

**Maryville City Schools**  
**833 Lawrence Avenue**  
**Maryville, TN 37803**

**BOARD OF EDUCATION**  
**REGULAR MEETING**

**5:30 PM, August 12, 2019**  
**Sam Houston Elementary School**

**I. CALL TO ORDER**  
**MOMENT OF SILENCE**  
**PLEDGE OF ALLEGIANCE**

**CHAIRMAN POPE**

Sawyer Hammonds. 2<sup>nd</sup> grade

**II. UPDATE FROM SAM HOUSTON ELEMENTARY SCHOOL –** Heather Hilton, Principal

**III. ADOPT AGENDA**

**IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

**V. CONSENT AGENDA ITEMS**

1. Approve Minutes of July 08, 2019, meeting (Attachment)
2. Ratify executive committee approval of Learning Partners PLP User License – Funding source: Instructional Supplies \$12,000.00. (Attachment A1)
3. Approve Grant Contract between the State of Tennessee, Department of Human Services and Maryville City Schools for the provision of Pre-Employment Transition Services School to Work program. (Attachment A2)
4. Nominate Candy Morgan as a candidate for TSBA Treasurer
5. Approve Maryville High School DECA/Marketing overnight trip to TN State Career Development Conference in Chattanooga (Attachment A3)
6. Approve Maryville High School DECA/Marketing overnight trip to International Career Development Conference in Nashville (Attachment A4)
7. Approve Avigilon upgrade with Central Technologies– Funding source: GPS-Technology/Software -\$12,496.25 (Attachment A5)
8. Approve Maryville High School/Maryville Jr High School Band overnight trips – ETSBOA Jazz Clinic 1/24-1/25/20, ETSBOA All East Senior Clinic 2/6-2/8/20, TNMEA All State Band 4/15-4/18-20 (Attachment A6)
9. Approve Maryville Jr High School Choir overnight trip to Choirs of America Masterworks Festival in New York City (Attachment A7)
10. Approve Maryville Jr. High School Orchestra overnight trip to Cincinnati, Ohio (Attachment A8)
11. Approve Laguna CNC SWIFT 4X4 Router Table – Funding source: Federal Perkins Grant- \$13,740.97 (Attachment A9)
12. Approve Maryville Jr. High School 9<sup>th</sup> grade band students overnight for TMEA All-State Conference in Nashville (Attachment A10)
13. Approve Maryville High School overnight Chorale Fall Retreat in Sevierville (Attachment A11)
14. Approve Maryville Jr. High School 9<sup>th</sup> grade band students overnight trip to ETSBOA All-State East Senior Band Clinic in Gatlinburg February 6<sup>th</sup>-8<sup>th</sup> (Attachment A12)

**MCS BOARD OF EDUCATION**

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**VI. AGENDA ITEMS**

- 1. Consider purchase of Touch Math – Funding source: IDEA 6-21 grant, GP supplies/materials \$34,307.34 (Attachment B1)**
- 2. Consider purchase of desktop workstations for MJHS STEM CAD Funding Source: Federal Perkins Basic \$26,424.80 (Attachment B2)**
- 3. Consider updated Board Policy Manuel sections 1.804,1.901, 2.403, 3.202, 4.605, 5.200, 5.201, 6.308, 6.506 3.401 (Attachment B3)**
- 4. Consider FY19 Final Budget Amendment (Attachment B4)**

**VII. REPORTS FROM DIRECTOR OF SCHOOLS**

**VIII. RECOGNITION OF STAFF AND STUDENTS**

**IX. COMMENTS FROM BOARD MEMBERS**

**X. ADJOURN**

**Upcoming meeting dates:**

September 16, 2019 – 5:30 pm, Maryville High School

October 21, 2019 – 5:30 pm, Montgomery Ridge Intermediate School



## MARYVILLE CITY SCHOOLS

*Mike Winstead*  
Director of Schools

833 Lawrence Avenue  
Maryville, Tennessee 37803

**July 18, 2019**  
**Maryville City School Board**  
**Executive Committee Meeting**

Approve Learning Partners Schools PLP User License – Funding Source: Instructional Supplies \$12,000.00.

APPROVED:

Director of Schools *Mike Winstead* Date 07/18/2019

Chairman, Board of Education *Bethany N Pope* Date 07/18/2019

Maryville Board of Education

Nick Black

Candy Morgan

Chad Hampton

Bethany Pope

Julie Elder



A1-2

**Learning Partners, LLC**  
475 Calvert Drive  
Paducah, KY 42003

**Quote**

Valid Till: 07/27/2019

Quote Number : 8680000008813022

**BILL TO:****Maryville City Schools**

833 Lawrence Avenue  
Maryville, TN37803

**SHIP TO:****Maryville City Schools**

833 Lawrence Avenue  
Maryville, TN37803

Product Name	Product Code	Qty	List Price	Total
Schools PLP Enrolled User License 1 -75 Bundled Content	LP-SPLP-EU175-ALL	50	\$240.00	\$12,000.00
				<b>\$12,000.00</b>
			Discount	\$0.00
			Shipping	\$0.00
			<b>Grand Total</b>	<b>\$12,000.00</b>

**Description**

**Please make all purchase orders to Learning Partners, LLC and fax or email to Roger Choate at 509-472-0148 or [roger@YourLearningPartners.com](mailto:roger@YourLearningPartners.com)**

**Terms and Conditions****Learning Partners**

475 Calvert Drive  
Paducah, Kentucky USA



**GRANT CONTRACT  
BETWEEN THE STATE OF TENNESSEE,  
DEPARTMENT OF HUMAN SERVICES  
AND  
MARYVILLE CITY SCHOOL DISTRICT**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Human Services, hereinafter referred to as the "State" or the "Grantor State Agency" or "VR" and Grantee Maryville City School District, hereinafter referred to as the "Grantee," is for the provision of Pre-Employment Transition Services School to Work program, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 216770

**A. SCOPE OF SERVICES AND DELIVERABLES:**

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. Definitions:
- a. "Pre-employment Transition Services" ("Pre-ETS") means pre-employment transition services as defined in 34 CFR § 361.5(c)(42) and 34 CFR § 361.48.
  - b. "Job Exploration Counseling" means counseling focused job exploration with students with disabilities ages 14-22 and their families deemed eligible for Pre-employment Transition Services. "Job Exploration Counseling" has the meaning assigned herein and is further defined at: <http://www.wintac.org/topic-areas/pre-employment-transition-services>. "Job Exploration Counseling" includes the following:
    - i. Elements of current training and tools uniquely adapted to meet the areas of emphasis related to Pre-ETS;
    - ii. One-on-one or group instruction in a classroom or community setting; and
    - iii. Discussion of a student's vocational interest inventory, in-demand occupations, career pathways, and local labor market information.
  - c. "Workplace Readiness Training" means instruction to develop social skills and independent living skills, such as communication and interpersonal skills, financial literacy, orientation and mobility skills, job-seeking skills, and employer expectations. "Workplace Readiness Training" has the meaning assigned herein and is further defined at: <http://www.wintac.org/topic-areas/pre-employment-transition-services>. "Workplace Readiness Training" includes the following:
    - i. One-on-one or group instruction in a classroom or community setting; and
    - ii. Instruction, as well as opportunities to acquire and apply knowledge.
  - d. "Instruction in Self-advocacy" means instruction in rights and responsibilities and how to request accommodations and/or services and supports. "Instruction in Self-advocacy" has the meaning assigned herein and is further defined at: <http://www.wintac.org/topic-areas/pre-employment-transition-services>. "Instruction in Self-advocacy" includes the following:

- i. One-on-one or group instruction in a classroom or community setting;
  - ii. Providing instruction to prepare the students for peer mentoring opportunities with individuals working in the area(s) of interest; and
  - iii. Providing instruction for students in youth leadership activities offered in educational or community settings.
- e. “Transition or Post-secondary Education Counseling on Opportunities for Enrollment in Comprehensive Programs at Institutions of Higher Education” means providing information on course offerings, career options, and types of academic and occupational training needed to succeed in the workplace, and postsecondary opportunities associated with career fields or pathways. “Transition or Post-secondary Education Counseling on Opportunities for Enrollment in Comprehensive Programs at Institutions of Higher Education” has the meaning assigned herein and is further defined at: <http://www.wintac.org/topic-areas/pre-employment-transition-services>. “Transition or Post-secondary Education Counseling on Opportunities for Enrollment in Comprehensive Programs at Institutions of Higher Education” includes the following:
  - i. One-on-one or group instruction in a classroom or community setting; and
  - ii. Advising students and parents or representatives on academic curricula, college application, and admissions processes, including completing the Free Application for Federal student Aid (FAFSA), and resources that may be used to support individual student success in education and training, which might include disability support services.
- f. “Work-based Learning Services” (“WBL”) means the interaction of an agency/individual with a private, for profit, public or nonprofit business in the community for the purpose of obtaining permission to allow recipients to participate in workplace activities that will result in an acquisition of work related skills. “Work-based Learning Services” has the meaning assigned herein and is further defined at: <http://www.wintac.org/topic-areas/pre-employment-transition-services/overview/work-based-learning-experiences>. This process may include in-school or after school opportunities, or experience outside the traditional school setting (including internships). In order to be considered a valid job site development experience, the activity must meet all of the following criteria:
  - 1. Provide an opportunity for Recipients to complete work related tasks and learn soft skills appropriate to the workplace;
  - 2. Provide an integrated environment;
  - 3. Provide Recipients an opportunity to develop knowledge and skills that will help them connect school experiences to real-life work activities;
  - 4. Engage, motivate and augment the learning process; and
  - 5. Provide long-term engagement of Recipients and provide a summation of acquired work skills.
- g. “Student with a Disability” means an individual with a disability enrolled in a secondary, post-secondary or other recognized education program that is no younger than fourteen (14) years of age and no older than twenty-two (22) years of age. Education programs may include but are not limited to:
  - i. Secondary and post-secondary education programs;
  - ii. Non-traditional or alternative secondary education programs, including

- home schooling;
  - iii. Post-secondary education programs providing transitional learning or similar services, and
  - iv. Other recognized educational programs, such as those offered through the juvenile justice system.
- h. "Recipient" means Students with a Disability who are receiving Pre-employment Transition Services.
- i. "Instructional Unit" means a unit of measure consisting of at least twenty-five (25) minutes of instruction to a Recipient.
- A.3. The Grantee shall offer all five (5) Pre-employment Transition Service activities for Students with Disabilities in accordance with the Public Law 113-128, Workforce Innovation and Opportunity Act of 2014 (WIOA), Section 422, and Code of Federal Regulations, Title 34, Part 361, as amended. The Grantee shall contact their local Pre-ETS Specialist to coordinate the following Pre-ETS services:
  - a. Job Exploration Counseling;
  - b. Work-based Learning Services;
  - c. Workplace readiness training to develop social skills and independent living;
  - d. Instruction in Self-advocacy; and
  - e. Transition or Post-secondary Education Counseling on Opportunities for Enrollment in Comprehensive Programs at Institutions of Higher Education.
- A.4. Grantee shall provide One (1), Two (2), and Five (5) staff to provide Pre-ETS as outlined in Section A.3. above. A job description will be developed for each position requested through the Grant. VR will provide the Grantee with suggested job duties and responsibilities.
- A.5. The Grantee shall provide VR-accessible office facilities for the staff, applicants and eligible students which makes reasonable efforts to accommodate individuals with disabilities, in compliance with state and federal law, including, but not limited to, the Americans with Disabilities Act.
- A.6. The Grantee shall only provide Pre-ETS to Students with a Disability, ages 14-22, to the concept of employment, including: Job Exploration Counseling, Work-Based Learning Experiences, Workplace Readiness Activities, Self-Advocacy Training, and Counseling on Post-Secondary Education Enrollment and Training Experiences as described in A.4. above.
- A.7. The Grantee's performance of this Grant Contract shall not supplant or replace any transition activities that the Grantee already performs. The Grantee's performance of this Grant Contract shall not replace the performance of any school personnel's regular duties.
  - a. With regard to any Student with a Disability that is under eighteen (18) years of age, the Grantee shall obtain written permission from the individual's parents prior to beginning Pre-ETS. After the Grantee receives parental permission, the Grantee shall provide permission documents and proof of disability to the local VR office.
  - b. The Grantee shall provide to VR monthly timesheets, monthly fiscal and program reports of its activities, including demographic information about the individuals served and the services provided. The monthly fiscal and program reports shall include, at a minimum, the following:

- i. Name of the client/Student with a Disability;
- ii. Specific services and/or activities provided to each Student with a Disability;
- iii. Number of service hours and/or activities provided;
- iv. Name and location of school where each client/Student with a Disability is registered, and
- v. Name of each grant-funded staff member who provided direct Pre-ETS services to the Students with a Disability listed on the report

The Grantee shall submit the monthly fiscal and program reports in a format approved by the State to include MS Excel, MS Word, or Adobe PDF. The Grantee shall submit monthly fiscal and program reports to the invoicing email identified in Section C.5.

- c. The Grantee shall refer any regular education or special education Student with a Disability who is in need of more intensive or individualized services to the VR counselor. These referrals shall include those students with Individualized Education Plans (IEP), 504 plans, and serious health conditions, in accordance with the appropriate parental/guardian or age-appropriate student's consent. A referral shall be considered an applicant who has completed and signed a VR application form or has otherwise requested services. The Grantee shall provide Recipients information about VR services throughout the provision of Pre-ETS services. Recipients who need VR services may be referred to VR at the beginning of the individual's junior year in high school.
  - d. For VR applicants and Pre-ETS recipients, the Grantee shall give VR staff access to school records and assessment reports, in accordance with the Family, Educational Rights and Privacy Act (FERPA) and with parental/guardian or age-appropriate student's consent, as required to meet federal and other documentation and reporting requirements.
- A.8. The Grantee may provide Pre-ETS through the following means, among others:
- a. Summer workshops: TN VR Successful Employment Empowerment Kickoff Initiative ("SEEK Initiative");
  - b. Parent/Teacher/Student Information Nights; and
  - c. Job clubs (i.e., group meetings for the purpose of gaining information about career opportunities and becoming prepared to enter employment).
- A.9. The Grantee shall perform this Grant Contract consistent with VR's current approved DRS State Plan as required by Rehabilitation Act of 1973; 34 CFR 361.28(a)(4), as amended. In the event of a performance deficiency, the State may direct the Grantee in writing to provide a corrective action plan. The Grantee shall prepare and submit to the State a written Corrective Action Plan no later than fifteen (15) business days after the date of the State's notice of deficiency. Upon the State's approval of the corrective action plan, the Grantee shall carry out the measures described in the corrective action plan no later than twenty (20) days after the State's approval of the corrective action plan.
- A.10. At no additional cost to the State, throughout the Term the Grantee shall comply with 2019 Tennessee Laws Pub. Ch. 71, any rules the State may promulgate pursuant to the same, and any written directive the State issues to the Grantee pertaining to background checks.
- A.11. Maintenance of Effort: The Grantee shall pay to the State the 21.3% non-federal share for the maintenance of effort in order to secure the assignment of the job positions and the grant funds

identified in the Attachment A. The non-federal share of the subtotal cost is 21.3%, and the remaining 78.7% of the Grand total cost is federally funded.

- A.12. The Parties to this Grant Contract agree that Maryville City School District System shall serve as the fiscal agent for the purpose of this contract.

**B. TERM OF CONTRACT:**

This Grant Contract shall be effective for the period beginning on 10/1/2019 ("Effective Date") and ending on 9/30/2020, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

**C. PAYMENT TERMS AND CONDITIONS:**

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Hundred Ninety Six Thousand Seven Hundred Fifty Dollars and No Cents (\$196,750.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

[https://stateoftennessee.formstack.com/forms/preemployment\\_transition\\_service\\_invoice](https://stateoftennessee.formstack.com/forms/preemployment_transition_service_invoice)

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
  - (2) Invoice Date.
  - (3) Invoice Period (to which the reimbursement request is applicable).
  - (4) Grant Contract Number (assigned by the State).
  - (5) Grantor: Department of Human Services.
  - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
  - (7) Grantee Name.
  - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.

- (9) Grantee Remittance Address.
- (10) Grantee Contact for Invoice Questions (name, phone, or fax).
- (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:

- i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
- ii. The amount reimbursed by Grant Budget line-item to date.
- iii. The total amount reimbursed under the Grant Contract to date.
- iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- (4) An invoice under this Grant Contract shall be presented to the State within thirty (30) days after the end of the calendar month in which the subject costs were incurred or services were rendered by the Grantee. An invoice submitted more than thirty (30) days after such date will NOT be paid. The State will not deem such Grantee costs to be allowable and reimbursable by the State unless, at the sole discretion of the State, the failure to submit a timely invoice is warranted. The Grantee shall submit a special, written request for reimbursement with any such untimely invoice. The request must detail the reason the invoice is untimely as well as the Grantee's plan for submitting future invoices as required, and it must be signed by a Grantee agent that would be authorized to sign this Grant Contract.

C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to one percent (1%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Contract.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.

- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.

- b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
  - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
  - d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").

- b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

**D. STANDARD TERMS AND CONDITIONS:**

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.



D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Valerie Caldwell-Buford, Grants and Contracts Program Coordinator  
Department of Human Services Division of Rehabilitation Services  
505 Deaderick Street, 15<sup>th</sup> Floor  
Nashville, TN 37243-1403  
[valerie.caldwell-buford@tn.gov](mailto:valerie.caldwell-buford@tn.gov)  
Telephone # (615) 253-3968  
FAX # (615) 741-6508

The Grantee:

Catherine Bledsoe, Special Education Teacher/Transition Coordinator  
Maryville City School District  
825 Lawrence Avenue  
Maryville, TN 37803  
[catherine.bledsoe@maryville-schools.org](mailto:catherine.bledsoe@maryville-schools.org)  
Telephone # 615-253-3968

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
  - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
  - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive

Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency and the Department of Finance and Administration ("F&A"). Send electronic copies of annual and final reports to F&A at [fa.audit@tn.gov](mailto:fa.audit@tn.gov). At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.326 when procuring property and services under a federal award.
- The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.
- For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).
- D.20. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.21. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

- D.22. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.23. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.24. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.25. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.26. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.27. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: [http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

- D.28. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.29. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.30. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.31. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.32. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.33. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
  - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
  - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
  - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals

or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.34. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

**E. SPECIAL TERMS AND CONDITIONS:**

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Family Educational Rights and Privacy Act & Tennessee Data Accessibility, Transparency and Accountability Act. The Grantee shall comply with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232(g)) and its accompanying regulations (34 C.F.R. § 99) ("FERPA"). The Grantee warrants that the Grantee is familiar with FERPA requirements and that it will comply with these requirements in the performance of its duties under this Grant Contract. The Grantee agrees to cooperate with the State, as required by FERPA, in the performance of its duties under this Grant Contract. The Grantee agrees to maintain the confidentiality of all education records and student information. The Grantee shall only use such records and information for the exclusive purpose of performing its duties under this Grant Contract. The obligations set forth in this Section shall survive the termination of this Grant Contract.

The Grantee shall also comply with Tenn. Code Ann. § 49-1-701, *et seq.*, known as the "Data Accessibility, Transparency and Accountability Act," and any accompanying administrative rules or regulations (collectively "DATAA"). The Grantee agrees to maintain the confidentiality of all records containing student and de-identified data, as this term is defined in DATAA, in any databases, to which the State has granted the Grantee access, and to only use such data for the exclusive purpose of performing its duties under this Grant Contract.

Any instances of unauthorized disclosure of data containing personally identifiable information in violation of FERPA or DATAA that come to the attention of the Grantee shall be reported to the State within twenty-four (24) hours.

- E.3. Printing Authorization. The Grantee agrees that no publication coming within the jurisdiction of Tenn. Code Ann. § 12-7-101, *et seq.*, shall be printed pursuant to this Grant Contract unless a printing authorization number has been obtained and affixed as required by Tenn. Code Ann. § 12-7-103(d).
- E.4. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This



prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.

- E.5. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII.

The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

- E.6. Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:



a. Reporting of Total Compensation of the Grantee's Executives.

- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
- i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
  - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):
- i. Salary and bonus.
  - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
  - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
  - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
  - v. Above-market earnings on deferred compensation which is not tax qualified.
  - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
- c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.

- d. The Grantee will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this Grant Contract. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

E.7. Transfer of Grantee's Obligations.

The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer or restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.

- E.8. Disaster Recovery/Continuity of Operations Plan. The Grantee acknowledges and represents to the State that it has implemented a disaster recovery/continuity of operations plan that may be executed in the event of a natural disaster or man-made disaster. Said plan shall be made available to the State upon request.

**IN WITNESS WHEREOF,**

**MARYVILLE CITY SCHOOL DISTRICT:**

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**GRANTEE SIGNATURE**

**DATE**

---

**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**DEPARTMENT OF HUMAN SERVICES:**

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**DANIELLE W. BARNES, COMMISSIONER**

**DATE**

## Request to Release Students for a School-Related Event

Teacher: Rosanna Giles Course/Team/Organization DECA/Marketing

Event: TN State Career Development Conference, Chattanooga, TN

Dates of Trip: (Include departure/return time)

Departure Date 3/5/20 Departure Time 9:30 am

Return Date 3/7/20 Return Time 4:30 pm

Check all that apply:

In-County \_\_\_\_\_ Out-of-County X Overnight\* X Out-of-State\* \_\_\_\_\_  
 \*(Requires Board Approval)

Transportation: Walk \_\_\_\_\_ Provide \_\_\_\_\_ Bus X\* Number of buses 1\*

District pays for bus;

Cost to Each Student Approx \$225-300 Means of Funding Trip Students pay for registration & lodging

**Educational Purpose:** DECA competition enriches course standards, improves the quality and relevance of classroom instruction, develops leadership, enhances citizenship, and serves special populations. DECA is a recognized CTSO in TN CTE.

Teacher Signature: Rosanna Giles Date 7/18/19

Request Approved: ✓ Request Not Approved \_\_\_\_\_

Principal's Signature: Rhonda Elkins Date 7/24/19

Superintendent Signature: Amy Wagner Date 7-28-19

\*School Board Approved: \_\_\_\_\_ Date \_\_\_\_\_

### IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to ~~Machaela Humphrey~~ Rhonda Elkins

\* - If 7 or fewer students attend, we plan to take the district van or rental. If more than 7 students attend but less than a full bus, we will share a bus with Alcoa and/or Heritage, if possible. Alternatively, we may hire a bus for our students. While in the competition city, taxis, Uber/Lyft, public transportation, and other transfers may be used.

## MHS Field Trip Roster

NAME OF SCHOOL GROUP \_\_DECA/Marketing\_\_

TEACHER \_Giles\_\_

DESTINATION \_\_\_\_\_

DATE(S) OF TRIP: FROM \_\_\_\_\_ TO \_\_\_\_\_

PRINCIPAL'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Name of Student (alphabetically)	Grade Level
1.	
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**Student participants  
depend on District  
Qualifiers**



## Request to Release Students for a School-Related Event

Teacher: Rosanna Giles Course/Team/Organization DECA/Marketing

Event: International Career Development Conference, Nashville, TN

Dates of Trip: (Include departure/return time)

Departure Date 4/28 or 29/20 Departure Time 9am

Return Date 5/2 or 3/20 Return Time 3pm

Check all that apply:

In-County \_\_\_\_\_ Out-of-County X Overnight\* X Out-of-State\* X  
 \*(Requires Board Approval)

Transportation: Walk \_\_\_\_\_ Provide X\* Bus \_\_\_\_\_ Number of buses \_\_\_\_\_

Cost to Each

Student Approx \$500-800 Means of Funding Trip Students pay for registration & lodging ; District pays for bus transportation, unless air transportation is required (students pay for any air transportation)

**Educational Purpose:** DECA competition enriches course standards, improves the quality and relevance of classroom instruction, develops leadership, enhances citizenship, and serves special populations. DECA is a recognized CTSO in TN CTE.

Teacher Signature: *Rosanna Giles* Date 7/18/19

Request Approved: ✓ Request Not Approved \_\_\_\_\_

Principal's Signature: *[Signature]* Date 7/24/19

Superintendent Signature: *Amy Wagner* Date 7.28.19

\*School Board Approved: \_\_\_\_\_ Date \_\_\_\_\_

### IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to ~~Machelle Humphrey~~ Rhonda Elkins

\* - If 7 or fewer students attend, we plan to take the district van or rental. If more than 7 students attend but less than a full bus, we will share a bus with Alcoa and/or Heritage, if possible. Alternatively, we may hire a bus for our students. Air transportation may be used if ground transportation is not feasible or cost effective. While in the competition city, taxis, Uber/Lyft, public transportation, and other transfers may be used.

## MHS Field Trip Roster

NAME OF SCHOOL GROUP DECA/Marketing

TEACHER Giles

DESTINATION \_\_\_\_\_

DATE(S) OF TRIP: FROM \_\_\_\_\_ TO \_\_\_\_\_

PRINCIPAL'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Name of Student (alphabetically)	Grade Level
1.	
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31.	
32.	

**Student Participants  
depend on State  
Qualifiers**

Central Technologies, Inc.  
P.O. Box 30867  
Knoxville, TN 37930  
865-566-0230 Fax: 865-312-8190

7/30/2019  
Quote #: 35075  
Page: 1

Quoted To:  
Maryville City Schools  
833 Lawrence Avenue  
Maryville, TN 37803

Phone: 865-982-7121

Cust PO:

Reference: Avig Lic upgrad

Terms: Due On Receipt

Ship Via: Best Way

Salesperson: JMA

Valid Through: 10/28/2019

Stock Code	Description	Quantity	Price	Extended
SECAVI24C-ACC5-ACC6-ENT-UPG	ACC 5 to ACC 6 Enterprise Version Upgrade for 24 Camera Channels 24C-ACC5-ACC6-ENT-UPG	4.00	344.50	1,378.00
SECAVI11C-ACC5-ACC6-ENT-UPG	ACC 5 to ACC 6 Enterprise Version Upgrade for 1 Camera Channels 1C-ACC5-ACC6-ENT-UPG	20.00	19.50	390.00
SECAVI16C-ACC5-ACC6-ENT-UPG	ACC 5 to ACC 6 Enterprise Version Upgrade for 16 Camera Channels 16C-ACC5-ACC6-ENT-UPG	2.00	250.25	500.50
SECAVI16C-ACC5-ACC6-STD-UPG	ACC 5 to ACC 6 Standard Version Upgrade for 16 Camera Channels 16C-ACC5-ACC6-STD-UPG	4.00	123.50	494.00
SECAVI11C-ACC5-ACC6-STD-UPG	ACC 5 to ACC 6 Standard Version Upgrade for 1 Camera Channels 1C-ACC5-ACC6-STD-UPG	9.00	9.75	87.75
SECAVI16C-ACC6-STD-ENT-UPG	ACC 6 upgrade license Standard to Enterprise for 16 camera channels 16C-ACC6-STD-ENT-UPG	4.00	1,849.25	7,397.00
SECAVI11C-ACC6-STD-ENT-UPG	ACC 6 Upgrade License Standard to Enterprise for 1 Camera Channels 1C-ACC6-STD-ENT-UPG	9.00	139.75	1,257.75
SECAVI8C-ACC5-ACC6-STD-UPG	ACC 5 to ACC 6 Standard Version Upgrade for 8 Camera Channels 8C-ACC5-ACC6-STD-UPG	1.00	68.25	68.25
SECAVI8C-ACC6-STD-ENT-UPG	ACC 6 Upgrade License Standard to Enterprise for 8 Camera Channels 8C-ACC6-STD-ENT-UPG	1.00	923.00	923.00

SubTotal: 12,496.25

Tax: 0.00

Shipping: 0.00

Total: 12,496.25

TN Alarm Systems Contractor License Number- 2138 TN Contractor License Number - 67550  
ALL PRODUCTS CARRY A MFR. DIRECT WARRANTY - RETURN OF NON-DEFECTIVE, UNOPENED ITEMS ACCEPTED 10 DAYS FROM SHIP DATE  
AND WILL REQUIRE PRODUCT MFR. APPROVAL PRIOR TO RETURN - A 15% RESTOCK FEE WILL APPLY - DAMAGED OR MISSING ITEMS  
MUST BE REPORTED WITHIN 48 HOURS - A FINANCE CHARGE OF 1.5% PER MONTH WILL BE APPLIED TO OVERDUE BALANCES - SPECIAL

# Purchase Order

## Maryville City Schools

833 Lawrence Ave  
Maryville, TN 37803  
Phone: 865-982-7121  
Fax: 865-977-5055



P.O.

Date: 8-1-19

### Vendor

Name : Central Technologies  
Address : -  
City, ST, Zip: -  
ATTN: -  
Fax -

### Ship to

Name Maryville City Schools  
Address 833 Lawrence Avenue  
City, ST, Zip Maryville, TN 37803  
Phone (865) 982-7121  
Fax \_\_\_\_\_

**ATTENTION: Finance Department**

Qty	Description	Unit Price	Line Total
4.00	ACC 5 to ACC 6 Enterprise Version Upgrade for 24 Camera Channels	\$ 344.50	1,378.00
20.00	ACC 5 to ACC 6 Enterprise Version Upgrade for 1 Camera Channels	19.50	390.00
2.00	ACC 5 to ACC 6 Enterprise Version Upgrade for 16 Camera Channels	250.25	500.50
4.00	ACC 5 to ACC 6 Standard Version Upgrade for 16 Camera Channels	123.50	494.00
9.00	ACC 5 to ACC 6 Standard Version Upgrade for 1 Camera Channels	9.75	87.75
4.00	ACC 6 upgrade license Standard to Enterprise for 16 camera channels	1,849.25	7,397.00
9.00	ACC 6 Upgrade License Standard to Enterprise for 1 Camera Channels	139.75	1,257.75
1.00	ACC 5 to ACC 6 Standard Version Upgrade for 8 Camera Channels	68.25	68.25
1.00	ACC 6 Upgrade License Standard to Enterprise for 8 Camera Channels	923.00	923.00
			-
			-
			-

Notes:

Avigilon upgrade from ver. 5 to 6  
and Standard to Enterprise

Subtotal	\$ 12,496.25
Shipping	
Total	\$ 12,496.25

Wesley Lombardo

Authorized by

Director of Technology

Title

141 E 72250 471 SYS

Account to be charged

Director of Schools (Required if over \$1,000)

Board Chairman (Required if over \$10,000)



## Request to Release Students for a School-Related Event

Teacher: ADAM FORD Course/Team/Organization: MHS/MJHS BAND (9-12)  
 Event: JMEA ALL-STATE BAND  
 Dates of Trip: From: 4/15/20 <sup>10AM</sup> To: 4/18/20 <sup>LATE</sup>  
 (include departure/return time) <sup>SUSPENDING</sup>  
 Overnight: ☒ In-County: \_\_\_\_\_ Out-of-County: \_\_\_\_\_ Out-of-State: \_\_\_\_\_  
 (requires Board Approval) (~~requires Board Approval~~)  
 Transportation: Walk \_\_\_\_\_ Parents Provide \_\_\_\_\_ Bus ☒ Number of Buses 1  
 Educational Purpose: ATTEND BAND CLINIC AS TOP STUDENT MUSICIANS  
IN THE STATE TO LEARN FROM TOP DIRECTORS/CLINICIANS  
IN OUR FIELD.

Cost to Each Student: ≈ \$175.00 Means of Funding Trip: STUDENT COLLECTION  
 Teacher Signature: [Signature] Date: 7/29/19  
 Request Approved: ☒ Request Not Approved: \_\_\_\_\_  
 Principal's Signature: [Signature] Date: 7/30/2019  
 Superintendent Signature: [Signature] Date: 8-1-19  
 School Board Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## \*\*\*\*\*IMPORTANT REQUIREMENT\*\*\*\*\*

- Please give classroom teachers a minimum of two week's notice
- To help administration, teachers, and the Attendance Office, please return list of students *alphabetically* and indicate their grade.

Please return to Rhonda Elkins



Teacher: ADAM FORD Course/Team/Organization: MHS/MTHS BAND (9-12)Event: ETSBOA ALL-EAST SENIOR CLINICDates of Trip: From: 2/6/20 <sup>≈ 10-11AM</sup> To: 2/8/20 <sup>LATE EVENING</sup>  
(include departure/return time)Overnight: ☒ In-County: \_\_\_\_\_ Out-of-County: \_\_\_\_\_ Out-of-State: \_\_\_\_\_  
(requires Board Approval) (~~requires Board Approval~~)Transportation: Walk \_\_\_\_\_ Parents Provide \_\_\_\_\_ Bus ☒ Number of Buses 1-2Educational Purpose: ATTEND BAND CLINIC IN GATLINBURG  
TO LEARN FROM TOP CONDUCTORS / EDUCATORS IN  
THE MUSIC FIELD.Cost to Each Student: ≈ \$110.00 Means of Funding Trip: STUDENT COLLECTIONTeacher Signature: Adam Ford Date: 7/29/19Request Approved: ☒ Request Not Approved: \_\_\_\_\_Principal's Signature: Rhonda Elkins Date: 7/30/19✓ Superintendent Signature: Will Winters Date: 8-1-19

✓ School Board Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## \*\*\*\*\*IMPORTANT REQUIREMENT\*\*\*\*\*

- Please give classroom teachers a minimum of two week's notice
- To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade.

Please return to Rhonda Elkins



Teacher: ADAM FORD Course/Team/Organization: MHS/MJHS BAND (9-12)Event: ETSBOA JAZZ CLINICDates of Trip: From: 1/24/20 <sup>9AM</sup> To: 1/25/20 <sup>LATE EVENING</sup>  
(include departure/return time)Overnight: ☒ In-County: \_\_\_\_\_ Out-of-County: \_\_\_\_\_ Out-of-State: \_\_\_\_\_  
(requires Board Approval) (~~requires Board Approval~~)

Transportation: Walk \_\_\_\_\_ Parents Provide \_\_\_\_\_ Bus \_\_\_\_\_ Number of Buses \_\_\_\_\_

SCHOOL VAN ☒Educational Purpose: ATTEND JAZZ CLINIC IN CLEVELAND, TN  
TO LEARN FROM TOP JAZZ MUSICIANS / CONDUCTORSCost to Each Student: ≈ \$110.00 Means of Funding Trip: STUDENT COLLECTIONTeacher Signature: [Signature] Date: 7/29/19Request Approved: ☒ Request Not Approved: \_\_\_\_\_Principal's Signature: [Signature] Date: 7/30/2019Superintendent Signature: [Signature] Date: 8-1-19

School Board Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## \*\*\*\*\*IMPORTANT REQUIREMENT\*\*\*\*\*

- Please give classroom teachers a minimum of two week's notice
- To help administration, teachers, and the Attendance Office, please return list of students *alphabetically* and indicate their grade.

Please return to Rhonda Elkins





# PERMISSION REQUEST

## Field Trip

School: Maryville Junior High

Grade: 9<sup>th</sup> grades

Teachers: Byron Davis

Destination: Choirs of America Masterworks Festival in New York City

Date: ~~18~~ March 18-22, 2020

Number to be Transported: 20 (in addition to 10<sup>th</sup>-12<sup>th</sup> grade participants)

Method of Transportation: Walk      Cars      Bus X #Buses 2

Bus Owner: Rocky Top Tours

**Justification for Trip:** Invited rehearsal and performance of a multi-movement masterwork (Dan Forrest's Jubilate) in Lincoln Center under the direction of Dr. Sandra Snow of Michigan State University, and with the collaboration of composer-in-residence Dan Forrest. Students will also attend two musical theatre performances on Broadway.

.....  
Coordinator: B. Davis Date: 8/5/19

Principal: Lisa R. McGin Date: 8/5/19

Director of Schools: Mike Winstead Date: 8/7/19

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

*\* This is during Spring Break.*

# PERMISSION REQUEST

## Field Trip

School: Maryville Junior High School

Grade: 8<sup>th</sup> - 9<sup>th</sup>

Teachers: Natalie Bayles

Destination: Cincinnati, Ohio

Date: April 30 - May 2, 2020

Number to Be Transported: 50-80 students

Method of Transportation: Walk ☐ Cars ☐ Bus ☒ #Buses ☐

Bus Owner: Rocky Top Tours

Justification for Trip: Perform for Music in the Parks  
Competition

.....

Coordinator: Natalie Bayles Date: 8/7/19

Principal: David R. McKinley Date: 8/7/19

Director of Schools: Nike Winstead Date: 8/7/19

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

## **Cincinnati Orchestra Trip Proposal**

**Company:** Music in the Parks

**Dates:** April 30-May 2, 2020

**Destination:** Cincinnati, Ohio

**Estimated Cost:** \$360-380 per student and chaperone

**Number of Students:** 50-75

### **Sample Itinerary**

#### **Thursday, April 30**

3:30 After-school rehearsal  
4:30 Depart for Cincinnati  
6:00 Stop for dinner  
10:00 Arrive at hotel  
11:00 Room Curfew

#### **Friday, May 1**

9:00 Cincinnati Zoo  
12:00 Lunch at Mall  
2:00 Dressed for Performance  
4:00 Performance  
6:00 Dinner  
8:00 Cincinnati Symphony Concert

#### **Saturday, May 2**

8:30 Depart for King's Island Park  
9:00 Arrive at King's Island  
5:00 Awards Ceremony  
6:00 Depart for Maryville  
11:00 Arrive at Maryville



**Proposed Itinerary**  
**Maryville Junior High School**  
**Cincinnati**  
**Thursday, April 30, 2020 to Saturday, May 2, 2020**  
**3 Days; 2 Nights**

Page 1

Date Prepared: 8/6/19

**Day 1** - Thursday, April 30, 2020

Cincinnati Marriott North

2 Double Beds

**Cincinnati Marriott North**  
**6189 Mulhauser Road**  
**West Chester, OH 45069**  
**513-874-7335**

*Check-In Is 4:00 PM**Bus Parking Is Complimentary**Indoor Pool***Day 2** - Friday, May 1, 2020

Cincinnati Marriott North

Full American Breakfast

*Full American Breakfast At Your Hotel. Sample menu: assorted breakfast pastries (muffins, Danish, bagels & cream cheese), scrambled eggs, oatmeal, bacon or sausage, breakfast potatoes, fruit, cereal, milk/juice, coffee/tea.*

Cincinnati Zoo and Botanical Garden

Cincinnati Zoo and Botanical Garden

*Cincinnati Zoo and Botanical Garden**Enjoy your day at the Zoo!*

Buca di Beppo Cincinnati

*~ Insalate (select two for group) - PRE-ORDER NEEDED**Mixed Green Salad • Caesar Salad • Apple Gorgonzola Salad - Served with House Bread**Pasta & Baked Pasta (select two for group) - Spaghetti with Marinara • Spaghetti with Meat Sauce • Penne Basilica**Fettuccine Alfredo • Cheese Manicotti • Baked Rigatoni**Entrée (select one for group)- Eggplant Parmigiana • Chicken Parmigiana • Chicken Limone**Dessert (select one for group) - Homemade Cheesecake • Buca Cookie • Chocolate Cake**Beverages - Unlimited Soft Drinks, Coffee & Tea***Location: 2635 Edmondson Rd, Cincinnati, OH 45209**

Cincinnati Symphony Orchestra

*Cincinnati Symphony - DreamWorks Animation in Concert**8:00PM*

Music In The Parks - Kings Island

*The Music in the Parks performances (Band/Choir/Orchestra) will take place on Friday. **Your package includes a one-day park admission and meal for KINGS ISLAND on Saturday.** Exact performance times and locations will be scheduled by Music in the Parks. Please note that you will not receive a hard copy of your performance schedule in the mail. Please print your schedule from [www.musicintheparks.com](http://www.musicintheparks.com) and take a copy with you for the weekend.*

## Proposed Itinerary for Maryville Junior High School

Page 2

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## Cincinnati Marriott North

## 2 Double Beds

***Cincinnati Marriott North  
6189 Mulhauser Road  
West Chester, OH 45069  
513-874-7335***

*Check-In Is 4:00 PM  
Bus Parking Is Complimentary  
Indoor Pool*

**Day 3** - Saturday, May 2, 2020

## Cincinnati Marriott North

## Full American Breakfast

*Full American Breakfast At Your Hotel. Sample menu: assorted breakfast pastries (muffins, Danish, bagels & cream cheese), scrambled eggs, oatmeal, bacon or sausage, breakfast potatoes, fruit, cereal, milk/juice, coffee/tea.*

## Music In The Parks - Kings Island

## Awards Ceremony

*The Music In The Parks Awards Ceremony takes place today. You will pick up your park tickets on the performance day and once you pick them up, you are responsible for them. Please refer to your Adjudication Schedule for exact Awards Ceremony time and location.*



## Proposed Itinerary for Maryville Junior High School

Page 3

**Price Per Person****Adult**

<b>5 - 10 Participants</b>	<b><u>Single</u></b>	<b><u>Double</u></b>	<b><u>Triple</u></b>	<b><u>Quadruple</u></b>
Adult	\$515.00	\$340.00	\$282.00	\$253.00

**Student**

<b>55 - 60 Participants</b>	<b><u>Single</u></b>	<b><u>Double</u></b>	<b><u>Triple</u></b>	<b><u>Quadruple</u></b>
Student	N/A	\$367.00	\$309.00	\$280.00

**Additional Cost(s)**

	<b><u>Single</u></b>	<b><u>Double</u></b>	<b><u>Triple</u></b>	<b><u>Quadruple</u></b>
Driver	\$350.00	N/A	N/A	N/A

**Inclusions**

- Deluxe Rooms At Cincinnati Marriott North
- Full American Breakfast At Your Hotel
- Music In The Parks Performance
- Admission to KINGS ISLAND
- Meal inside KINGS ISLAND
- Music In the Parks Awards Ceremony
- Cincinnati Zoo and Botanical Garden
- Buca di Beppo Cincinnati
- Cincinnati Symphony

In the event that your student count drops 5% or more, the per-person price is subject to change. Any rate changes do not include any non-refundable deposits or payments that EPN Travel Services has made on the group's behalf.

**All Packages Include:**

Complimentary Group Leader (Based on Double Occupancy)

One Complimentary Chaperone for every 25 full package students (Based on Double Occupancy)

One Luggage Tag for each participant

All Taxes and Gratuities (with the exception of guide services, which is at your discretion)

**Per-Person Prices do not include Transportation.**

Prices are valid for 30 days.

**Reminder:**

Hotel, transportation, and sightseeing arrangements will not be made for your group until a signed tour agreement and deposit(s) have been received.

Tentative reservations will be released if deposit(s) are not paid within 30 days of signing your Tour Agreement.

The above prices will be effective for a period of 30 days following the date of this quote. After 30 days, prices are subject to change.

Please bear in mind that these options are available as of today's date, and are scheduled on a first-come, first-serve basis. EPN Travel cannot guarantee your reservation without the necessary deposits (if applicable) to secure these options.



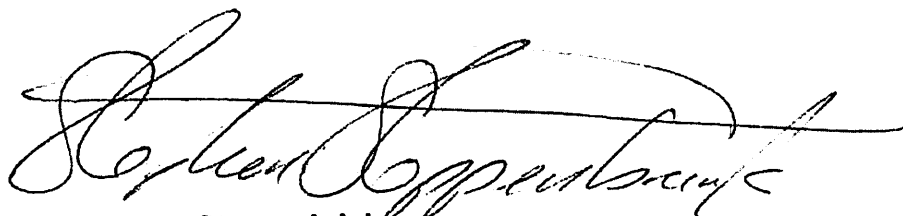
**August 6, 2019**

**Maryville High School  
833 Lawrence Avenue  
Maryville TN 37803**

**Attn: Donna Wortham**

**This letter is to provide notification that Laguna Tools is the sole source provider for all Laguna Plasmas, Laguna Swift series Laguna Turners & the Laguna Smartshop & MT Series CNC machines.**

**The Laguna IQ CNC machine although sold through some of our dealers is provided to all Educational institutions as a complete package offers.**



**Stephen Stoppenbrink  
C.E.O.**

**Phone: (800) 234-1976 Ext. 6154**

**Fax: (949) 474-0150**

**Email: [stephen\\_stoppenbrink@lagunatools.com](mailto:stephen_stoppenbrink@lagunatools.com)**

# Purchase Order

A9-2

## Maryville City Schools

833 Lawrence Ave  
Maryville, TN 37803  
Phone: 865-982-7121  
Fax: 865-977-5055



P.O.

Date: -

**Vendor** Laguna Tools  
**Name :** Laguna Tools  
**Address :** 2072 Alton Parkway  
**City, ST, Zip:** Irvine CA, 92606  
**ATTN:** Jerry Goodman  
**Fax** -

**Ship to**  
**Name** Maryville City Schools  
**Address** 833 Lawrence Avenue  
**City, ST, Zip** Maryville, TN 37803  
**Phone** (865) 982-7121  
**Fax** \_\_\_\_\_

ATTENTION: Finance Department

Qty	Description	Unit Price	Line Total
1.00	Laguna CNC SWIFT 4x4 Router Table	\$ 13,740.97	13,740.97
	Engineering Design, Robotics, Digital Electronics		
-			

Notes:

Core Indicator 2S1: Technical Skill Attainment  
SSQI Indicator 2.1, 5.1: Integration of technical skills  
and activities demonstrating Career exploration  
opportunities.

Subtotal	\$	13,740.97
Shipping		
Total	\$	13,740.97

Donna M. Wortham  
Authorized by  
CTE Director  
Title  
142 E 71300 730 720 Reserve Grant  
Account to be charged

W. B. Winkley  
Director of Schools (Required if over \$1,000)  
\_\_\_\_\_  
Board Chairman (Required if over \$10,000)

## PERMISSION REQUEST

### Field Trip

School: Maryville Junior High School

Grade: 9th Grade Band Students (Select)

Teachers: Jonathan Leichman and Adam Ford

Destination: Gaylord Opryland Hotel and Convention Center

Date: Wednesday, April 15th through Saturday, April 18th, 2020

Number to Be Transported: TBD

Method of Transportation: Walk ☐ Cars ☐ Bus ☒ #Buses ☐

Bus Owner: Rocky Top Tours - John Clabough

Justification for Trip: To promote the advancement of instrumental music education by providing our students a band clinic opportunity with the top band students in the state of TN under the direction of world-class music educators.

Coordinator: [Signature] Date: 8/2/2019

Principal: [Signature] Date: 8/2/19

Director of Schools: [Signature] Date: 8-7-19

Approved ☒ Not Approved ☐

Overnight

### Request to Release Students for a School-Related Event

Teacher: Byron Davis Course/Team/Organization: Chorus: Advanced Mixed Chorus

Event: Maryville Chorale Fall Retreat at Camp Ba-Yo-Ca in Sevierville

Dates of Trip (Include Departure/Return Time):

Departure Date: Friday, Sep 6, 2019 Departure Time: 4 pm

Return Date: Sunday, Sep 8, 2019 Return Time: 2 pm

Check all that apply:

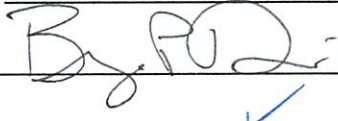
In-County: ☐ Out-of-County: ☒ Overnight:\* ☒ Out-of-State:\* ☐

\*(Requires Board approval)

Transportation: Walk ☐ Parents Provide ☐ Bus ☒ Number of busses: 1

Cost to each student: \$ 80 Means of funding trip: Students pay field trip fee

Educational Purpose: Orientation and team-building retreat for The Maryville Chorale. This retreat is an essential activity to help new students make and build friendships within the ensemble, and to acclimate them to the ensemble culture. Additionally, the choir will get a head start on preparing repertoire for the Patron Gala Concerts.

Teacher Signature:  Date: 8/5/19

Request Approved:  Request not Approved: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: 8/6/19

Superintendent Signature:  Date: 8-7-19

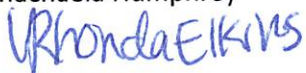
\*School Board Approved: \_\_\_\_\_ Date: \_\_\_\_\_

#### IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to ~~Machaela Humphrey~~





### Request to Release Students for a School-Related Event

Teacher: Byron Davis Course/Team/Organization: Chorus: Advanced Mixed Chorus

Event: Maryville Chorale Fall Retreat at Camp Ba-Yo-Ca in Sevierville

Dates of Trip (Include Departure/Return Time):

Departure Date: Friday, Sep 6, 2019 Departure Time: 4 pm

Return Date: Sunday, Sep 8, 2019 Return Time: 2 pm

Check all that apply:

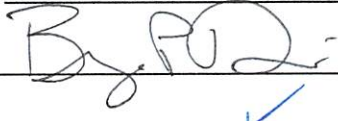
In-County: ☐ Out-of-County: ☒ Overnight:\* ☒ Out-of-State:\* ☐

\*(Requires Board approval)

Transportation: Walk ☐ Parents Provide ☐ Bus ☒ Number of busses: 1

Cost to each student: \$ 80 Means of funding trip: Students pay field trip fee

Educational Purpose: Orientation and team-building retreat for The Maryville Chorale. This retreat is an essential activity to help new students make and build friendships within the ensemble, and to acclimate them to the ensemble culture. Additionally, the choir will get a head start on preparing repertoire for the Patron Gala Concerts.

Teacher Signature:  Date: 8/5/19

Request Approved:  Request not Approved: \_\_\_\_\_

Principal's Signature:  Date: 8/6/19

Superintendent Signature:  Date: 8-7-19

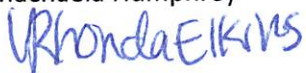
\*School Board Approved: \_\_\_\_\_ Date: \_\_\_\_\_

#### IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to ~~Machaela Humphrey~~



## PERMISSION REQUEST

overnight

### Field Trip

School: Maryville Junior High School

Grade: 9<sup>th</sup> Grade Band Students (Select)

Teachers: Jonathan Leichman and Adam Ford

Destination: Park Vista Hotel in Gatlinburg, TN

Date: Thursday, February 6<sup>th</sup> through Saturday, February 8<sup>th</sup>, 2020

Number to Be Transported: TBD

Method of Transportation: Walk ☐ Cars ☐ Bus ☒ #Buses ☐

Bus Owner: Rocky Top Tours - John Clabough

Justification for Trip: To promote the advancement of instrumental music education by providing our students a band clinic opportunity with world-class music educators  
.....

Coordinator: [Signature] Date: 8/2/2019

Principal: [Signature] Date: 8/2/19

Director of Schools: [Signature] Date: 8-7-19

Approved ☒ Not Approved ☐



## Purchase Order

## Maryville City Schools

833 Lawrence Ave  
 Maryville, TN 37803  
 Phone: 865-982-7121  
 Fax: 865-977-5055



P.O. #:

Date: 7-17-19

## Vendor

Name Touch Math  
 Address 5445 Mark Dalaing Blvd  
 City, ST, Zip Colorado Springs, CO 80918  
 Phone 888 888-9191  
 Fax 888 452-2448

ATTENTION: Finance Department

## Ship to

Name Melanie Davidson  
 Address 833 Lawrence Ave  
 City, ST, Zip Maryville, TN 37803  
 Phone \_\_\_\_\_  
 Fax \_\_\_\_\_

Qty	Description	Unit Price	Line Total
0.00 3	PreK - Standards Based	869	2,607.00
- 3	Kindergarten Standards Based	1869	5,607.00
- 4	First Grade Standards Based	1479	6,716.00
- 4	Second Grade Standards Based	1629	6,516.00
4	Upper Grades	3039	12,156.00
		DISCOUNT	-250.00

## Notes:

IDEA 6-21 Grant

GP Supplies/Materials

Subtotal 33,352.00  
 Shipping 955.34  
 Total 34,307.34

Melanie Davidson  
 Authorized by

Federal Programs Coord.  
 Title

142 e 71200 429 891

Account to be charged

141 71200 429

Director of Schools (Required if over \$1,000)

Board Chairman (Required if over \$10,000)



B1-2  
*Melanie Davidson*

5445 Mark Dabbling Blvd  
Colorado Springs, CO 80918  
Phone: (800) 888-9191  
Fax: (888) 452-2448  
FTIN: 83-1927094

## Price Quote

Quote Date: 07/08/19

Page 1 of 5

Quote Number: 57604

Catalog Code: 9M  
User: NL

**Bill To:** Customer Number: MARYCS

MARYVILLE CITY SCHOOLS  
ACCOUNTS PAYABLE  
833 LAWRENCE AVENUE  
MARYVILLE, TN 37803

**Ship To:**

865/982-7121  
melanie.davidson@maryville-schools.org  
MARYVILLE CITY SCHOOLS  
MELANIE DAVIDSON  
833 LAWRENCE AVE  
MARYVILLE, TN 37803-4857

Item	Description	Ordered	Price	Extended
2220	Pre-K Standards-Based Complete Program Print Edition	3	869.00	\$2,607.00
	<u>The Above Set Includes The Following Items:</u>			
1900	Texture Cards - 36 Card Set			
2060	TouchMath 3-D Numerals Magnetic Classroom Set			
2064	TouchMath TouchShapes 324 Piece Classroom Set			
2102	TouchNumerals Computation Set			
2103	Counting Quantity Posters Pre-K			
2111	TouchPoint Animal Poster Set			
2181	TouchPoints With Pictures			
2200	Pre-K Standards-Based Unit Print Edition			
9300	Teacher Training DVD Instructor Packet			
2141	Kindergarten Standards-Based Complete Program Print Edition	3	1,869.00	\$5,607.00
	<u>The Above Set Includes The Following Items:</u>			
1010CRD	Kindergarten Tutor Downloadable Software Single User			
1900	Texture Cards - 36 Card Set			
2007	Kindergarten Standards-Based Unit 1 Print Edition			
2008	Kindergarten Standards-Based Unit 2 Print Edition			
2009	Kindergarten Standards-Based Unit 3 Print Edition			
2010	Kindergarten Standards-Based Unit 4 Print Edition			
2060	TouchMath 3-D Numerals Magnetic Classroom Set			
2064	TouchMath TouchShapes 324 Piece Classroom Set			
2076	Standards-Based Kindergarten Proficiency Test (5) Pack			
2101	TouchPoints 500 Piece Classroom Set			
2102	TouchNumerals Computation Set			
2104	TouchMath Domino Card Set			
2105	Counting Quantity Posters Kindergarten			
2106	TouchCards - Addition			
2107	TouchCards - Subtraction			
215	TouchPoint Poster Set			
9300	Teacher Training DVD Instructor Packet			



5445 Mark Dabbling Blvd  
 Colorado Springs, CO 80918  
 Phone: (800) 888-9191  
 Fax: (888) 452-2448  
 FTIN: 83-1927094

## Price Quote

Quote Date: 07/08/19

Page 2 of 5

Quote Number: 57604

Catalog Code: 9M

User: NL

**Bill To:** Customer Number: MARYCS

MARYVILLE CITY SCHOOLS  
 ACCOUNTS PAYABLE  
 833 LAWRENCE AVENUE  
 MARYVILLE, TN 37803

**Ship To:**

865/982-7121  
 melanie.davidson@maryville-schools.org  
 MARYVILLE CITY SCHOOLS  
 MELANIE DAVIDSON  
 833 LAWRENCE AVE  
 MARYVILLE, TN 37803-4857

Item	Description	Ordered	Price	Extended
2223	First Grade Standards-Based Complete Program Print Edition	4	1,679.00	\$6,716.00
	<b><u>The Above Set Includes The Following Items:</u></b>			
1111CRD	First Grade Tutor Downloadable Software Single User			
1901	Computation Step Posters Set - Addition			
1902	Computation Step Posters Set - Subtraction			
2022	First Grade Standards-Based Unit 1 Print Edition			
2023	First Grade Standards-Based Unit 2 Print Edition			
2024	First Grade Standards-Based Unit 3 Print Edition			
2025	First Grade Standards-Based Unit 4 Print Edition			
2080	Standards-Based First Grade Proficiency Test (5) Pack			
2101	TouchPoints 500 Piece Classroom Set			
2102	TouchNumerals Computation Set			
2104	TouchMath Domino Card Set			
2106	TouchCards - Addition			
2107	TouchCards - Subtraction			
212	Desktop TouchLines (24 pack)			
215	TouchPoint Poster Set			
2326	Standards-Based First Grade Placement Test (5) Pack			
285	Student Number Cards (10 Sheet Set)			
9300	Teacher Training DVD Instructor Packet			



5445 Mark Dabbling Blvd  
 Colorado Springs, CO 80918  
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 Fax: (888) 452-2448  
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## Price Quote

Quote Date: 07/08/19

Page 3 of 5

Quote Number: 57604

Catalog Code: 9M  
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Bill To: Customer Number: MARYCS

MARYVILLE CITY SCHOOLS  
 ACCOUNTS PAYABLE  
 833 LAWRENCE AVENUE  
 MARYVILLE, TN 37803

Ship To:

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 melanie.davidson@maryville-schools.org  
 MARYVILLE CITY SCHOOLS  
 MELANIE DAVIDSON  
 833 LAWRENCE AVE  
 MARYVILLE, TN 37803-4857

Item	Description	Ordered	Price	Extended
2151	Second Grade Standards-Based Complete Program Print Edition	4	1,629.00	\$6,516.00
	<b><u>The Above Set Includes The Following Items:</u></b>			
1168CRD	Second Grade Tutor Downloadable Software Single User			
1901	Computation Step Posters Set - Addition			
1902	Computation Step Posters Set - Subtraction			
1903	Computation Step Posters Set - Multiplication			
1904	Computation Step Posters Set - Division			
2037	Second Grade Standards-Based Unit 1 Print Edition			
2038	Second Grade Standards-Based Unit 2 Print Edition			
2039	Second Grade Standards-Based Unit 3 Print Edition			
2040	Second Grade Standards-Based Unit 4 Print Edition			
2084	Standards-Based Second Grade Proficiency Test (5) Pack			
2102	TouchNumerals Computation Set			
2106	TouchCards - Addition			
2107	TouchCards - Subtraction			
2108	TouchCards - Multiplication			
212	Desktop TouchLines (24 pack)			
2336	Standards-Based Second Grade Placement Test (5) Pack			
9300	Teacher Training DVD Instructor Packet			
F0201	Skip Counting Poster Set - Primary Grades			



5445 Mark Dabbling Blvd  
 Colorado Springs, CO 80918  
 Phone: (800) 888-9191  
 Fax: (888) 452-2448  
 FTIN: 83-1927094

## Price Quote

Quote Date: 07/08/19

Page 4 of 5

Quote Number: 57604

Catalog Code: 9M

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Bill To: Customer Number: MARYCS

MARYVILLE CITY SCHOOLS  
 ACCOUNTS PAYABLE  
 833 LAWRENCE AVENUE  
 MARYVILLE, TN 37803

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 833 LAWRENCE AVE  
 MARYVILLE, TN 37803-4857

Item	Description	Ordered	Price	Extended
2135	Upper Grades Classic Complete Program Print Edition	4	3,039.00	\$12,156.00
	<b><u>The Above Set Includes The Following Items:</u></b>			
1127	Skip Counting Posters & CD Set - Upper Grades			
1254CRD	TouchMath Connect 1 Downloadable Software Single User			
1801	Upper Grades Classic Unit 1 Addition-Subtraction 1 Print			
1802	Upper Grades Classic Unit 2 Addition-Subtraction 2 Print			
1803	Upper Grades Classic Unit 3 Skip Counting Print			
1804	Upper Grades Classic Unit 4 Mult & Division 1 Print			
1805	Upper Grades Classic Unit 5 Mult & Division 2 Print			
1806	Upper Grades Classic Unit 6 Mixed Operations Print			
1807	Upper Grades Classic Unit 7 Frac, Decimals, Percents 1 Print			
1808	Upper Grades Classic Unit 8 Frac, Decimals, Percents 2 Print			
1809	Upper Grades Classic Unit 9 Geometry, Meas, Data Print			
1810	Upper Grades Classic Unit 10 Pre-Algebra Print			
1901	Computation Step Posters Set - Addition			
1902	Computation Step Posters Set - Subtraction			
1903	Computation Step Posters Set - Multiplication			
1904	Computation Step Posters Set - Division			
2102	TouchNumerals Computation Set			
2106	TouchCards - Addition			
2107	TouchCards - Subtraction			
2108	TouchCards - Multiplication			
212	Desktop TouchLines (24 pack)			
215	TouchPoint Poster Set			
285	Student Number Cards (10 Sheet Set)			
9300	Teacher Training DVD Instructor Packet			
TMVDJ19	Promotional Discount (Cat-\$250 Off Orders of \$1,000 or More)	1	-250.00	(\$250.00)



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 Fax: (888) 452-2448  
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## Price Quote

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Page 5 of 5

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 MARYVILLE, TN 37803

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 MARYVILLE CITY SCHOOLS  
 MELANIE DAVIDSON  
 833 LAWRENCE AVE  
 MARYVILLE, TN 37803-4857

Item	Description	Ordered	Price	Extended
				Subtotal: \$33,352.00
		Ship: UPS GRD	Shipping & Handling:	\$955.34
			Taxable Amount:	\$32,788.71
			Sales Tax:	\$0.00
<b>Order Total USD:</b>				<b>\$34,307.34</b>

Please make checks payable in US Dollars to TouchMath Acquisition LLC

**- Quote Only -  
 Prices Good Until**

**September 06, 2019**

**Congratulations!**  
 You saved \$4,796.00 on  
 TouchMath product referenced on  
 this quote.

Products are periodically revised which may result in changes to availability and prices quoted.  
 If an extension of time is needed for this quote, please contact us at 1-800-888-9191 Monday through Thursday 7:00 a.m. - 5:00 p.m. and Friday 7:00 a.m. - Noon MST.

Purchase Orders should be generated on official district or school form or school letterhead and include the date, item numbers, descriptions, prices, and an authorized signature for payment.  
 Please reference the above Quote number on your P.O. and in further communications.

**Customer Notes:**

A copy of our Sole Source Letter and current W9 form can be downloaded from our website at [www.touchmath.com/OrderInfo](http://www.touchmath.com/OrderInfo)

PLEASE NOTE: TouchMath products are intended for single classroom use only.

**Maryville City Schools**

833 Lawrence Ave  
 Maryville, TN 37803  
 Phone: 865-982-7121  
 Fax: 865-977-5055



P.O.

Date: 7-22-2019

**Vendor**

Name : SHI  
 Address : -  
 City, ST, Zip: -  
 ATTN: -  
 Fax: -

**Ship to**

Name Maryville City Schools  
 Address 833 Lawrence Avenue  
 City, ST, Zip Maryville, TN 37803  
 Phone (865) 982-7121  
 Fax \_\_\_\_\_

ATTENTION: Finance Department

Qty	Description	Unit Price	Line Total
20.00	HP Z2 G4 workstation for CAD	\$ 1,321.24	26,424.80
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-

Notes:

Subtotal \$ 26,424.80

Desktop workstations for MJHS STEM CAD

Shipping

Total \$ 26,424.80

Donna M. Worsham  
 Authorized by

CTE Director  
 Title

Jim W. Wootley  
 Director of Schools (Required if over \$1,000)

\_\_\_\_\_  
 Board Chairman (Required if over \$10,000)

142 E 71300 730 710 FY 20  
 Account to be charged





Pricing Proposal  
Quotation #: 17336702  
Created On: 6/24/2019  
Valid Until: 7/24/2019

## Maryville City School District

### Andy Lombardo

833 LAWRENCE AVE  
MARYVILLE, TN 37803  
United States  
Phone: (865) 982-7121  
Fax:  
Email: andy.lombardo@maryville-schools.org

## Inside Account Executive

### Jim King

290 Davidson Ave.  
Somerset, NJ 08873  
Phone: 615-547-8025  
Fax: 732-564-8224  
Email: Jim\_King@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 HP Workstation Z2 G4 - MT - 1 x Core i7 8700 / 3.2 GHz - RAM 16 GB - SSD 512 GB - HP Z Turbo Drive - DVD-Writer - Quadro P1000 / UHD Graphics 630 - GigE, Bluetooth 5.0 - WLAN: 802.11a/b/g/n/ac, Bluetooth 5.0 - Win 10 Pro 64-bit - vPro - monitor: none HP, Inc. - Part#: 5DU92UT#ABA	30 20	\$1,321.24	\$39,637.20 awaiting resal quote for 20
Total			\$39,637.20

### Additional Comments

Please Note: HP, Inc. has a zero returns policy on custom build PCs. Ink and toner are also considered non-returnable

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.  
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

*The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.*

<b>Maryville City Board of Education</b>			
Monitoring: <b>Review: Biennially in August</b>	Descriptor Term: <b>Alcohol &amp; Drugs in the Workplace</b>	Descriptor Code: <b>1.804</b>	Issued Date: <b>09/16/19</b>
		Rescinds: <b>1.804</b>	Issued: <b>10/15/18</b>

1 *General*

2 Any employee who violates the terms of this policy shall be subject to disciplinary action, including  
3 but not limited to, suspension, dismissal, and/or referral for prosecution.

4 The Director of Schools shall be responsible for providing a copy of this policy to all school district  
5 employees.

6 **DEFINITIONS**

7 “Workplace” shall include any school building or any school premise; any school-owned or any other  
8 school-approved vehicle used to transport students to and from school or school activities; and off-  
9 school property during any school-sponsored or school approved activity, event, or function.

10 “Illegal drugs” shall include any narcotic drug, hallucinogenic drug, amphetamine, barbiturate,  
11 marijuana, or any other controlled substance as defined by federal law.<sup>2</sup>

12 “Unauthorized drugs” shall include, but are not limited to, inhalants; any designer, synthetic,  
13 derivative, analogous, or "look-alike" substances that are manufactured, designed, or intended to  
14 resemble and/or mimic the effects of illegal drugs; any legally prescribed drugs being used in a manner  
15 for which they were not intended or prescribed including, but not limited to, the use of prescription  
16 drugs prescribed for another individual; and any lawful substances that could result in impairment of  
17 physical or mental capacity that is threatening to the health or safety of the employee or others.<sup>3</sup>

18 “Alcohol” shall include, but is not limited to, spirits, liquor, wine, beer, and any liquid  
19 containing alcohol as defined by state and federal law.<sup>4</sup>

20 **ALCOHOL & DRUG-FREE WORKPLACE**

21 No employee while on or in the workplace shall unlawfully manufacture, distribute, dispense, possess,  
22 use, or be under the influence of any illegal or unauthorized drugs<sup>1</sup> or any alcohol.<sup>5</sup>

---

**Legal References**

1. Drug Free Workplace Act of 1988, 41 USCA § 8103
2. 21 USCA § 812
3. TCA 49-5-1003
4. TCA 57-4-102; 26 USCA § 5002
5. TCA 39-17-715

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**Cross References**

Supervision 5.108  
Drug & Alcohol Testing for Employees 5.403  
Drug-Free Schools 6.307

<b>Maryville City Board of Education</b>			
Monitoring: <b>Review: Biennially in August</b>	Descriptor Term: <b>Charter School Applications</b>	Descriptor Code: <b>1.901</b>	Issued Date: <b>09/16/19</b>
		Rescinds: <b>1.901</b>	Issued: <b>07/08/19</b>

1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to  
3 charter schools converting from existing public schools. Proposals from existing charter school  
4 operators or replicators and applicants proposing to contract with educational service providers shall  
5 include the additional information required by state law.<sup>1</sup>

6 **APPLICATION PROCESS<sup>2</sup>**

7 A prospective charter school sponsor shall send the Director of Schools notice of its intent sixty (60)  
8 days prior to *February 1<sup>st</sup>* ~~April 1<sup>st</sup>~~ of the year preceding the year in which the proposed charter school  
9 plans to begin operation as a charter school.

10 A sponsor seeking board approval of an initial charter school application shall complete the forms  
11 provided by the Tennessee Department of Education. The application shall provide all the information  
12 required by law. The sponsor shall demonstrate that the proposed charter school meets the purpose  
13 prescribed by law for the formation of a charter school, and the proposed charter school will be able to  
14 implement a viable program of quality education for its students.<sup>3</sup>

15 Applications shall be submitted to the Board on or before 4:30 p.m. on April 1<sup>st</sup> of the year preceding  
16 the year in which the proposed charter school plans to begin operation as a charter school.  
17 Applications will be accepted only between March 1<sup>st</sup> and April 1<sup>st</sup>. If the 1<sup>st</sup> of April falls on a  
18 Saturday, Sunday, or holiday on which the school district offices are closed, applications will be  
19 accepted on the next business day on or before 4:30 p.m. Late applications will not be accepted,  
20 without exception. The sponsor shall pay an application fee of \$2,500.00.<sup>2</sup>

21 **REVIEW TEAM**

22 If necessary, the Board shall appoint a review team to assist in reviewing and evaluating charter school  
23 applications. The team shall be composed of members of the administrative staff for the district,  
24 community members, and a member of the Board with relevant educational, organizational, financial,  
25 and legal experience. At the board meeting in February of each year, the Director of Schools shall  
26 make a recommendation to the Board on which members of his/her administrative staff should be  
27 appointed to the team. The Board shall name the members of the team at its meeting in March of each  
28 year. The Board shall designate a Chair of the review team as the contact person for answering  
29 questions about the application process and receiving applications. The Director of Schools shall  
30 develop an orientation for the team to ensure consistent evaluation standards and the elimination of  
31 real or perceived conflicts of interest.

The Board shall require the Director of Schools to develop a procedure for receiving, reviewing, and ruling on applications for the establishment of charter schools by the review team. The procedure shall include a timeline for the application and review process. A copy of the procedure, including the review criteria, shall be available to any interested party upon request.

The review team shall:

- 1) Evaluate all charter school applications based on the review criteria adopted by the Board;
- 2) Recommend one of the following options to the Board for each application: approve, reject, or reject with stipulations for reconsideration; and
- 3) Make recommendations for revocation, renewal, or non-renewal of charter contracts.

#### **APPROVAL/DENIAL OF APPLICATION<sup>4</sup>**

The Board shall rule by resolution on the approval or denial of a charter application within ninety (90) days of receipt of the completed application, or the application shall be deemed approved by law. The Director of Schools shall report the action taken by the Board to the Department of Education.

##### *Approval*

The sponsor of a charter school that is approved by the Board shall enter into a written agreement with the Board, which shall be binding on the charter school's governing body. This agreement, known as the charter agreement, shall be in writing and signed by the sponsor and the Board.

The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.<sup>5</sup>

Charter schools approved by the Board are expected to implement the application as submitted and approved. Material variations in operations from the approved application require amendment pursuant to statute and the charter school agreement.

The Board ~~should not be expected~~ *shall not* to provide services to charter schools that are not requested during the application process except for those services that are required under state or federal laws. Services agreed to be provided to the charter school by the Board shall be provided at board actual cost. The Board and charter school shall execute a service contract for any additional services.

New charter school agreements are approved for a ten (10) year period.<sup>6</sup> The Board may revoke or deny renewal of a charter school agreement for any of the reasons enumerated in state law.<sup>7</sup>

##### *Denial*

Upon receipt of the grounds for denial, the sponsor shall have thirty (30) days within which to submit an amended application to correct the deficiencies. The Board shall have sixty (60) days either to deny or to approve the amended application, or the application shall be deemed approved by law.<sup>4</sup>

Within ten (10) days of final denial, an appeal may be filed with the State Board of Education.

---

**Legal References**

1. TCA 49-13-106(b)(1); State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108(a)(5); TRR/MS 0520-14-01
3. TCA 49-13-110
4. TCA 49-13-108; TRR/MSS 0520-14-01; Public Acts of 2018, Chapter No. 698
5. TCA 49-13-128
6. TCA 49-13-121
7. TCA 49-13-122

Maryville City Board of Education			
Monitoring: <b>Review: Biennially in September</b>	Descriptor Term: <b>Surplus Property Sales</b>	Descriptor Code: <b>2.403</b>	Issued Date: <b>09/16/19</b>
		Rescinds: <b>2.403</b>	Issued: <b>11/05/18</b>

1 The Director of Schools shall prepare a list of unusable items for Board approval.<sup>1</sup> The list shall contain  
2 the following information: name of item, date of purchase, and reason for disposal.

3 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general  
4 circulation at least seven (7) days prior to the sale.

5 *Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be*  
6 *disposed of without the necessity of bids. In order for such disposal without bids, the Director of Schools*  
7 *and the Board Chair shall agree in written form that the property is of no value or is of less value than*  
8 *five hundred dollars (\$500).<sup>2</sup>*

9 If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district, the  
10 Board shall approve other methods of disposal.<sup>3</sup>

11 *Surplus equipment will be auctioned off by the district at the end of the school year. The Board shall*  
12 *approve all surplus equipment prior to the materials being disposed of at the end of the school year.*

### 13 **DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS<sup>4</sup>**

14 When equipment that was purchased with federal dollars is no longer needed for the original project or  
15 program or for other activities currently or previously supported by a federal agency, disposition of the  
16 equipment shall be made as follows:

- 17 1. Items of equipment with a current per-unit fair market value of less than \$5,000 may be  
18 retained, sold, or otherwise disposed of with no further obligation to the awarding agency; or  
19
- 20 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained  
21 or sold, and the awarding agency shall have a right to an amount calculated by multiplying the  
22 current market value or proceeds from sale by the awarding agency's share of the equipment.  
23

#### Legal References

1. TCA 49-6-2006(b)(3); TCA 49-6-2208
2. TCA 49-6-2007; Public Acts of 2019, Chapter No. 413
3. TCA 12-2-403(a)
4. 2 CFR § 200.313

#### Cross References

Duties of Officers 1.201  
Inventories 2.702  
Textbooks 4.401



# Maryville City Board of Education

Monitoring:  <b>Review: Biennially, in October</b>	Descriptor Term:  <b>Emergency Preparedness Plan</b>	Descriptor Code: <b>3.202</b>  Rescinds: <b>3.202</b>	Issued Date: <b>09/16/19</b>  Issued: <b>12/10/18</b>
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1 The Director of Schools shall be responsible for developing, maintaining, and acquiring Board  
 2 approval of the district Emergency Preparedness Plan,<sup>1</sup> which shall include procedures for bomb  
 3 threats, civil disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and  
 4 medical emergencies.

5 The principal of each school shall develop and implement emergency preparedness drills which shall  
 6 be approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with  
 7 emergency response agencies. These procedures shall be in written form and distributed to all staff,  
 8 students, and parents.

## 9 FIRE AND SAFETY DRILLS

10 The principal shall ensure that one fire drill requiring full evacuation is given every thirty (30) school  
 11 days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.  
 12 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted  
 13 throughout the year.<sup>2</sup>

14 The principal shall ensure that three (3) additional safety drills are given during the school year.<sup>3</sup> These  
 15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not  
 16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in  
 17 each school's office.<sup>3</sup>

18 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and  
 19 shall give all school personnel instructions on how to properly use fire extinguishers.

## 20 ARMED INTRUDER DRILLS

21 The Director of Schools or his/her designee shall ensure that each school safety team conducts at least  
 22 one (1) armed intruder drill annually in coordination with local law enforcement.<sup>4</sup>

## 23 AED DRILLS<sup>5</sup>

24 *All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in*  
 25 *the event of a medical emergency.* The principal shall ensure that the drill occurs.

**1 MEDICAL EMERGENCIES/PANDEMIC FLU<sup>6</sup>**

- 2 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate  
3 and consult with the local and state health departments and other local emergency or healthcare  
4 providers in protecting students and the community from further infection. The Director of Schools  
5 shall develop procedures for health emergencies in accordance with state law and regulations.

---

**Legal References**

1. TCA 49-1-302; TRR/MS 0520-1-3-.03(17); TCA 49-6-804
2. TCA 68-102-137(b)
3. TCA 68-102-137(f)
4. TCA 49-6-807
5. TCA 49-2-122; TCA 49-6-1208; Public Acts of 2019, Chapter No. 391
6. TCA 49-6-3004(a), (e); ; TCA 49-5-404

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**Cross References**

Emergency Closings 1.8011  
Safety 3.201  
Community Use of School Facilities 3.206

<b>Maryville City Board of Education</b>			
Monitoring:  Review: <b>Biennially, in August</b>	Descriptor Term:  <b>Graduation Requirements</b>	Descriptor Code: <b>4.605</b>	Issued Date: <b>09/16/19</b>
		Rescinds: <b>4.605</b>	Issued: <b>02/11/19</b>

1 *General*

2 The required number of credit for graduation will be four less than the number a student is able to earn  
3 in grades 9-12 carrying a full load each term. In addition to the graduation requirements of the Tennessee  
4 State Board of Education, students graduating from Maryville High School must complete a fourth credit  
5 in science. Maryville High School will provide a *Scholars Prep Guide* for each graduating class  
6 containing detailed graduation requirements.

7 The Director, or designee, is authorized to adjust graduation requirements for non-transfer students. The  
8 school administration is authorized and directed to implement a plan to adjust graduation requirements  
9 for students transferring from other systems. A written plan will be developed for each student for whom  
10 graduation requirements are adjusted and will include a description of the change and the type of diploma  
11 that will be earned. In all cases, the adjusted credit requirements shall meet or exceed minimum  
12 applicable state requirements.

13 The principal may approve correspondence courses/virtual courses, crossover courses and credit  
14 recovery to be applied toward graduation requirements.

15 Participation in a graduation ceremony is not a graduation requirement. Students eligible for graduation  
16 shall be given an option to participate in the graduation ceremony or not to participate nor attend.  
17 Students who elect to participate in the graduation ceremony shall follow established participation  
18 guidelines and are considered students under the authority of the school. Within one week following the  
19 graduation ceremony, the diploma (or other certificate) shall be distributed to all graduates with no  
20 financial or disciplinary obligations.

21 Before graduation, every student shall:<sup>1</sup>

- 22 1. Achieve the specified units of credit;
- 23 2. Take the required end of course exams;
- 24 3. Have satisfactory records of attendance and conduct;
- 25 4. Take the ACT or SAT prior to graduation;<sup>2</sup> and
- 26 5. *Pass a United States civics test.*<sup>3</sup>

27 **SPECIAL EDUCATION STUDENTS<sup>4</sup>**

28 Special education students who have received the below diplomas may continue to make progress  
29 towards a regular high school diploma until the end of the school year in which they turn twenty-two  
30 (22) years old.

### 1 *Special Education Diploma*

2 A special education diploma shall be awarded to students who have not met the requirements for a regular  
3 high school diploma,<sup>5</sup> but have:

- 4 1. Completed four (4) years of high school;
- 5 2. Made satisfactory progress on their IEP; and
- 6 3. Maintained satisfactory records of attendance and conduct.

### 7 *Occupational Diploma*

8 Special education students who do not meet the requirements for a regular high school diploma may be  
9 awarded an occupational diploma if the student has:<sup>1,4</sup>

- 10 1. Completed at least four (4) years of high school;
- 11 2. Made satisfactory progress on their IEP;
- 12 3. Maintained satisfactory records of attendance and conduct;
- 13 4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment  
14 (SKEMA); and
- 15 5. Has two (2) years of paid or non-paid work experience.

16 The decision to attain an occupational diploma shall be made at the conclusion of the student's 10<sup>th</sup> grade  
17 year or two (2) academic years prior to the expected graduation date.

### 18 *Alternate Academic Diploma*

19 Special education students who do not meet the requirements for a regular high school diploma may be  
20 awarded an alternate academic diploma if the student has:<sup>4</sup>

- 21 1. Completed at least four (4) years of high school;
- 22 2. Participated in the high school alternate assessments;
- 23 3. Earned the prescribed twenty-two (22) credit minimum;
- 24 4. Made satisfactory progress on their IEP;
- 25 5. Maintained satisfactory records of attendance and conduct; and
- 26 6. Completed a transition assessment that measures postsecondary education and training,  
27 employment, independent living, and community involvement.

## 28 **STUDENT LOAD**

29 All full time students in grades 9-12 shall be enrolled each semester in subjects that produce a minimum  
30 of five (5) units of credit for graduation per year. Students with hardships and gifted students may appeal  
31 this requirement to the Director of Schools and then to the Board.<sup>6</sup>

## 32 **MOVE ON WHEN READY ACT<sup>7</sup>**

33 The Move on When Ready Act provides high school students the opportunity to graduate early by  
34 meeting certain requirements. Students intending to graduate early through this route shall inform the

1 school principal of this intent prior to the beginning of 9<sup>th</sup> grade or as soon thereafter as the intent is  
2 known.

3 In order to graduate early under the Move on When Ready Act, students must meet the following  
4 requirements:

- 5 1. Earn the required eighteen (18) credits specified in State Board Policy;
- 6 2. Achieve a benchmark score for each required end-of-course exam;
- 7 3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
- 8 4. Meet the minimum ACT or SAT benchmark score;
- 9 5. Obtain a qualifying benchmark score on a world language proficiency assessment; and
- 10 6. Complete at least two (2) types of the following courses:
  - 11 a. AP;
  - 12 b. IB;
  - 13 c. Dual enrollment; or
  - 14 d. Dual credit.

15 The Director of Schools shall develop administrative procedures to ensure that the Move on When  
16 Ready Act is conducted in accordance with state law.

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#### Legal References

1. TCA 49-6-6001; State Board of Education Policy 2.103
2. TCA 49-6-6001(b); State Board of Education Policy 2.103
3. TCA 49-6-408; State Board of Education Policy 2.103
4. TRR/MS 0520-01-03-.06(1)(a); State Board of Education Policy 2.103
5. TCA 49-6-6005; State Board of Education Policy 2.103
6. TRR/MS 0520-01-03-.06(1)(a)(7)
7. TCA 49-6-8303; State Board of Education Policy 2.103

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#### Cross References

Basic Curriculum Program 4.201  
Honor Roll, Awards, & Class Ranking 4.602

# Maryville City Board of Education

Monitoring:  Review: Biennially, in September	Descriptor Term: <b>Separation Practices for Tenured Teachers</b>	Descriptor Code: <b>5.200</b>  Rescinds: <b>5.200</b>	Issued Date: <b>09/16/19</b>  Issued: <b>02/11/19</b>
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## 1 **SUSPENSION PENDING AN INVESTIGATION<sup>1</sup>**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending investigation, or  
3 final disposition of a case before the Board or an appeal. If the matter under investigation is not the subject of an  
4 ongoing criminal investigation or a department of children's services investigation, and if no charges for dismissal  
5 have been made, a suspension pending investigation shall not exceed ninety (90) days in duration. Under no  
6 circumstances shall the Director of Schools suspend a teacher with pay. If vindicated or reinstated, the teacher  
7 shall be paid full salary for the period of suspension.

## 8 **SUSPENSION OF THREE DAYS OR LESS<sup>2,3</sup>**

9 The Director of Schools or his/her designee may suspend a teacher for incompetence, inefficiency, neglect of duty,  
10 unprofessional conduct, and insubordination. Before an employee is suspended, he/she shall be: (1) provided with  
11 written notice, including the reasons for the suspension along with an explanation of the evidence; (2) given an  
12 opportunity to respond to the Director of Schools at a conference, if requested within five (5) days; and (3) given  
13 a written decision of the suspension within ten (10) days. Both parties may be represented by counsel at the  
14 conference, which shall be recorded.

15 Under no circumstances shall a Director of Schools suspend a tenured teacher with pay. If reinstated, the tenured  
16 teacher shall be paid full salary for the period of suspension, unless suspension without pay is deemed to be an  
17 appropriate penalty.

## 18 **DISMISSAL OR SUSPENSIONS GREATER THAN THREE DAYS<sup>4</sup>**

19 The Board shall maintain a list of qualified individuals who have indicated a willingness to act as impartial hearing  
20 officers as defined under Tennessee law.

21 When charges are made against a tenured teacher, charging the teacher with offenses that may justify dismissal or  
22 a suspension greater than three days, the charges shall be made in writing, specifically stating the offenses that are  
23 charged, and shall be signed by the party or parties making the charges.

24 If, in the opinion of the Board, the charges are of such nature as to warrant the dismissal or a suspension greater  
25 than three days of the teacher, the Director of Schools shall give the teacher a written notice of this decision, a  
26 copy of the charges against the teacher, and a copy of a form provided by the Commissioner of Education advising  
27 the teacher of his/her legal duties, rights, and recourse.

28 A tenured teacher who has been given notice of charges against him/her may within thirty (30) days after receipt  
29 of notice give written notice to the Director of Schools of his/her request for a hearing.

30 The Director of Schools shall, within five (5) days after receipt of request, assign a hearing officer from the list  
31 maintained by the Board.

1 The hearing officer shall notify the parties, or their attorney, of the officer's assignment and direct the parties or  
 2 the attorneys for the parties, or both, to appear before the hearing officer for simplification of issues and the  
 3 scheduling of the hearing. That hearing shall be set no later than thirty (30) days following receipt of the initial  
 4 request for a hearing. In the discretion of the hearing officer, all or part of any prehearing conference may be  
 5 conducted by telephone if each participant has an opportunity to participate, be heard, and to address proof and  
 6 evidentiary concerns. The hearing officer is empowered to issue appropriate orders and to regulate the conduct of  
 7 the proceedings.

8 Either party may appeal to the Board an adverse ruling by giving written notice of appeal within ten (10) working  
 9 days of the hearing officer's delivery of the hearing officer's written findings and conclusions. The Director of  
 10 Schools shall prepare a copy of the proceedings, including all transcripts and evidence, documentary or otherwise,  
 11 and transmit the same to the Board within twenty (20) days of the receipt of the notice of appeal.

12 The Board shall hear the appeal on the record, and no new evidence may be submitted by either party. The  
 13 appealing party may appear before the Board to argue why the adverse ruling should be overturned. In no event  
 14 should such argument last more than fifteen (15) minutes, unless the Board should vote to extend additional time.  
 15 At the conclusion of the hearing, any member of the Board may vote to sustain the decision of the hearing officer,  
 16 send the record back for additional evidence, revise the penalty, or reverse the decision. The Board shall render  
 17 its decision within ten (10) working days after the conclusion of the hearing. In the event that the decision of the  
 18 Board is appealed to the chancery court, the Board shall transmit the entire record prepared by the Director and  
 19 reviewed by the Board to the chancery court for its review.

## 20 RESIGNATION

21 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the effective date  
 22 of the resignation. A teacher who fails to give such notice, in the absence of justifiable extenuating circumstances,  
 23 shall forfeit all tenure status. The Board may waive the thirty (30) days' notice requirement and permit a teacher  
 24 to resign in good standing.<sup>5</sup>

25 The conditions under which it is permissible to break a contract with the Board are as follows:<sup>6</sup>

- 26 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified statement  
27 of a physician approved by the Board; or
- 28 2. The release by the Board of the teacher from the contract that the teacher has entered into with the Board.

29 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the date of  
 30 return if the teacher does not intend to return to the position from which he/she has taken leave. Failure to render  
 31 such notice may be considered a breach of contract.<sup>7</sup>

32 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with the *State*  
 33 *Board of Education Commissioner* and request the suspension of a teacher's license.<sup>8</sup>

## 34 RETIREMENT

35 Retirement shall mean a termination of services under conditions that will allow the employee to draw benefits  
 36 from retirement plans and/or Social Security benefits. Employees eligible for retirement benefits may elect to retire  
 37 at any age according to the provisions of the retirement system.



- 1 Central office personnel shall assist employees in securing retirement benefits; however, it shall be the
- 2 responsibility of the retiring employee to provide verification of eligibility in writing from TCRS to the central
- 3 office. It shall be the responsibility of the retiring employee to file for benefits.
- 4 Employees who retire under TCRS may be eligible to continue as a member of the group plan for medical
- 5 insurance under the conditions set forth in the Maryville City Schools Retirement Health Care Plan.
- 6 Employees who retire under TCRS may be employed up to one hundred twenty (120) days per year without loss
- 7 of retirement benefits.

8

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#### Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE), TCA 49-5-512(d)
3. TCA 49-5-511(a)(2)
4. TCA 49-5-511—513
5. TCA 49-5-508(a)
6. TCA 49-5-508(c)
7. TCA 49-5-706
8. TCA 49-5-411(b)
9. TCA 8-36-805
10. TCA 8-36-821

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#### Cross References

Public Hearings 1.401  
 Recommendations and File Transfers 5.203

<b>Maryville City Board of Education</b>			
Monitoring: <b>Review: Biennially, in September</b>	Descriptor Term: <b>Separation Practices for Non-Tenured Teachers</b>	Descriptor Code: <b>5.201</b>	Issued Date: <b>02/11/19</b>
		Rescinds:	Issued:

# **1 SUSPENSION PENDING AN INVESTIGATION<sup>1</sup>**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending investigation, or  
 3 final disposition of a case before the Board or an appeal. If the matter under investigation is not the subject of an  
 4 ongoing criminal investigation or a department of children's services investigation, and if no charges for dismissal  
 5 have been made, a suspension pending investigation shall not exceed ninety (90) days in duration. Under no  
 6 circumstances shall the Director of Schools suspend a non-tenured teacher with pay. If vindicated or reinstated,  
 7 the non-tenured teacher shall be paid full salary for the period of suspension.

# **8 SUSPENSION OF THREE DAYS OR LESS<sup>2</sup>**

9 A Director of Schools or his/her designee may suspend a teacher for incompetence, inefficiency, neglect of duty,  
 10 unprofessional conduct, and insubordination. Before an employee is suspended, he/she shall be: (1) provided with  
 11 written notice, including the reasons for the suspension along with an explanation of the evidence; (2) given an  
 12 opportunity to respond to the Director at a recorded conference, if requested within five (5) days; and (3) given a  
 13 written decision of the suspension within ten (10) days. Both parties may be represented by counsel at the  
 14 conference, which shall be recorded.

15 Under no circumstances shall a Director of Schools suspend a non-tenured teacher with pay. If reinstated, the  
 16 non-tenured teacher shall be paid full salary for the period of suspension, unless suspension without pay is deemed  
 17 to be an appropriate penalty.

# **18 DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS<sup>2</sup>**

19 The Director of Schools may dismiss or suspend for more than three days any non-tenured teacher during the  
 20 contract year for incompetence, inefficiency, insubordination, improper conduct, or neglect of duty after giving  
 21 the non-tenured teacher, in writing, due notice of the charges.

22 The Director of Schools shall give the non-tenured teacher an opportunity for a full and complete hearing before  
 23 an impartial hearing officer.

24 The Board will appoint an impartial hearing officer to conduct such hearings. The hearing officer will hear the  
 25 case and the employee shall have the right to:

- 26 1. be represented by counsel;
- 27
- 28 2. call and subpoena witnesses;
- 29
- 30 3. examine all witnesses; and
- 31
- 32 4. require that all testimony be given under oath.

Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the affected employee within ten (10) working days following the close of the hearing. The employee may appeal the decision to the Board within ten (10) working days of the hearing officer rendering the written decision to the employee. Written notice of appeal to the Board shall be given to the Director of Schools. Within twenty (20) days of receipt of notice, the Director of Schools shall prepare a copy of the proceedings, transcript, documentary, and other evidence presented and provide the Board a copy of the same.

The Board shall hear the appeal. No new evidence shall be introduced. The non-tenured teacher may appear in person or be represented by counsel and argue why the decision should be modified or reversed. The Board shall take one of the following actions:

1. sustain the decision;
2. send the record back if additional evidence is necessary; or
3. revise the penalty or reverse the decision.

Before any decision to dismiss is made, a majority of the membership of the Board shall concur in sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days after the conclusion of the hearing.

The Director of Schools shall also have the right to appeal any adverse ruling by the hearing officer in same manner as the non-tenured teacher.

Within twenty (20) days after receipt of notice of the decision of the Board, either party may appeal to the chancery court in the county where the school system is located. The Board shall provide the entire record of the hearing to the court.

### **NONRENEWAL**

Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of employment enjoyed by tenured teachers except that they have no claim upon continuing employment or tenure protections.

The principal is responsible for discussing deficiencies as part of the evaluation process with the non-tenured teacher and providing assistance for overcoming these deficiencies.

The Director of Schools is under no obligation to re-employ non-tenured teachers at the end of their contract period. Written notice of non-renewal shall be delivered or sent to the employee by mail so that it will be received by the employee within five (5) business days following the last instructional day for the school year.<sup>3</sup>

### **RESIGNATION**

A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the effective date of the resignation.<sup>4</sup> The Board may waive the thirty (30) days-notice requirement and permit a teacher to resign in good standing.

The conditions under which it is permissible to break a contract with the Board are as follows:<sup>5</sup>

1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified statement of a physician approved by the Board; and

2. The release by the Board of the teacher from the contract which the teacher has entered into with the Board.

Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days' prior to the date of return if the teacher does not intend to return to the position from which he/she has taken leave. Failure to render such notice may be considered a breach of contract.<sup>6</sup>

Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with the *State Board of Education Commissioner* and request the suspension of a teacher's license.<sup>7</sup>

## RETIREMENT

Retirement shall mean a termination of services under conditions which will allow the employee to draw benefits from retirement plans and/or social security benefits. Employees eligible for retirement benefits may elect to retire at any age according to the provisions of the retirement system

Central office personnel shall assist employees in securing retirement benefits; however, it shall be the responsibility of the retiring employee to provide verification of eligibility in writing from TCRS to the central office. It shall be the responsibility of the retiring employee to file for benefits.

Employees who retire under TCRS may be eligible to continue as a member of the group plan for medical insurance under the conditions set forth in the Maryville City Schools Retirement Health Care Plan.

Employees who retire under TCRS may be employed up to one hundred twenty (120) days per year without loss of retirement benefits.

*(Note: Nonrenewal of non-tenured teachers after the contract year is not suspension or dismissal and does NOT follow the suspension/dismissal procedures outlined in this policy. Rather, nonrenewal of non-tenured teachers after the contract year follows the nonrenewal procedures outlined in this policy.)*

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### Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(GG); TCA 49-5-512(d)
3. TCA 49-5-409
4. TCA 49-5-508
5. TCA 49-5-411(a)
6. TCA 49-5-706
7. TCA 49-5-411(b)(4)
8. TCA 8-36-805
9. TCA 8-36-821

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### Cross References

Public Hearings 1.401  
Recommendations and File Transfers 5.203

<b>Maryville City Board of Education</b>			
Monitoring:  <b>Review: Biennially, in October</b>	Descriptor Term:  <b>Bus Safety and Conduct</b>	Descriptor Code: <b>6.308</b>	Issued Date: <b>09/16/19</b>
		Rescinds: <b>6.308</b>	Issued: <b>05/13/19</b>

In order to maintain conditions and atmosphere suitable for learning, no person shall enter onto a school bus except students assigned to that bus or parent(s)/guardian(s) of students or other persons with lawful and valid business on the bus.<sup>1</sup>

The school bus is an extension of school activity; therefore, students shall conduct themselves on the bus in a manner consistent with the established standards for safety and classroom behavior.

Students are under the supervision and control of the bus driver while on his/her bus, and all directions given by him/her shall be followed. A driver may remove a student in the event that the driver finds it necessary for the safety of the other student passengers or the driver, provided that the driver secures the safety of the ejected student for the uncompleted trip. A driver shall report to school authorities as soon as possible, but no later than the end of the route, any student refusing to obey the driver or exiting the bus without the driver's permission at a point other than the student's destination for that trip.<sup>2</sup>

The principal of the student transported shall be informed by the bus driver of any serious discipline problem and may be called upon to assist if necessary. A student may be denied the privilege of riding the bus if the principal determines that his/her behavior is such as to cause disruption on the bus or if he/she disobeys state or local rules and regulations pertaining to student transportation.

The suspension of a student from riding the school bus shall follow the same procedures as for any other school suspension.

Students are to be dropped off at their school registered address. Any exceptions shall require written authorization from the Director of School/designee.

Any student wishing to ride a bus other than his/her designated bus shall have written parental permission and the approval of the principal/designee.

## ***USE OF PHOTOGRAPHS AND VIDEO FOOTAGE***

*Cameras or video cameras may be used to monitor student behavior on school buses transporting students to and from school or extracurricular activities. Photographs and video footage shall be used only to promote the order, safety, and security of students, staff, and property.*

*Students in violation of bus conduct rules shall be subject to disciplinary action in accordance with established board policy governing student conduct and discipline.*

*The district shall comply with all applicable state and federal laws related to photographs and video footage.<sup>3</sup> These materials shall be maintained for three (3) days. Parent(s)/guardian(s) may submit requests to view photographs and video footage to the Director of School/designee, and a time shall be*

- 1 *arranged for viewing. The Director of Schools/designee shall be present when parent(s)/guardian(s) are*
- 2 *provided the opportunity to review photographs and video footage.<sup>4</sup>*
- 3 *The Director of Schools shall develop procedures governing the use of cameras and video cameras in*
- 4 *accordance with the provisions of state and federal law and established board policies.*

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**Legal References**

1. TCA 49-6-2008
2. TCA 49-6-2118(d)
3. TCA 10-7-504; 20 USCA §1232g
4. Public Acts of 2019, Chapter No. 256

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**Cross References**

Student Transportation Management 3.400  
Scheduling and Routing 3.401  
Code of Conduct 6.300  
Suspension/Expulsion/Remand 6.316  
Student Records 6.600  
Annual Notification of Rights 6.601  
Inspection and Correction Procedure 6.602



# Maryville City Board of Education

Monitoring:  Review: Biennially, in October	Descriptor Term:  <b>Students from Military Families</b>	Descriptor Code: <b>6.506</b>	Issued Date: <b>09/16/19</b>
		Rescinds:	Issued:

## 1 *General*

2 The Director of Schools shall develop the necessary administrative procedures to ensure that students  
3 with parent(s)/guardian(s) in the armed services are identified and that appropriate and available  
4 services are provided for these students.<sup>1</sup>

## 5 **RELOCATION OF MILITARY SERVICE MEMBER<sup>2</sup>**

6 A student who does not currently reside within the school district shall be allowed to enroll if he/she is  
7 a dependent child of a service member who is being relocated to Tennessee on Permanent Change of  
8 Station (PCS) military orders. To be eligible for enrollment, the student will need to provide  
9 documentation that he/she will be a resident of the school district on relocation.

10 Within 60 days of enrollment, the parent(s)/guardian(s) of the student shall provide proof of residency  
11 within the school district.

## 12 **ABSENCES**

13 Principals shall provide students with a one (1) day excused absence prior to the deployment of and a  
14 one (1) day excused absence upon the return of a parent/guardian serving active military service.

15 Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a  
16 parent/guardian during a deployment cycle. The student shall provide documentation to the school as  
17 proof of his/her parent's/guardian's deployment. Students shall be permitted to make up school work  
18 missed during these absences.<sup>3</sup>

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### Legal References

1. State Board of Education Policy 2.103
2. Public Acts of 2019, Chapter No. 138
3. TCA 49-6-3019

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### Cross References

Attendance 6.200  
School Admissions 6.203

	General Purpose Schools-Revenue	Approved	Budget	Budget	Budget	Revised
	Account Name	Budget	Amendment	Amendment	Amendment	Budget
		2018-2019	#1	#2	FINAL	2018-2019
40110	Current Property Tax-County	\$ 11,009,823				\$ 11,009,823
40120	Trustee Collections-Prior Yr	\$ 278,500				\$ 278,500
40125	Trustee Collections-Bankruptcy	\$ 66,500				\$ 66,500
40130	Circuit/C&M Collections-Pr Yrs	\$ 70,000				\$ 70,000
40140	Interest and Penalty	\$ 45,000				\$ 45,000
40162	Payment in Lieu of Taxes-Local	\$ 85,000				\$ 85,000
40163	Payment in Lieu of Taxes-KCDC	\$ 12,600				\$ 12,600
40210	Local Option Sales Tax	\$ 7,900,991		\$ 575,000		\$ 8,475,991
40270	Business Tax	\$ 160,000				\$ 160,000
40275	Mixed Drink Tax	\$ 95,000				\$ 95,000
40350	Interstate Telecomm Tax	\$ 11,000				\$ 11,000
40610	Current Property Tax-City	\$ 9,222,500				\$ 9,222,500
41110	Marriage Licenses	\$ 2,800				\$ 2,800
43511	Tuition - Regular Day Students	\$ 575,000				\$ 575,000
43513	Tuition - Summer School	\$ 1,500				\$ 1,500
44110	Interest Earned (LGIP Investment)	\$ 133,000		\$ 71,000		\$ 204,000
44120	Lease/Rentals	\$ 6,000				\$ 6,000
44146	E-Rate Funding	\$ 65,000				\$ 65,000
44170	Miscellaneous Refunds	\$ 1,000				\$ 1,000
44570	Contributions & Gifts	\$ 15,000				\$ 15,000
44990	Other Local Revenues	\$ 275,000				\$ 275,000
46511	Basic Education Program	\$ 22,707,000				\$ 22,707,000
46550	Driver Education					\$ -
46590	Other State Education Funds	\$ 547,363	\$ -			\$ 547,363
46610	Career Ladder Program	\$ 151,000				\$ 151,000
46582	Interstate Telecom	\$ -				\$ -
46980	Other State Grants	\$ -				\$ -
46981	Safe Schools Grant	\$ 43,600				\$ 43,600
47143	Education of Handicapped IDEA	\$ 51,000	\$ 10,069			\$ 61,069
47590	Other Federal through State	\$ -				\$ -
49800	Operating Transfers *1,234,390	\$ -				\$ -
49999	Appropriated Fund Balance	\$ 400,000	\$ 1,234,390			\$ 1,634,390
	Total General Purpose School Fund	\$ 53,931,177	\$ 1,244,459	\$ 646,000	\$ -	\$ 55,821,636

[illegible]



[illegible]



	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
	<b>Vocational Education Instruction - 71300</b>					
71300 116	Teachers (14 FTE)	\$939,961.00			\$25,512.00	\$965,473
71300 117	C.L. Program	\$0.00				\$0
71300 163	Educational Assistants	\$0.00				\$0
71300 189	Other Salaries & Wages	\$0.00				\$0
71300 201	Social Security	\$58,278.00			(\$1,699.00)	\$56,579
71300 204	State Retirement	\$95,202.00			(\$4,311.00)	\$90,891
71300 206	Life Insurance	\$559.00				\$559
71300 207	Medical Insurance	\$167,496.00			\$6,224.00	\$173,720
71300 212	Medicare	\$13,630.00			(\$397.00)	\$13,233
71300 217	Retirement-Hybrid Stabilization	\$0.00	\$1,500			\$1,500
71300 299	Other Fringe Benefits	\$5,600.00			(\$641.00)	\$4,959
71300 399	Other Contracted Services ***\$15,000 Work Based Learning				\$7,340.00	\$7,340
71300 429	Instr. Supplies & Materials * \$10,000 NSFY Mini Grant	\$2,000.00			(\$2,000.00)	\$0
71300-499	Other Supplies & Materials * 7,300 Work Based Learning	\$0.00			\$13,693.00	\$13,693
71300 524	Inservice/ Staff Development * 2,700 Work Based Learning				\$2,481.00	\$2,481
71300 730	Vocational Instruction Equipment	\$0.00				\$0
	Total Vocational Ed Instruction	\$1,282,726				\$1,330,428

	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
<b>CSH/Health Services - 72120</b>						
72120 105	Supervisor/Director (1 FTE)	\$72,308.00			\$5,857.00	\$78,165
72120 189	Other Salaries & Wages ( .40 FTE)	\$16,600.00				\$16,600
72120 201	Social Security	\$5,861			(\$407)	\$5,454
72120 204	State Retirement	\$9,832.00			\$1,016.00	\$10,848
72120 206	Life Insurance	\$40.00			\$34.00	\$74
72120 207	Medical Insurance	\$15,096.00			(\$4,004.00)	\$11,092
72120 212	Medicare	\$1,371			(\$95)	\$1,276
72120 299	Other Fringe Benefits	\$490.00			\$211.00	\$701
72120 499	Other Supplies & Materials	\$3,500.00			(\$2,362.00)	\$1,138
72120 524	Inservice/Staff Development	\$3,000.00				\$3,000
72120 599	Other Charges	\$2,000.00			\$1,233.00	\$3,233
	Total Health Services	\$130,098				\$131,581



		Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Account Name						
<b>Other Student Support - 72130</b>						
72130 117	C.L. Program	\$0.00				\$0
72130 123	Guidance Personnel (11 FTE)	\$958,357.00			(\$60,691.00)	\$897,666
72130 161	Secretary(s) (1 FTE)	\$29,716.00				\$29,716
72130 189	Other Salaries & Wages (FRC) (.93 FTE) move to 73300	\$0.00				\$0
72130 201	Social Security	\$61,261			(\$6,468)	\$54,793
72130 204	State Retirement	\$85,873.00			\$6,509.00	\$92,382
72130 206	Life Insurance	\$453.00			\$8.00	\$461
72130 207	Medical Insurance	\$134,256.00			(\$771.00)	\$133,485
72130 212	Medicare	\$14,327			(\$1,512)	\$12,815
72130 217	Retirement-Hybrid Stabilization	\$0			\$1,427	\$1,427
72130 299	Other Fringe Benefits	\$4,929.00			(\$641.00)	\$4,288
72130 322	Evaluation & Testing	\$3,000.00			(\$3,000.00)	\$0
72130 399	Other Contracted Services (FRC moved to 73300) *** 3 SRO's w/city	\$3,000.00	\$212,000		\$18,156	\$233,156
72130 499	Other Supplies & Materials (FRC moved to 73300)	\$1,000.00	(\$1,000)			\$0
72130 524	Inservice/Staff Development (FRC moved to 73300)	\$1,500.00	(\$1,500)			\$0
72130 599	Other Charges (FRC moved to 73300)	\$1,500.00	(\$1,500)			\$0
Total Other Student Support		\$1,299,172				\$1,460,189

Account Name		Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
<b>Regular Education Support - 72210</b>						
72210 105	Supervisor (.50 FTE) *Read to Be Ready \$3,150	\$59,869.00			(\$6,975.00)	\$52,894
72210 117	Career Ladder Program	\$0.00				\$0
72210 129	Librarians (8 FTE)	\$566,224.00			(\$41,128.00)	\$525,096
72210 161	Secretary ( 2 FTE)	\$90,938.00			\$2,026.00	\$92,964
72210 162	Clerical Personnel (1FTE)	\$26,896.00			\$3,815.00	\$30,711
72210 163	Educational Assistants (8 FTE)	\$141,568.00			\$2,783.00	\$144,351
72210 189	Other Salaries & Wages (1.60 FTE)	\$131,702.00			(\$51,544.00)	\$80,158
72210 201	Social Security	\$61,652			(\$6,771)	\$54,881
72210 204	State Retirement	\$89,198.00				\$89,198
72210 206	Life Insurance	\$520.00				\$520
72210 207	Medical Insurance	\$180,433.00			(\$4,830.00)	\$175,603
72210 212	Medicare	\$14,419			(\$1,584)	\$12,835
72210 217	Retirement-Hybrid Stabilization	\$0.00			\$870.00	\$870
72210 299	Other Fringe Benefits	\$3,774.00			\$1,228.00	\$5,002
72210 336	Musical Instrument Repairs	\$12,076.00			\$2,403.00	\$14,479
72210 355	Travel *Read to Be Ready	\$0.00			\$831.00	\$831
72210 399	Other Contracted Services ( Juv. Det. Center )	\$241,500.00	(\$215,000)		\$3,498	\$29,998
72210 432	Library Books	\$95,000.00				\$95,000
72210 499	Other Supplies & Materials	\$74,000.00			(\$18,264.00)	\$55,736
72210 524	Inservice/Staff Development	\$145,000.00			(\$46,793.00)	\$98,207
72210 599	Other Charges	\$21,000.00			\$706.00	\$21,706
72210-790	Other Equipment	\$40,000.00			(\$7,950.00)	\$32,050
	<b>Total Regular Education Support</b>	<b>\$1,995,769</b>				<b>\$1,613,090</b>

	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Special Education Support - 72220						
72220 105	Supervisor (1 FTE) *.37% for VPK Director Portion in 71300	\$67,156			(\$7,245)	\$59,911
72220 117	Career Ladder Program	\$0.00				\$0
72220 124	Psychological Personnel (4 FTE)	\$262,973			\$19,882	\$282,855
72220 201	Social Security	\$21,720			(\$1,362)	\$20,358
72220 204	State Retirement	\$32,813.00			(\$1,950.00)	\$30,863
72220 206	Life Insurance	\$176.00				\$176
72220 207	Medical Insurance	\$41,520.00			\$32,533.00	\$74,053
72220 212	Medicare	\$5,080				\$5,080
72220 217	Retirement-Hybrid Stabilization	\$0	\$1,300			\$1,300
72220 299	Other Fringe Benefits	\$2,100.00				\$2,100
72220 307	Communication	\$2,200.00			(\$1,417.00)	\$783
72220 355	Travel	\$2,000.00			\$671.00	\$2,671
72220 499	Other Supplies & Materials	\$9,500.00			(\$8,386.00)	\$1,114
72220 524	Inservice/Staff Development	\$10,000.00			\$108.00	\$10,108
						\$0
	Total Special Education Support	\$457,238				\$491,372

	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
<b>Technology - 72250</b>						
72250 105	Supervisor/Coordinator of Technology (1FTE)	\$ 78,106				\$78,106
72250 120	Computer Programmers (3 FTE)	\$ 132,870			\$ (11,856)	\$121,014
72250 189	Other Salaries & Wages (summer help)	\$ 16,000			\$ 865	\$16,865
72250 201	Social Security	\$ 14,073			\$ (1,660)	\$12,413
72250 204	State Retirement	\$ 23,132			\$ (1,698)	\$21,434
72250 206	Life Insurance	\$ 150				\$150
72250 207	Medical Insurance	\$ 60,384			\$ (8,009)	\$52,375
72250 212	Medicare	\$ 3,292				\$3,292
72250 299	Other Fringe Benefits	\$ 1,400				\$1,400
72250 307	Communication	\$ 1,560			\$ 780	\$2,340
72250 317	Data Processing Services (City Portion) \$2,500	\$ 30,000				\$30,000
72250 350	Internet Connectivity (E-rate)	\$ 65,000			\$ 23,257	\$88,257
72250 336	Maintenance & Repair-Equipment					\$0
72250 470	Cabling * Annual Fiber Cost \$ 20,649		\$ 20,649			\$20,649
72250 471	Software	\$ 70,000			\$ 124,117	\$194,117
72250 499	Other Supplies & Materials	\$ 10,000			\$ (8,320)	\$1,680
72250 524	Inservice/Staff Development	\$ -				\$0
72250 599	Other Charges					\$0
72250 790	Other Equipment	\$ 15,000			\$ (143)	\$14,857
	Total Technology	\$ 520,967				\$ 658,949





	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Office of the Superintendent - 72320						
72320 101	Director of Schools (1 FTE)	\$180,000.00			(\$1,869.00)	\$178,131
72320 103	Assistant Director of Schools (.50 FTE)	\$59,869.00			(\$6,975.00)	\$52,894
72320 117	Career Ladder Program (CEO Supp.)	\$1,000.00				\$1,000
72320 161	Secretary(s) (1 FTE)	\$65,666.00			\$12,248.00	\$77,914
72320 201	Social Security	\$19,012.00			(\$1,919.00)	\$17,093
72320 204	State Retirement	\$31,059.00			\$1,335.00	\$32,394
72320 206	Life Insurance	\$98.00			\$2.00	\$100
72320 207	Medical Insurance	\$23,364.00			\$74.00	\$23,438
72320 212	Medicare	\$4,446				\$4,322
72320 299	Other Fringe Benefits	\$875.00			(\$8.00)	\$867
72320 307	Communication	\$5,100.00			\$922.00	\$6,022
72320 320	Membership & Dues	\$4,000.00			\$3,739.00	\$7,739
72320 348	Postal Charges	\$6,000.00			(\$518.00)	\$5,482
72320 435	Office Supplies (Central Office/Thermocopy/Copy Shop)	\$15,000.00			\$32,196.00	\$47,196
72320 524	Inservice/Staff Development	\$8,000.00			(\$571.00)	\$7,429
72320 599	Other Charges	\$10,000.00				\$10,000
	Total Office of the Superintendent	\$433,489				\$472,021

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	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Human Resources - 72520						
72520 105	Supervisor (.50 FTE)	\$73,324.00				\$73,324
72520 189	Other Salaries & Wages (2 FTE)	\$143,918.00			\$13,482.00	\$157,400
72520 201	Social Security	\$14,152				\$14,152
72520 204	State Retirement	\$12,118.00			\$2,424.00	\$14,542
72520 206	Life Insurance	\$75.00			\$14.00	\$89
72520 207	Medical Insurance	\$18,876.00			\$332.00	\$19,208
72520 212	Medicare	\$3,157				\$3,157
72520 299	Other Fringe Benefits	\$700.00			\$59.00	\$759
72520 435	Office Supplies	\$3,000.00			\$402.00	\$3,402
72520 524	Inservice/Staff Development	\$6,000.00			(\$1,289.00)	\$4,711
72520 499	Other Supplies & Materials	\$10,000.00			(\$6,393.00)	\$3,607
72520 599	Other Charges (Yellowfolder/BenefitWerks)	\$15,000.00			\$1,444.00	\$16,444
	Total Human Resources	\$300,320				\$310,795

	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Operation of Plant - 72610						
72610 105	Supervisor (.50 FTE)	\$27,611.00				\$27,611
72610 166	Custodial Personnel (8 FTE)	\$218,998.00			(\$39,880.00)	\$179,118
72610 201	Social Security	\$15,236.00			(\$2,531.00)	\$12,705
72610 204	State Retirement	\$20,937.00			(\$1,557.00)	\$19,380
72610 206	Life Insurance	\$249.00				\$249
72610 207	Medical Insurance	\$49,788.00			\$1,555.00	\$51,343
72610 212	Medicare	\$3,563				\$3,563
72610 299	Other Fringe Benefits	\$2,975				\$2,975
72610 328	Janitorial Services	\$700,000.00			\$16,539.00	\$716,539
72610 399	Other Contracted Services	\$7,000.00			(\$4,371.00)	\$2,629
72610 410	Custodial Supplies	\$78,000.00			(\$27,951.00)	\$50,049
72610 415	Electricity	\$1,015,000.00			\$37,679.00	\$1,052,679
72610 434	Natural Gas	\$90,000.00			(\$3,730.00)	\$86,270
72610 454	Water & Sewer	\$250,000.00			(\$22,955.00)	\$227,045
72610 502	Building & Contents Insurance (Property)	\$87,923.00			\$11,285.00	\$99,208
72610 599	Other Charges	\$1,000.00			(\$835.00)	\$165
	Total Operation of Plant	\$2,568,280				\$2,531,528

	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
<b>Maintenance of Plant - 72620</b>						
72620 105	Supervisor (.50 FTE)	\$27,611.00				\$27,611.00
72620 167	Maintenance Personnel (7 FTE)	\$285,556.00			(\$2,658.00)	\$282,898.00
72620 189	Other Salaries & Wages	\$70,000.00			(\$9,736.00)	\$60,264.00
72620 201	Social Security	\$23,702.00			(\$1,645.00)	\$22,057.00
72620 204	State Retirement	\$32,125.00			\$21.00	\$32,146.00
72620 206	Life Insurance	\$280.00				\$280.00
72620 207	Medical Insurance	\$60,396.00			\$1,061.00	\$61,457.00
72620 212	Medicare	\$5,543.00				\$5,543.00
72620 217	Retirement-Hybrid Stabilization	\$0.00			\$17.00	\$17.00
72620 299	Other Fringe Benefits	\$2,625.00				\$2,625.00
72620 307	Communication	\$3,200.00			\$1,344.00	\$4,544.00
72620 335	Maint & Repair - Building	\$200,000.00			\$155,099.00	\$355,099.00
72620 336	Maint & Repair - Equipment	\$65,000.00			(\$16,085.00)	\$48,915.00
72620 338	Maint & Repair - Vehicles	\$20,000.00			(\$16,151.00)	\$3,849.00
72620 399	Other Contracted Services	\$80,000.00			(\$10,887.00)	\$69,113.00
72620 418	Equipment & Machinery Parts	\$10,000.00			(\$2,580.00)	\$7,420.00
72620 425	Gasoline	\$12,000.00			(\$1,694.00)	\$10,306.00
72620 499	Other Supplies & Materials	\$75,000.00			(\$26,522.00)	\$48,478.00
72620 599	Other Charges	\$10,000.00			(\$5,382.00)	\$4,618.00
72620-717	Maintenance Equipment	\$0.00				\$0.00
	<b>Total Maintenance of Plant</b>	<b>\$983,038</b>				<b>\$1,047,240</b>



	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Transportation - 72710						
72710 105	Supervisor (.75 FTE)	\$49,904.00			\$44,898.00	\$94,802
72710 146	Bus Drivers (5 FTE)	\$121,390.00			(\$12,080.00)	\$109,310
72710 189	Other Salaries & Wages (2 FTE)	\$50,855.00				\$50,855
72710 201	Social Security	\$13,779			\$1,376	\$15,155
72710 204	State Retirement	\$15,130.00			\$2,882.00	\$18,012
72710 206	Life Insurance	\$200.00				\$200
72710 207	Medical Insurance	\$60,767.00			\$2,345.00	\$63,112
72710 212	Medicare	\$3,223.00			\$322.00	\$3,545
72710 299	Other Fringe Benefits	\$1,750.00				\$1,750
72710 307	Communication	\$1,000.00			\$170.00	\$1,170
72710 312	Contracts with Private Agencies	\$0.00				\$0
72710 315	Contracts with Vehicle Owners *Read to be Ready \$2,243	\$811,211.00			\$12,791.00	\$824,002
72710 338	Maintenance & Repair - Vehicles	\$30,000.00			\$24,196.00	\$54,196
72710 425	Gasoline	\$25,000.00			(\$2,535.00)	\$22,465
72710 450	Tires & Tubes	\$4,000.00			(\$2,419.00)	\$1,581
72710 599	Other Charges (GPS Devices-US Cellular)*Bus Cameras	\$15,000.00			(\$707.00)	\$14,293
72710- 729	Transportation Equipment	\$0.00		\$71,000.00	\$48,860.00	\$119,860
	Total Transportation	\$1,203,209				\$1,394,308



	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Community Services - 73300						
73300 105	Supervisor (1 FTE)	\$84,798.00			\$5,207.00	\$90,005.00
73300 189	Other Salaries & Wages (FRC)	16,000.00			7.00	\$16,007.00
73300 201	Social Security	\$6,290.00			\$181.00	\$6,471.00
73300 204	State Retirement	\$8,938.00			\$691.00	\$9,629.00
73300 206	Life Insurance	\$27.00			\$2.00	\$29.00
73300 207	Medical Insurance	\$7,548.00			\$3,820.00	\$11,368.00
73300 212	Medicare	\$1,471.00			\$43.00	\$1,514.00
73300 299	Other Fringe Benefits	\$350.00			\$1.00	\$351.00
73300 355	Travel	\$0.00				\$0.00
73300 399	Other Contracted Services (FRC)	\$0.00	\$3,000		(\$3,000)	\$0.00
73300 499	Other Supplies & Materials (FRC \$1,000)	\$500.00	\$1,000		\$648	\$2,148.00
73300 524	Inservice/Staff Development	\$500.00	\$1,500		(\$1,083)	\$917.00
73300 599	Other Charges (FRC \$945)	\$0.00	\$1,500		(\$606)	\$894.00
	Total Community Services	\$126,422				\$139,333.00



	Account Name	Approved Budget 2018-2019	Budget Amendment #1	Budget Amendment #2	Budget Amendment FINAL	Revised Budget 2018-2019
Early Childhood Education - 73400						
73400 105	Supervisor/Director * 37% for Director	\$0.00			\$31,061.00	\$31,061
73400 116	Teachers (2 FTE)	\$127,758.00			(\$15,963.00)	\$111,795
73400 163	Educational Assistants (3.33FTE)	\$60,775.00			(\$5,974.00)	\$54,801
73400 201	Social Security	\$11,806				\$11,806
73400 204	State Retirement	\$13,726.00				\$13,726
73400 206	Life Insurance	\$80.00				\$80
73400 207	Medical Insurance	\$24,119.00			(\$13,927.00)	\$10,192
73400 212	Medicare	\$2,761			\$0	\$2,761
73400 217	Retirement-Hybrid Stabilization				\$216	\$216
73400 299	Other Fringe Benefits	\$718.00			\$34.00	\$752
73400 429	Instructional Supplies & Materials	\$4,000.00	\$1,500		\$1,953	\$7,453
73400 499	Other Supplies & Materials	\$2,000.00			\$10	\$2,010
73400 524	Inservice/Staff Development	\$2,000.00	(\$1,500)		\$833	\$1,333
73400 599	Other Charges	\$0.00				\$0
73400 722	Equipment	\$0.00			\$1,229.00	\$1,229
	Total Early Childhood Education	\$249,743				\$249,215

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	<b><u>Maryville City School System</u></b>		
	<b><u>Central Cafeteria</u></b>		
	<b><u>2018-2019</u></b>		
<b>Fund 143</b>		<b>APPROVED</b>	<b>Budget</b>
		<b>Budget</b>	<b>Amendment</b>
		<b>2018-2019</b>	<b>Final</b>
<b>Revenues</b>			
43521	Lunch Payments - Children	\$1,058,883.00	\$1,058,883.00
43522	Lunch Payments - Adults	\$60,000.00	\$60,000.00
43523	Income from Breakfast	\$14,000.00	\$14,000.00
43525	A La Carte Sales	\$46,200.00	\$46,200.00
44110	Interest Earned	\$4,500.00	\$4,500.00
44990	Other Local Revenue	\$44,500.00	\$44,500.00
44990	Other Local Revenue-SFSP	\$75,000.00	\$75,000.00
46520	School Food Service - Matching	\$18,980.00	\$18,980.00
47111	USDA - Lunch Reimbursement	\$715,000.00	\$715,000.00
47112	USDA - Commodities	\$161,027.00	\$161,027.00
47113	USDA - Breakfast Reimbursement	\$191,000.00	\$191,000.00
47114	USDA - Other	\$1,000.00	\$1,000.00
47114	HHFKA-USDA	\$0.00	\$0.00
49999	Appropriated Fund Balance	\$0.00	\$200,000.00
	<b>Total Revenues</b>	<b>\$2,390,090.00</b>	<b>\$2,590,090.00</b>
<b>Expenditures</b>			
73100 105	Supervisor	\$51,611.00	\$54,874.00
73100 165	Cafeteria Personnel (39 FTE)	\$792,952.00	\$777,952.00
73100 189	Other Salaries & Wages	\$25,000.00	\$28,171.00
73100 201	Social Security	\$53,809.00	\$50,509.00
73100 204	State Retirement	\$46,212.00	\$50,898.00
73100 206	Life Insurance	\$430.00	\$440.00
73100 207	Medical Insurance	\$159,426.00	\$159,426.00
73100 212	Medicare	\$11,838.00	\$11,838.00
73100 299	Other Fringe Benefits	\$7,350.00	\$7,350.00
73100 355	Travel	\$5,000.00	\$0.00
73100 399	Other Contracted Services	\$15,000.00	\$12,800.00
73100 422	Food Supplies	\$925,000.00	\$933,120.00
73100 469	USDA Commodities	\$161,027.00	\$161,027.00
73100 499	Other Supplies & Materials	\$75,000.00	\$56,880.00
73100 524	Inservice/Staff Development	\$12,500.00	\$13,146.00
73100 599	Other Charges	\$17,935.00	\$17,935.00
73100 710	Food Service Equipment	\$30,000.00	\$253,724.00
	<b>Total Expenditures</b>	<b>\$2,390,090.00</b>	<b>\$2,590,090.00</b>

<b>Maryville City Schools</b>			
<b>Fund 146</b>	<b>Adventure Club</b>	<b>APPROVED</b>	<b>Final</b>
	<b>2018-2019</b>	<b>Budget</b>	<b>Budget</b>
		<b>2018-2019</b>	<b>2018-2019</b>
<b>Revenues</b>			
43581	Community Service Fees Children	\$970,260	\$1,071,663
44110	Interest Earned	\$6,000	\$6,000
46590	Child Care Assistance - DHS	\$35,000	\$35,000
49999	Appropriated Fund Balance		
	<b>Total Revenues</b>	<b>\$1,011,260</b>	<b>\$1,112,663</b>
<b>Expenditures</b>			
73300 105	Supervisor/Director	\$237,952	\$237,445
73300 189	Other Salaries & Wages	\$260,000	\$268,256
73300 201	Social Security	\$30,874	\$30,615
73300 204	State Retirement	\$26,794	\$28,711
73300 206	Life Insurance	\$225	\$214
73300 207	Medical Insurance	\$52,848	\$53,776
73300 212	Medicare	\$7,220	\$7,160
73300 299	Other Fringe Benefits	\$1,750	\$1,313
73300 355	Travel	\$0	\$2
73300 422	Food Supplies	\$65,000	\$55,129
73300 499	Other Supplies & Materials	\$50,000	\$59,871
73300 599	Other Charges	\$278,597	\$370,171
	<b>Total Expenditures</b>	<b>\$1,011,260</b>	<b>\$1,112,663</b>



Maryville City School System				
Federal Funds	2018-2019			
		APPROVED Budget 2018-2019	E-Plan Amendments	Final Budget 2018-2019
Federal Project-Carl Perkins 15.01 - 710 (State 800)				
Vocational Education				
Total Grant \$ 55,119.13				
47131	Vocational Program Improvement	\$ 49,042.53	\$ 6,076.60	\$ 55,119.13
	Total Revenues	\$ 49,042.53	\$ 6,076.60	\$ 55,119.13
			Final	
71300 429	Instructional Supplies & Materials	\$ 21,775.00	\$ (3,366.57)	\$ 18,408.43
71300 730	Vocational Equipment	\$ 7,180.49	\$ 3,079.96	\$ 10,260.45
72130 355	Travel	\$ 11,160.00	\$ (7,262.57)	\$ 3,897.43
72130 524	Inservice/Staff Development (PD)	\$ 4,569.05	\$ 16,328.06	\$ 20,897.11
72230 524	Inservice/Staff Development	\$ 4,357.99	\$ (2,702.28)	\$ 1,655.71
	Total Expenditures	\$ 49,042.53	\$ 6,076.60	\$ 55,119.13
47131	CTE Perkins Reserve - 720			
Total Grant - \$30,000				
	Total Revenues	\$ 30,000.00		
71300 429	Instructional Supplies & Materials	\$ -		
71300 499	Other Supplies & Materials	\$ 16,050.00		\$ 16,050.00
71300 730	Vocational Instruction Equipment	\$ 1,250.00	\$ 2,700.00	\$ 3,950.00
72130 524	In-Service/Staff Development	\$ 12,700.00	\$ (2,700.00)	\$ 10,000.00
	Total Expenditures	\$ 30,000.00	\$ -	\$ 30,000.00

<b>Maryville City School System</b>				
<b>Federal Funds</b>	<b>2018-2019</b>			
		<b>APPROVED</b>	<b>E-Plan</b>	<b>Final</b>
		<b>Budget</b>	<b>Amendments</b>	<b>Budget</b>
		<b>2018-2019</b>		<b>2018-2019</b>
<b>FA27:N34Federal Project - Title I 15.01 - 711 (State 100)</b>				
<b>Improving Basic Programs Operated by LEAs</b>				
<b>Total Grant - \$ 811,150.65</b>				
<b>47141</b>	ESEA Title I & Title II (Funds Pooled)	\$ 813,985.01	\$ (2,834.36)	\$ 811,150.65
	Total Revenues	\$ 813,985.01	\$ (2,834.36)	\$ 811,150.65
			<b>Final</b>	
<b>71100 163</b>	Educational Assistants	\$ 739,157.00	\$ (3,214.34)	\$ 735,942.66
<b>71100 201</b>	Social Security	\$ 45,828.00	\$ (177.94)	\$ 45,650.06
<b>71100 204</b>	State Retirement	\$ 1,365.00	\$ (0.58)	\$ 1,364.42
<b>71100 206</b>	Life Insurance	\$ 29.00	\$ (0.20)	\$ 28.80
<b>71100 207</b>	Medical Insurance	\$ 7,496.00	\$ 651.52	\$ 8,147.52
<b>71100 212</b>	Medicare	\$ 10,718.16	\$ (41.94)	\$ 10,676.22
<b>71100 299</b>	Other Fringe Benefits	\$ 252.00		\$ 252.00
<b>71100 429</b>	Instructional Supplies & Materials	\$ 1,000.00		\$ 1,000.00
<b>72130 599</b>	Other Charges (1% set aside) \$1000 Homeless	\$ 8,139.85	\$ (50.88)	\$ 8,088.97
	Other Charges			
	Total Expenditures	\$ 813,985.01	\$ (2,834.36)	\$ 811,150.65

<b>Maryville City School System</b>				
<b>Federal Funds</b>	<b>2018-2019</b>			
		<b>APPROVED</b>	<b>E-Plan</b>	<b>Final</b>
		<b>Budget</b>	<b>Amendments</b>	<b>Budget</b>
		<b>2018-2019</b>		<b>2018-2019</b>
<b>Federal Project - Title III, Part A 15.01 - 714 (State 300)</b>				
<b>English as a Second Language</b>				
<b>Total Grant - \$ 19,254.33</b>				
			<b>Final</b>	
<b>47146</b>	Title III-ELL	\$ 14,870.00	\$ 4,384.33	\$ 19,254.33
	Total Revenues	\$ 14,870.00	\$ 4,384.33	\$ 19,254.33
<b>71100 163</b>	Educational Assistants	\$11,682.00		\$11,682.00
<b>71100 189</b>	Other Salaries & Wages	\$2,000.00		\$2,000.00
<b>71100 201</b>	Social Security	\$813.00		\$813.00
<b>71100 204</b>	State Retirement	\$200.00		\$200.00
<b>71100 212</b>	Medicare	\$175.00		\$175.00
<b>71100 429</b>	Instructional Supplies & Materials	\$0.00	\$4,384.33	\$4,384.33
<b>72210 524</b>	Inservice/Staff Development	\$0.00		\$0.00
<b>72710 315</b>	Contracts w/vehicle owners	\$0.00		\$0.00
	Total Expenditures	\$ 14,870.00	\$4,384.33	\$ 19,254.33



<b>Maryville City School System</b>				
<b>Federal Funds</b>	<b>2018-2019</b>			
		<b>APPROVED</b>	<b>E-Plan</b>	<b>Final</b>
		<b>Budget</b>	<b>Amendments</b>	<b>Budget</b>
		<b>2018-2019</b>		<b>2018-2019</b>
<b>Federal Project - Title IV, Part A - 715</b>				
<b>Trauma Informed Schools Grant</b>				
<b>Total Grant - \$ 1,200</b>			<b>Final</b>	
<b>47590</b>	Total Revenues	\$0.00	\$1,200.00	\$1,200.00
<b>72210 499 TIS</b>	Other Supplies & Materials	\$0.00	\$1,200.00	\$1,200.00
	Total Expenditures	\$0.00	\$1,200.00	\$1,200.00

Maryville City School System				
Federal Funds	2018-2019			
		APPROVED Budget 2018-2019	E-Plan Amendments	Final Budget 2018-2019
Federal Project - IDEA, Part B 15.01 - 716 (State 900)				
Education of the Handicapped				
Total Grant - \$ 1,063,310				
47143	Education of the Handicapped	\$ 1,058,575.00	\$ 3,221.00	\$ 1,061,796.00
	Total Revenues	\$ 1,058,575.00	\$ 3,221.00	\$ 1,061,796.00
			Final	
71200 116	Teachers (4 FTE)	\$ 193,803.00	\$ 554.68	\$ 194,357.68
71200 128	Homebound Teachers			
71200 163	Educational Assistants (7 FTE)	\$ 150,633.00	\$ (2,302.09)	\$ 148,330.91
71200 171	Speech Pathologists	\$ 195,677.00	\$ (20,457.52)	\$ 175,219.48
71200 201	Social Security	\$ 30,919.00	\$ 1,231.53	\$ 32,150.53
71200 204	State Retirement	\$ 52,289.00	\$ 1,256.65	\$ 53,545.65
71200 206	Life Insurance	\$ 409.00	\$ 51.00	\$ 460.00
71200 207	Medical Insurance	\$ 132,858.00	\$ 25,566.00	\$ 158,424.00
71200 212	Medicare	\$ 7,231.00	\$ 288.07	\$ 7,519.07
71200 217	Retirement-Hybrid Stabilization	\$ -	\$ -	\$ -
71200 299	Other Fringe Benefits	\$ 2,800.00	\$ 1,996.00	\$ 4,796.00
71200 429	Instructional Supplies			\$ -
72130 599	Other Charges	\$ -		\$ -
72220 189	Other Salaries & Wages (2 FTE)	\$ 204,116.00	\$ (495.99)	\$ 203,620.01
72220 201	Social Security	\$ 12,310.00	\$ 314.44	\$ 12,624.44
72220 204	State Retirement	\$ 10,215.00	\$ (25.26)	\$ 10,189.74
72220 206	Life Insurance	\$ 39.00	\$ 1.00	\$ 40.00
72220 207	Medical Insurance	\$ 15,096.00	\$ (3,780.00)	\$ 11,316.00
72220 212	Medicare	\$ 2,880.00	\$ 72.49	\$ 2,952.49
72220 299	Other Fringe Benefits	\$ 1,400.00	\$ (1,050.00)	\$ 350.00
72220 399	Other Contracted Services	\$ 45,900.00	\$ -	\$ 45,900.00
72220 499	Other Supplies	\$ -		\$ -
72220 524	Inservice/Staff Dev.			\$ -
72710 729	Transportation Equipment			\$ -
	Total Expenditures	\$ 1,058,575.00	\$ 3,221.00	\$ 1,061,796.00

<b>Maryville City School System</b>				
<b>Federal Funds</b>	<b>2018-2019</b>			
		<b>APPROVED</b>	<b>E-Plan</b>	<b>Final</b>
		<b>Budget</b>	<b>Amendments</b>	<b>Budget</b>
		<b>2018-2019</b>		<b>2018-2019</b>
<b>Federal Project - IDEA Preschool 15.01 - 717 (State 910)</b>				
<b>Education of the Handicapped</b>				
<b>Total Grant - \$ 32,984</b>				
<b>47143</b>	Education of the Handicapped	\$ 31,285.00	\$ 5,349.00	\$ 36,634.00
	Total Revenues	\$ 31,285.00	\$ 5,349.00	\$ 36,634.00
			Final	
<b>71200 163</b>	Educational Assistants (2 FTE)	\$ 29,070.00	\$ 1,704.88	\$ 30,774.88
<b>71200 201</b>	Social Security	\$ 1,795.00	\$ 10.40	\$ 1,805.40
<b>71200 212</b>	Medicare	\$ 420.00	\$ 2.72	\$ 422.72
<b>71200 429</b>	Instructional Supplies & Materials	\$ -	\$ 3,631.00	\$ 3,631.00
	Total Expenditures	\$ 31,285	\$ 5,349	\$ 36,634

<b>Maryville City School System</b>				
<b>Federal Funds</b>	<b>2018-2019</b>			
		<b>APPROVED</b>	<b>E-Plan</b>	<b>Final</b>
		<b>Budget</b>	<b>Amendments</b>	<b>Budget</b>
		<b>2018-2019</b>		<b>2018-2019</b>
<b>Federal Project - IDEA, Discretionary Supplemental Grant 892</b>				
<b>PROGRAM-719</b>				
<b>Total Grant - \$ 9,444.64</b>				
<b>47143-719</b>	IDEA, Discretionary Grant Supplement	\$ 9,444.64		\$ 9,444.64
<b>72220 499 892</b>	Other Supplies & Materials	\$ 3,444.64		\$ 3,444.64
<b>72220 524 892</b>	In-Service / Staff Development	\$ 6,000.00		\$ 6,000.00
	<b>Total Expenditures</b>	<b>\$ 9,444.64</b>		<b>\$ 9,444.64</b>