



**International Academy Joint Steering Committee
Meeting Minutes
July 31, 2019**

1. Call to Order

Bloomfield Hills Schools Interim Superintendent, Tina Kostiuk, called the meeting to order at 3:00 PM, indicating the meeting is being videotaped for posting on the International Academy's website.

Meeting location:

Bloomfield Hills Schools
7273 Wing Lake Rd.
Bloomfield Hills, MI 48301
Conference Rooms A, B & C

- a. Attendance: Tina Kostiuk reported that all consortium members are represented except for Rochester, South Lyon, and that Royal Oak Superintendent is on her way and will arrive shortly.**

Avondale:	Marty Alwarat, Assistant Superintendent for Student Services
Berkley:	Dennis McDavid, Superintendent
Birmingham:	Rachel Guinn, Deputy Superintendent
Bloomfield Hills:	Tina Kostiuk, Interim Superintendent
Clawson:	Tim Wilson, Superintendent
Huron Valley Schools:	Dr. Paul Salah, Superintendent
Lake Orion:	Marion Ginopolis, Superintendent
Rochester:	Absent
Royal Oak:	Mary Beth Fitzpatrick, Superintendent
South Lyon:	Absent
Troy:	Jordan Harris, Assistant Superintendent Employee Services
Waterford:	Carly Stone, Director of Curriculum, Instruction & Assessment
West Bloomfield:	Eric Whitney, Assistant Superintendent Talent Development and Management

- b. Pledge of Allegiance**



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2. Request to Approve March 4, 2019 Minutes:

Motion to Approve: Dennis McDavid
Seconded: Marion Ginopolis
Discussion: None
Yes: 11
No: 0
Motion carried.

3. Request to Approve June 3, 2019 Minutes:

Approve Joint Steering Committee Minutes from June 3, 2019
Motion to Approve: Marion Ginopolis
Seconded: Marty Alwarat
Discussion: None
Yes: 11
No: 0
Motion carried.

4. Resolution Concerning Subcommittee's Recommendation and Related Matters:

Tina Kostiuk discussed a resolution that was distributed at the June meeting. Minor edits were made since then, including the website reference and updating the expected timing of an amended and restated consortium agreement since we are taking this opportunity to review and consider revisions that add clarity for the overall operations of the IA. Lastly, we will be working with Dana Abrahams from Clark Hill, for a final review of the agreement.

Motion to Approve: Dr. Paul Salah
Seconded: Marion Ginopolis
Discussion: None
Yes: 11
No: 0
Resolution passed.

5. Approval of 2019-20 Joint Steering Committee Meeting Dates and Locations,
Tina Kostiuk presented the proposed meeting schedule for 2019/20 that did change from the proposed June version that included Monday meetings. By moving to Wednesdays, we expect less conflicts and a quorum. The schedule continues to rotate the meeting location among the 3 campuses & one non-campus location,



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which is Birmingham this year. In addition, some of us have been planning for the first regular meeting in the fall to include additional agenda items that have been included in the past such as:

- Enrollment History
- IB Acquisition
- AdvancEd
- 2019-2020 School Goals
- Happenings at each campus

Motion to Approve: Rachel Guinn

Seconded: Mary Beth Fitzpatrick

Discussion: Marion Ginopolis shared that Lake Orion's board meetings are on a Wednesday. If she is not able to attend, a designee will be sent.

Yes: 11

No: 0

Motion carried.

6. Review of IA Budgets for 2019-20

Tina Kostiuk presented a budget summary of the three campuses, each being a designated Fiscal Agent for their campus. Each campus budget has been approved by the fiscal agent's Board of Education prior to the start of this fiscal year, either as a stand-alone fund or a part of their General Fund. The JSC is asked to approve the budgets since they weren't approved before today's meeting.

Motion to Approve: Dr. Paul Salah

Seconded: Marion Ginopolis

Discussion:

Tina Kostiuk shared that the budget information is from each fiscal agent's finance office based on the budget recommendation provided to their respective Boards of Education before July 1st and summarizing them for each campus.

Dennis McDavid asked about budget update frequency. Tina Kostiuk replied that at this point the process remains open dependent on our revisions to the consortium agreement. The current agreement indicates the budget would be provided to the JSC in the spring in advance of the three fiscal agent Boards of Education approval. At a minimum, the plan is to comply with the current agreement but hoping revisions will be completed to address what makes the most sense.



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Marion Ginopolis asked about input from member districts and history of budget development. Tina Kostiuk shared that for center campus, the business managers from each member district met in December 2018 to discuss the 2019/20 budget, along with sharing historical data for any new business managers. The meeting informs the final recommended budget.

Jordan Harris shared that Troy's campus budget is included in the Troy budget process where amendments are done midyear.

Yes: 11
No: 0
Motion carried.

7. Discussion of Role/Responsibilities of Joint Steering Committee Members:

This discussion will help inform revisions to the consortium agreement. JSC members shared it is important to talk about the role of each of the participating districts in the operations of the IA as well the budget process and so forth. Possible tiers of involvement were mentioned at the June meeting that may have different responsibilities for host districts compared to sending districts. Past JSC meetings included presentation by other than the district superintendent. The rationale for having superintendents attend the JSC meeting is their decision making authority whereas a principal may not have the intricate working knowledge of the financial and fiscal agent responsibilities.

8. Public Comment

Carol Finkelstein, Consortium Member District Board Member - Spoke about board member involvement and IA JSC Governing Authority

Emilia Askari, IA Alumni parent - Spoke about transparency, previous open meeting acts violation, violation of 1st amendment, attorney, tier involvement, China, and conflict of interest.

9. Adjournment

Motion to Adjourn: Dr. Paul Salah
Seconded: Dennis McDavid
Motion carried: 7/0

Meeting adjourned at 3:23 PM.