



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD MEETING

Communication to the School Board and Administration

District Services Center – 6:45 p.m.

REGULAR SCHOOL BOARD MEETING

District Services Center

Tuesday, August 13, 2019

7:00 p.m.

(or immediately following Communication to the School Board and Administration)

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.
2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):
 - a. _____
 - b. _____

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Tuesday, August 27, 2019: Welcome Back Staff Breakfast (7:30am) & All Staff Meeting (8:30am) Spring Lake Park High School
- Tuesday, August 27, 2019 School Board Work Session, 6:00p.m.
- Monday, September 2, 2019: Labor Day, all buildings closed
- Tuesday, September 10, 2019 School Board Regular Meeting, 7:00 p.m. with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

1. Minutes of the:
 - June 11, 2019 Regular School Board Meeting
 - June 25, 2019 School Board Work Session

2. Bills Paid for May 2019 and June 2019

BILLS PAID May 2019		BILLS PAID June 2019	
Fund	Total Payments	Fund	Total Payments
General	\$ 3,226,579	General	\$ 6,385,062
Food Service	207,262	Food Service	155,990
Community Education	178,675	Community Education	213,627
Debt Service	-	Debt Service	5,125
Trust and Agency	(400)	Trust and Agency	-
Building Construction	105,533	Building Construction	483,256
Internal Service Funds	153,104	Internal Service Funds	-
OPEB Debt Services	-	OPEB Debt Services	-
OPEB Trust Account	-	OPEB Trust Account	-
TOTAL	\$ 3,870,753	TOTAL	\$ 7,243,060

3. Personnel Items - attachment

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. 2019-20 District Operational Plan Overview
 - o Dr. Jeff Ronneberg, Superintendent
 - o Dr. Hope Rahn, Director of Learning and Innovation

2. Effective Operations: Improve our effective management of human, financial, and physical Resources
 - o Monthly Financial Report
 - o Ms. Amy Schultz, Director of Business Services
 - o Facilities Update
 - o Ms. Amy Schultz, Director of Business Services
 - o Dr. Jeff Ronneberg, Superintendent of Schools

3. Superintendent's Report

F. ACTION ITEMS

1. Approval of Levy for Learning General Education Revenue and Capital Projects Levy Renewals

Motion by _____, seconded by _____, to approve the resolution authorizing the renewal of general education revenue of the school district and of a capital projects levy and calling a special election thereon.

Roll Call:

2. Second Reading to Adopt Proposed Policy Changes

Motion by _____, seconded by _____, to approve the adoption of the following policy with proposed changes:

701.2 Fund Balance

3. Acknowledgment of Gifts

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown the donation summary report.

Roll Call:

G. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

H. CLOSED SESSION

Motion by _____, seconded by _____ to enter in to Closed Session to discuss employee negotiations.

Motion by _____, seconded by _____ to reconvene the meeting.

I. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.



PERSONNEL AGENDA ITEMS

SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

DATE: August 7, 2019
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the August 13, 2019 School Board Meeting

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace/Growth
Ruba Alasadi	NP	Behavior Paraprofessional	9.3.2019	Replace
Mykella Auld	DSC	Community Education Coordinator	8.05.2019	Replace
Tina Blauert	SLPHS	Nutrition Services Floater	8.29.2019	Replace
Jessica Botoshe	Early Ed	ECSE Teacher (long-term substitute)	8.26.2019	Replace
Matthew Bresin	PT	Grade 4 Teacher	8.26.2019	Replace
Amber Buer	DSC	Student & Family Advocate	8.12.2019	Replace
Edmund Chuinard	SLPHS	Special Education Teacher – EBD	8.26.2019	Replace
Diana Cobbs	WCSI	Academic Specialist	8.26.2019	Replace
Samantha Erickson	Early Ed	Speech Language Pathologist	7.1.2019	Replace
Brooke Esselman	CV	Kindergarten Teacher	8.26.2019	Replace
Whitney Fenne	DSC	Student & Family Advocate	8.26.2019	Replace
Noelle Fields	WW	Academic Specialist	8.26.2019	Growth
Raunn Finley	PT	Dean for Student Services	8.26.2019	Replace
Bailey Geist Schlottman	CV	Music Teacher	8.26.2019	Replace
Alicia Hazel	WCSI	Physical Education Teacher	8.26.2019	Replace
Maggie Hohlen	WW	Spanish Teacher (0.6 FTE)	8.26.2019	Growth
Erin Johnson	WCSI	Media Paraprofessional	9.3.2019	Replace
Abby Kelley-Hands	SLPHS	Behavior Specialist	8.26.2019	Replace
Felicia Kelly	SLPHS	Social Studies Teacher	8.26.2019	Replace
Allison Knutson	PT	Academic Specialist	8.26.2019	Replace
Erik Larson	SLPHS	Spanish Teacher	8.26.2019	Replace
Claire Lively	CV	Grade 4 Teacher (long-term substitute)	8.26.2019	Replace
Steven Looten	SLPHS	Mathematics Teacher (0.8 FTE)	8.26.2019	Replace
Kathryn Magnuson	WCSI	Grade 1 Teacher	8.26.2019	Growth

Benjamin Mandel	WW	Social Studies Teacher	8.26.2019	Replace
Danielle McGill	District-wide	Board Certified Behavior Analyst	7.01.2019	New
Jenny Merk	WW	School Psychologist	8.26.2019	Replace
Timothy Merritt	WW	Physical Education/Health Teacher	8.26.2019	Replace
Amanda Muehe	WW	Academic Specialist	8.26.2019	Replace
Abigail Myers	Early Ed	Early Childhood Special Education Teacher	8.26.2019	Replace
Paige Nelson	CV	Grade 1 Teacher	8.26.2019	Growth
Ashley Oman	PT	Healthcare Specialist	8.22.2019	Replace
Mona Perkins	PT	Elementary Principal	7.01.2019	Replace
Candice Riley	CV	Academic Specialist	8.26.2019	Growth
Meagan Sager	NP	Special Education Teacher – ASD	8.26.2019	Replace
Hlies Scully	WW	Academic Specialist – ELL/ELL Teacher (0.9 FTE)	8.26.2019	Replace
Kelsey Stangler	PT/CV	School Psychologist	8.26.2019	Replace
Cynthia Steinke	DSC	Management Assistant for Student Services	8.12.2019	Replace
Erika Taibl	DSC	Director of Communications & Marketing	8.26.2019	Replace
Nou Thao	CV	Academic Specialist – ELL	8.26.2019	Growth
Eric Weber	WW	English Language Arts Teacher	8.26.2019	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Hanna Arnold	Early Childhood	Teachers	Resignation as of June 7, 2019
Debra Bartz	CV	Paraprofessionals	Resignation as of July 9, 2019
Caleb Bednarski	PT	Paraprofessionals	Resignation as of July 26, 2019
Katherine Bleskacek Steinke	WCSI	Teachers	Resignation as of June 7, 2019
Sarah Byrdziak	DSC	Unaffiliated II	Resignation as of August 6, 2019
Renaë Caneday	WW	Teachers	Resignation as of June 7, 2019
Ryan Caneva	SLPHS	Paraprofessionals	Resignation as of July 16, 2019
Jillian Fagerness	NP	Teachers	Resignation as of June 7, 2019
Madison Gaeta	CV	Paraprofessionals	Resignation as of August 1, 2019
Quinn Gustafson	WW	Custodians	Resignation as of August 2, 2019
Shalah Jackson	SLPHS	Paraprofessionals	Resignation as of July 22, 2019
Kathryn Johnston	PT	Paraprofessionals	Resignation as of July 18, 2019
Kathryn Kahoun	Early Childhood	Teachers	Resignation as of June 7, 2019
Molly Meier	NP	Teachers	Resignation as of June 7, 2019
Stacy Nielsen	WW	Teachers	Resignation as of June 7, 2019
Robert Noyed	DSC	Administrators	Resignation as of June 30, 2019

Angela Pfeifer	WW	Clerical	Resignation as of August 9, 2019
Andrew Radermacher	WW	Teachers	Resignation as of June 7, 2019
Tara Resch	CV	Paraprofessionals	Resignation as of June 6, 2019
Alyssa Sawinski	CV	Teachers	Resignation as of June 7, 2019
Lynnette Tewalt	CV	Teachers	Resignation as of June 7, 2019
Amber Turcotte	DSC	Unaffiliated II	Resignation as of July 31, 2019
Sean Weinand	NP	Child Care Professionals	Resignation as of August 6, 2019
Alyson Yaeger	District-wide	Teachers	Resignation as of June 7, 2019
Danielle McGill	District-wide	Teachers	Resignation as of June 30, 2019
Emily Peterson	DSC	Unaffiliated I	Resignation as of August 1, 2019
Alyssa Rademacher	DSC	Unaffiliated II	Resignation as of July 31, 2019
Whitney Lee	DSC	Unaffiliated II	Resignation as of July 31, 2019
Jileen Tessman	DSC	Unaffiliated I	Resignation as of July 31, 2019
Cynthia Steinke	DSC	Clerical	Resignation as of August 9, 2019

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Kanaka Baldy	WW	Teachers	October 11, 2019 through January 2, 2020
Mari Dahlke	NP	Teachers	September 20, 2019 through December 13, 2019

Spring Lake Park Schools ISD 16
Donation summary for August 13, 2019 Regular Board Meeting

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 6,646.51	Wells Fargo Your Cause	Spring Lake Park School District
Monetary	\$ 200.00	Lighthouse PTO	Lighthouse School field trip busing
Monetary	\$ 200.00	Lighthouse PTO	Lighthouse School 4th grade track day t-shirts
Monetary	\$ 108.88	Wells Fargo Your Cause	Northpoint Elementary
Total	\$ 7,155.39		

**INDEPENDENT SCHOOL DISTRICT NO. 16
(SPRING LAKE PARK PUBLIC SCHOOLS)**

**RESOLUTION AUTHORIZING THE RENEWAL OF GENERAL EDUCATION REVENUE OF
THE SCHOOL DISTRICT AND OF A CAPITAL PROJECTS LEVY, AND
CALLING A SPECIAL ELECTION THEREON.**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 16 (Spring Lake Park Public Schools), Anoka County, Minnesota (the “School District”) as follows:

It is hereby found, determined, and declared as follows:

1. The Board has investigated the facts and does hereby find, determine, and declare that it is necessary and expedient for the School District:

(a) to renew its current referendum revenue authorization of \$193.98 per adjusted pupil unit (hereafter “pupil”), which expires at the end of taxes-payable year 2019, with the renewed authorization first effective for taxes payable in 2020. The proposed referendum revenue authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law; and

(b) to renew its current capital projects levy for the acquisition and betterment of school sites and facilities and the payment of certain capital expenditures, including without limitation the provision and maintainance of technology systems for classroom and school operations and the district’s safety and security systems. The Levy authorization is proposed in the amount of 2.96% times the net tax capacity of the school district, would raise approximately \$1,326,633 for taxes payable in 2020, the first year it would be levied, and would be applicable for 10 years unless otherwise revoked or reduced as provided by law. The estimated cost of the capital projects to be funded over that time period is approximately \$13,266,330. If approved, this authorization will renew the school district's existing authorization scheduled to expire after taxes payable in 2019, and will not increase the tax rate.

The questions on renewing the School District’s referendum revenue and capital levy authorization will be presented to the qualified electors of the School District as School District Ballot Questions 1 and 2.

2. The questions set forth in paragraph 1 shall be submitted to the qualified electors of the School District at a special election which is hereby called and directed to be held on Tuesday, November 5, 2019, between the hours of 7:00 a.m. and 8:00 p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and the precincts served by those polling places shall be those combined polling places established for special School District elections in 2019 by resolution of the School District adopted on December 11, 2018.

4. The School District’s Clerk (the “Clerk”) is hereby authorized and directed to perform the following duties:

(a) provide written notice of the special election to the County Auditor of Anoka County at least 74 days before the date of the special election;

- (b) provide written notice of the special election to the Commissioner of Education at least 74 days before the date of the special election;
- (c) post the Notice of Special Election at the administrative offices of the School District, for public inspection, at least four days before the date of the special election;
- (d) mail the Notice of Special Election by first class mail to every taxpayer in the School District, at least 15 days but no more than 30 days prior to the date of the special election; and
- (e) publish the Notice of Special Election in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election.

The Notice of Special Election shall be prepared in substantially the form attached as Exhibit A.

5. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election, and generally to cooperate with election authorities conducting other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

6. The Clerk is further authorized and directed to cause a printed Ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4, for use at the special election, to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached as Exhibit B.

7. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section. 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

8. The School District shall appoint election judges for this special election at least 25 days before the election. The Clerk is authorized to contact municipalities within the School District to obtain names of previously trained election judges who may be interested in serving for this special election. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

9. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet between three and ten days after the election for the purpose of canvassing the results thereof.

EXHIBIT A

NOTICE OF SPECIAL ELECTION

**INDEPENDENT SCHOOL DISTRICT NO. 16
(SPRING LAKE PARK PUBLIC SCHOOLS)
ANOKA COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 16 (Spring Lake Park Public Schools), Anoka County, Minnesota, in conjunction with the statewide general election on November 5, 2019, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

SCHOOL DISTRICT BALLOT QUESTION 1

APPROVAL OF RENEWED REFERENDUM LEVY AUTHORIZATION

The school board of Independent School District No. 16 (Spring Lake Park Public Schools) has proposed to renew a portion of its referendum revenue authorization in the amount of \$193.98 per pupil, which expires at the end of taxes-payable year 2019. The renewed authorization amount of \$193.98 per pupil proposed in this ballot question would be first effective for taxes payable in 2020, and would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 16 be approved?

Passage of this referendum extends an existing operating referendum at the same amount per pupil as in the previous year.

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVAL OF RENEWED CAPITAL PROJECTS LEVY AUTHORIZATION

The School Board of Independent School District No. 16 (Spring Lake Park Public Schools) has proposed the renewal of an existing capital project levy authorization, continuing funds to provide for and maintain technology systems for classroom and school operations and the district's safety and security systems. The proposed capital project levy authorization will be in the amount of 2.96% times the net tax capacity of the school district, providing approximately \$1,326,633 for taxes payable in 2020, the first year it is to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded over that time period is approximately \$13,266,330. If approved, this authorization will renew the school district's existing authorization scheduled to expire after taxes payable in 2019, and will not increase the tax rate.

Shall the renewal of the capital project levy authorization proposed by the school board of Independent School District No. 16 be approved?

Passage of this referendum extends an existing capital projects levy at the same tax rate as in the previous year.

The tax impact of School District Ballot Question 1 for typical residential homesteads, apartments, commercial-industrial properties, and most other classes of property within the School District is shown in the table below:

Year Taxes are Payable		2020	2020	
		Expired Authority	Renewed Authority	NET CHANGE
Revenue per Pupil Unit		-\$193.98	\$193.98	\$0.00
Est. Operating Referendum Revenue		-\$1,238,911	\$1,279,414	\$40,503
Est. Market Value Tax Rate		-0.02402%	0.02336%	-0.00066%
Type of Property	Estimated Market Value	Estimated Taxes for Operating Referendum Levy Only		
Residential, Homesteads, Apartments, and Commercial-Industrial Property	\$100,000	-\$24	\$23	-\$1
	125,000	-30	29	-1
	150,000	-36	35	-1
	175,000	-42	41	-1
	200,000	-48	47	-1
	225,000	-54	53	-1
	250,000	-60	58	-2
	300,000	-72	70	-2
	350,000	-84	82	-2
	400,000	-96	93	-3
	450,000	-108	105	-3
	500,000	-120	117	-3
	600,000	-144	140	-4
	700,000	-168	164	-4
	800,000	-192	187	-5
	900,000	-216	210	-6
	1,000,000	-240	234	-6
1,250,000	-300	292	-8	
1,500,000	-360	350	-10	
2,000,000	-480	467	-13	

* The amounts in the table are based on school district taxes for the referendum levy only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the Minnesota Homestead Credit Refund ("Circuit Breaker") program. Many owners of homestead property will qualify for a refund, based on their income and total property taxes. This will decrease the net effect of the referendum levy for many property owners.

NOTE: Agricultural property will pay taxes for the proposed referendum based only on the value of the house, garage and one acre. Seasonal recreational residential property (i.e., cabins) will pay no taxes for the proposed referendum.

The combined polling places for this election and the precincts served by those combined polling places shall be as follows:

Precinct 1: Woodcrest Elementary School
880 Osborne Road NE
Fridley, MN

Precinct 1 encompasses all territory in the School District located in the Cities of Fridley and Spring Lake Park.

Precinct 2: National Sports Center - The Welcome Center
1750 1051h Ave NE
Blaine, MN

Precinct 2 encompasses all territory in the School District located in the City of Blaine.

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Dated: _____, 2019

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk
Independent School District No. 16
(Spring Lake Park Public Schools)
Anoka County, Minnesota

EXHIBIT B

SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 16
(SPRING LAKE PARK PUBLIC SCHOOLS)
ANOKA COUNTY, MINNESOTA
SPECIAL ELECTION

November 5, 2019

To vote for a question, fill in the oval next to the word "YES" for that question.
To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1

APPROVAL OF RENEWED REFERENDUM LEVY AUTHORIZATION

The school board of Independent School District No. 16 (Spring Lake Park Public Schools) has proposed to renew a portion of its referendum revenue authorization in the amount of \$193.98 per pupil, which expires at the end of taxes-payable year 2019. The renewed authorization amount of \$193.98 per pupil proposed in this ballot question would be first effective for taxes payable in 2020, and would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 16 be approved?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVAL OF RENEWED CAPITAL PROJECTS LEVY AUTHORIZATION

The School Board of Independent School District No. 16 (Spring Lake Park Public Schools) has proposed the renewal of an existing capital project levy authorization, continuing funds to provide for and maintain technology systems for classroom and school operations and the district's safety and security systems. The proposed capital project levy authorization will be in the amount of 2.96% times the net tax capacity of the school district, providing approximately \$1,326,633 for taxes payable in 2020, the first year it is to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded over that time period is approximately \$13,266,330. If approved, this authorization will renew the school district's existing authorization scheduled to expire after taxes payable in 2019, and will not increase the tax rate.

Shall the renewal of the capital project levy authorization proposed by the school board of Independent School District No. 16 be approved?

YES

NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING TO RENEW AN EXISTING CAPITAL PROJECTS REFERENDUM THAT IS SCHEDULED TO EXPIRE.