

# A Better Chance of Andover seeks a RESIDENT DIRECTOR for the 2019-2020 academic year



Scholars 2016-17



Dormitory in Downtown Andover, MA

**Since 1967, A Better Chance of Andover has been closing the education gap for students of color in American society. We bring motivated students to live in Andover, where the students attend Andover High School to better prepare for college.**

The Resident Director manages the operation of a small dormitory located in downtown Andover and is responsible for managing a staff of 2 Resident Assistants and the Cook. The Resident Director ensures the academic and personal growth and well-being of the students who attend Andover High School. The position reports to the President of A Better Chance of Andover.

The Resident Director's core responsibilities include, but aren't limited to:

- Living in residence with our 7-9 female scholars at the ABC dorm late August-June.
- The day-to-day supervision of female scholars and management of the staff.
- Managing and participating in a rotating weekly supervisory schedule overseeing Sun-Thurs dinners, study hours, and weekends. (approximately 15-20 hours per week plus overnights). Off-duty from ABC during school hours, school vacations, summers, holidays and rotating weekends.
- Supporting student academic progress in collaboration with the Academic Committee
- Assisting students in establishing personal goals consistent with the program responsibilities.
- Attending family style dinners with students and creating a supportive family environment.
- Interacting with parents of students, Host Families, ABC of Andover Board of Directors, Andover High School staff and other interested persons in the community.
- Overseeing the students' chores related to day-to-day upkeep of the house.
- Administration of the household, e.g. purchasing supplies and groceries, collaborating with the Treasurer to pay bills.

Compensation: Housing in a separate 3 bedroom apartment adjoining the dormitory near downtown Andover, board of four dinners a week prepared by the Cook, cable, internet, utilities, and off-street parking.

**Resident Directors require a Bachelors degree, be enrolled as a full-time student, or be employed full time elsewhere. Requires a car, current driver's license, and auto insurance.**

More info at [AndoverABC.org](http://AndoverABC.org) or check us out on [Facebook.com/ABCAndover](https://www.facebook.com/ABCAndover)  
Please submit resumes and cover letters to: [andoverabcpersonnel@gmail.com](mailto:andoverabcpersonnel@gmail.com)