

# Grade Rep Responsibilities

- Attend all meetings with their Division Head for PA Grade Representatives
- Maintain communications with the parents in their grade
- Recruit volunteers for PA functions as the need arises
- Keep their grade informed of upcoming PA events, meetings and special projects
- Promote the objectives of the PA
- Encourage participation of parents in School and PA events
- Help the grade's teacher(s) coordinate any special grade event (class parties, field trips, etc)