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

Section 4. The School District Clerk is hereby authorized to complete and amend the Notice of said Special School District Election from time to time as, in his or her discretion, such completion or amendment may be required or desirable.

Section 5. To the extent required by law, the Board of Education shall appoint election personnel to conduct said Special School District Election pursuant to a separate resolution of this Board of Education.

Section 6. This resolution shall take effect immediately.

Roll Call vote was taken:

Cindy Hall Yes
Jeff Allen Yes
Sue Campbell Yes
Chad Hunt Yes
John Foust Yes
Keri Link Yes
Cory Clark Yes
Sheila Brown Yes
Phyllis Frantel absent

Public Comment

Mabel Deal, Stanley: Mrs. Deal welcomed Dr. Brown and new board members.

Board Member Items:

a. Board Committees-

Buildings/Grounds
Policy
Safety
Wellness

Four County:

Board of Directors
Legislative

b. Board Retreat – Aug 20 6pm-9pm

c. Disclosure Statement-*please sign and give the document to Zoe*

d. NYSSBA 100th Annual Convention & Education Expo

October 24-26 Rochester Riverside Convention Center
Registration is open as of July 15

Motion by Jeff Allen, seconded by Cory Clark to adjourn the meeting at 6:45pm.

Respectfully Submitted,

Zoe Kolczynski
Clerk Pro-Tem

() Required
(X) Local
 (X) Notice

BOARD MEETING PROCEDURES

Each Board of Education meeting shall be conducted in an orderly manner which provides time for and encourages community involvement. The **recommended** order of business at each regular meeting shall be as follows:

- A. Executive Session-if necessary and possibly before board meeting
- B. Call to order/Pledge of Allegiance
- C. Public Access to the Board of Education
- D. Approval of Agenda
- E. Approval of Minutes
- F. Acceptance of Treasurer's Report
- G. Celebrations, if needed
- H. Administrator's Reports
- I. Consent Agenda
- J. Public Access to the Board of Education
- K. Board Member Items
- L. Executive Session, if needed
- M. Adjournment

The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business.

Except in emergencies, the Board shall not attempt to decide upon any question under consideration before examining and evaluating relevant information. The Superintendent shall be given an opportunity to examine and to evaluate all such information, and to recommend action before the Board attempts to make a decision.

The Board may adjourn a regular or special meeting at any place in the agenda providing that arrangements are made to complete the items of business on the agenda at a future meeting. The minutes shall make notice of the adjournment, and the reconvened session shall be considered an addition to these minutes.

Adoption date:

ORGANIZATIONAL CHART

Board of Education

Superintendent
Business Official
District Clerk
School Attorney
External Auditor
Internal Auditor
Claims Auditor

Superintendent

Business Official
District Clerk/Superintendent Secretary
School Attorney
SRO
Whitman Resource Center
Building Administrators (Principals)
Director of Student Support Services
Data Coordinator/Registrar, Director of Health Phys Ed, Homeless Liaison
Athletic Director
Director of Curriculum Instruction and Assessment, Professional Development

Principals/Admin

Faculty/Staff
HS Secretaries
MS Secretary
Gorham Secretary
Middlesex Valley Secretary
Student Support Secretary
Guidance Secretary

Business Official

Director of Food Service
Director of Buildings and Grounds
Transportation Supervisor
District Office Secretary
Account Clerk/Tax Collector
Grants
Technology Coordinator

Director of Whitman Resource Center:

Whitman Resource Center Secretary

Director of Buildings and Grounds

Maintenance Dept
Grounds Dept
Head Custodian Dept
Custodial Dept

Athletic Director

Coaches

Transportation Supervisor

Head Bus Driver

Bus Drivers/Monitors

Mechanics

Transportation Secretary

Food Service Director

Cooks

Food Service Workers

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT

July 23, 2019 5:00 PM District Office

Committee Members Present: Sue Campbell, Cindy Hall, Sheila Brown Bob Lehman and Shawn Szabo.

Others Present: Christopher Brown and Zoe Kolczynski

Absent :Tara Farmer

The regular Meeting of the Audit Committee was called to order by Sheila Brown at 5:06

APPROVAL OF AGENDA:

Motion by Sheila Brown seconded by Cindy Hall to approve the agenda.

Yes 4 No 0, Abstain 0 MC

ACCEPTANCE OF MINUTES: Minutes from the meeting of May 28, 2019.

ACCEPT INTERNAL CLAIMS AUDIT REPORTS: Date May 30, June 5, 30 and July 15,2019

Motion by Sheila Brown and seconded by Cindy Hall to accept the following resolution:

ACCEPT THE AUDIT AND FINANCE COMMITTEE CHARTER: The Audit Committee does hereby accept the Audit and Finance Committee Charter and that the Audit and Finance Committee Charter be recommended to the Board of Education for approval at the August 12, 2019 meeting.

Yes4 No 0, abstain 0 MC

Other Business:

The committee reviewed the Purchasing policy # 5410 and regulations (5410R). No revisions have been made since last year and the committee at this time had no recommendations for revisions.

The committee discussed additional Property and Liability Insurance coverage and the associated cost.

Employment Related Practices Liability added to the General Liability and Umbrella policies would be additional \$3,242

Currently we have limited Employment Related Practices Liability on your School District Legal Liability policy. This coverage would include coverage for situations such as back and forth wages; mental anguish from an "employment-related practice"; failure to grant tenure which is not covered on your current policy.

Cybersuite, \$1 million limit would be additional \$2,044.

We added \$250,000 Cybersuite coverage back in November 2017. Limit up to \$1million is available and is approved.

Collision on full fleet of vehicles at \$3,000 deductible would be additional \$3,767

We currently do not have collision coverage on your fleet of vehicles.

The committee will share with the board these policy enhancements and the committees thoughts on which ones they are looking at adding at the August 12, 2019 board meeting.

Next scheduled is meeting is August 27, 2019, 5:00 PM.

Motion by Sue Campbell seconded by Sheila Brown to adjourn the meeting at 5:44PM.

Respectfully submitted, *Zoe Kolczynski*, Zoe Kolczynski, Business Official