

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, AUGUST 12, 2019
MT. LEBANON HIGH SCHOOL, ROOM D205
7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Comments from Residents and Taxpayers Concerning Action Items for this Meeting – Presentations or comments are limited to four (4) minutes.
- IV. New Business for Board Consideration and Action
 - A. Personnel Report: RESOLVED, That the Board approves the August 8, 2019, list of personnel changes.
 - B. Stipulated Adjudication: RESOLVED, That the Board approves the Stipulated Adjudication in the form presented.
- V. Action Items for August 19, 2019, Board Meeting
 - A. Financial Items
 - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the months of June and July, 2019. The report is typical for this time of year and the Superintendent recommends it for approval.
 - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between July 1 and July 31, 2019. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 - 3. Ratification of June 30 List of Bills – The list of Bills from June 13 to June 30 are those checks authorized to be drawn to close out the fiscal year have been approved for payment by the Board at the June Board meeting. The list is presented for ratification at this meeting. All checks are typical for this time of year and are recommended for approval by the Superintendent.
 - 4. List of District Bank Accounts – The State requires Board approval of all District bank accounts annually. The list is presented for Board consideration. There are no changes from the list of accounts last year other than signatories on the accounts. The list is recommended for approval by the Superintendent.
 - 5. List of Tax Refunds – The list of tax refunds totals \$182.22 for 2 refunds for June and \$2,632.26 for 3 refunds for July. The list has been reviewed by the solicitor's office which recommends approval. The lists are recommended for approval by the Superintendent.

6. List of Unusable Equipment – The list of unusable equipment includes 262 Dell computers in fair condition. The Superintendent recommends approval of this list.
7. Publication of Listing of Liened Taxes – Annually, the Board takes action to make the list of liened property taxes from the prior year for public view. The list is recommended for public view by the Superintendent.
8. Filing of Liened Taxes on Properties with Assessments of \$8,000 or Less – Annually, the Board takes action to approve the list of delinquent properties to be liened due to unpaid real estate taxes from the prior fiscal year. We ask the Board to approve removing delinquencies with assessment under \$8,000 from the list of properties to be liened because the cost to lien them exceeds the benefit. The delinquency remains on the property in case it is ever sold. The District and Municipality share the cost to file liens. The Superintendent recommends approval of this action.

B. Personnel Items

1. Approval of Bus Drivers for 2019-2020 – The Superintendent recommends approval of the 2019-2020 bus drivers as listed on the attached appendix.
2. Approval of List of Annual Salaries for 10-Month Clerical Employees, Aides, and Personnel Care Assistants – The Superintendent recommends the Board approves the negotiated annual contract salaries for 10-month clerical employees, aides, and personnel care assistants as listed September 1, 2019, reflecting an average increase of 3.35% over the duration of the contract.
3. Approval of List of Annual Salaries for Food Service Employees – The Superintendent recommends approval of the negotiated annual contract salaries for food service employees as listed effective September 1, 2019, reflecting an average increase of 2.9% over the duration of the contract.
4. Approval of List of Annual Salaries for Teachers – The Superintendent recommends approval of the negotiated contract salaries for teachers as listed effective September 1, 2019, reflecting an average increase of 3.9% over the duration of the contract.

C. Other

1. Approval of Federal Grants for 2019-2020 – We are requesting the Board approve the following federal programs for the 2019-2020 school year:

Title I – \$265,721 (\$289,247 with Title IV Transfer)

The funds will be used for:

- Two full-time reading specialists at Lincoln and Washington Elementary; Two 0.6 reading specialists at Lincoln and Washington (90% of salaries totaling \$269,190)
- Non-public contracted services to Our Lady of Grace that will be provided by the contracted service provider (\$2,002)
- Professional Development (\$11,455)
- Liaison services (\$6,500)
- Supplies for homeless (\$100)

Title II – \$78,079

The funds will be used for:

- A portion of this is set aside for non-public professional development (\$9,080)
- A portion of the salaries for a first and a fifth grade teacher in order to reduce class size (\$40,000)

- Purchased professional and technical services to provide staff development (\$22,000)
- Professional development supplies and literature (\$6,999)

Title III – \$45,343 = \$25,959 (English Learner) + \$19,384 (Immigrant Students)

Title III funds (\$25,959) are submitted to the Title III Consortium overseen by the Allegheny Intermediate Unit. These funds will be used for:

- A variety of professional development options and supplies
- Program support staff from the AIU
- English Learner after-school tutoring program (\$4000)
- Quarterly technical training sessions for the District ESL Liaison

Immigrant Education funds (\$19,384) will be used for:

- Expanding after-school ELD tutoring programs
- Summer Learning Center or alternate summer program for EL students
- Instructional supplies for EL teachers
- Expanding District outreach to immigrant parents through school-based initiatives

Title IV - \$23,526

The funds will be used for:

- Offsetting the reduction of funds in Title I
2. Student Assistance Program Letter of Agreement with Allegheny Children's Initiative, Inc. – The Board is being asked to consider an agreement with Allegheny Children's Initiative (ACI) to provide Student Assistance Program (SAP) services to the District for the 2019-2020 school year. There is no cost to the District for this service. The Superintendent recommends approval of this agreement.
 3. Mental Health Therapist Provided by Wesley Spectrum Services – This is a request for the Board to approve agreements with Wesley Spectrum Services to provide Mental Health Therapists for students with Individualized Education Plans (IEPs) at the high school, middle schools and elementary schools. The agreements would provide the positions of a one (1) five-day per week therapist and one (1) three-day per week therapist. The Mental Health Therapists would consult with the IEP team to design social-emotional support needed to assist the students in the school setting and to prevent placement outside of the District. Students currently attending out of district placements would access the Mental Health Therapist to transition back to the school district. The cost for the Mental Health Therapists would not exceed \$117,396 for the 2019-2020 school year. The positions would be funded through ACCESS funds with no cost to the District.
 4. Educational Services Provided by The University School – This is a request for the Board to approve a contract with The University School for the provision of special education services for Mt. Lebanon exceptional students during the 2019-2020 school year. The cost will not exceed \$25,000 per student for no more than three students. The Superintendent recommends approval of this contract.
 5. Educational Services Provided by The Watson Institute – This is a request for the Board to approve an agreement The Watson Institute for the placement of special education students for the 2019-2020 school year. Annual cost of this service will not exceed \$47,865 per student for no more than five students. The Superintendent recommends approval of this agreement.
 6. Waterfront Learning Services Contract – The Board is asked to approve a contract with the Allegheny Intermediate Unit for its Waterfront Learning Services. Waterfront Learning provides a menu of flexible cyber education program options. This agreement

establishes, upfront, what costs the District would incur if it uses any of the services. In the past, Waterfront Learning has been used as a credit recovery option for students. The Superintendent recommends approval of this contract.

7. Act 44 Safety and Security Coordinator – The District is required by Act 44 to appoint a Safety and Security Coordinator. The administration is recommending Dr. Timothy Steinhauer as the District’s Safety and Security Coordinator.
8. Driver’s Education Car Lease – At the June meeting, we passed a resolution to enter into a lease with Colussy Chevrolet for a new Driver's Education Vehicle. That lease was subsequently terminated by GM Financing, as they no longer lease to government entities any longer. We are asking the board to rescind that original lease and retroactively approve a lease with Bud Behling Leasing (BBL) Fleet for the new Driver's Education Vehicle. This vehicle was obtained in July when our old lease expired as to not interrupt our Driver Certification Program. The lease agreement was reviewed by the solicitor and the Superintendent is recommending approval.
9. School Bus Replacement - The District opened bids on July 31, 2019 to replace a school bus. There were three bid packages distributed to qualified bidders and one bid submitted. The lowest bid meeting the specifications was from Myers Equipment Corporation with a low bid of \$95,086.00. This bus will replace one of our aging buses which is no longer able to be repaired. The existing bus is a 2004 model, 72 passenger bus with 175,000+ miles. This bus is beyond its useful life and will no longer pass inspection. The Superintendent intends to recommend award of this project to the low bidder Myers Equipment Corporation at the Board meeting next week.
10. Ice Cream Bid – Annually, the District bids out ice cream for the food service operation. The only bidder was Hershey’s Ice Cream at their bid price of \$3,756, which is less than the budgeted amount. The Superintendent recommends approval of this bid.
11. Student Trip – The District requests approval of the following student trips:
 - a. High School Field Hockey to Novi, Michigan - The High School Field Hockey team is requesting permission to travel to Novi, Michigan to compete from September 13-14, 2019. Students will miss 1/2 day of school. Students fundraised to cover the cost of the trip.
 - b. High School Boys Basketball to Miami, FL - The High School Boys Basketball team is requesting permission to travel to Miami, FL to compete in the Jr. Orange Bowl Christmas Classic from December 26-31, 2019. Students will not miss any school. The Booster Club is paying for the cost of the trip.

VI. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

VII. Upcoming Public Meetings

August 19, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
September 9, 2019 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
September 16, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School

VIII. Adjournment