

CANYON RIM ELEMENTARY
2004 & 2012 CA Distinguished
School
2016 Gold Ribbon School

PARENT-STUDENT HANDBOOK

2019 - 2020



Please sign, tear off, and return to teacher:

We have read and discussed the Canyon Rim Parent/Student Handbook and understand what is expected of us.

Parent Signature: _____ **Date:** _____

Student Signature: _____ **Date:** _____

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**PLEASE READ AND DISCUSS WITH YOUR CHILD
AND KEEP FOR FUTURE REFERENCE**

STUDENT STANDARDS AND EXPECTATIONS

In planning Canyon Rim School's learning environment, there are four main questions for students to monitor their own behavior:

1. **Is what you are doing safe?**
2. **Are you being respectful, kind, courteous, and polite?**
3. **Are you protecting property - yours and others?**
4. **Are you acting in a responsible manner?**

These questions lead to the expectations that our students follow these standards of behavior:

AT ALL TIMES

1. **Students will behave in a manner that does not disrupt or interfere with the rights of others.**
2. **Students will keep hands, feet, and objects to self.**
3. **Students will use only kind words toward others. No statements will be allowed that make fun of a person's name, appearance, or abilities.**
4. **Students will use common sense – if they think there is a chance that anyone might get hurt, they say, "Don't do it!"**

SAFETY FOR ALL

1. **Students will not bring any weapons (toy or real), bullets or shell casings, or explosives to school under any conditions. This includes, but not limited to, guns, knives, martial arts instruments, shock pens, or any other object that can be misconstrued as a weapon.**
2. **Students will not fight, wrestle, or use any forms of martial arts, whether real or fake.**
3. **Students will not throw rocks, sand, sticks and/or other harmful objects.**
4. **Students will tell an adult if someone is hurt, or if there is a knife, weapon, fireworks or other dangerous objects on campus.**
5. **Students will tell an adult if someone has made a threat against them or another student.**

TO AND FROM SCHOOL

1. **Students will be responsible for their actions on the way to and from school. Fighting, teasing, and vandalism are not tolerated.**
2. **Students will walk on the sidewalks, cross at intersections and crosswalks, and respect private property.**
3. **Students who ride bicycles to school (grades 3-6 only) will walk them while on school property and crossing the street. Bicycles are to be locked and helmets worn.**
4. **No skateboards, roller blades, scooters, or retractable shoe skates are allowed at school.**
5. **Students arriving by bus will walk directly to the playground before school.**
6. **At dismissal, all students riding the bus are to line up at the flagpole in front of the office for the bus.**
7. **Primary students who are waiting for older siblings are to wait in front of the office, not by the classrooms.**
8. **Students are to go directly home, or must give the office a signed note from their parent if they wish to go home with another student.**

ASSIGNMENTS/HOMEWORK/PROJECTS

Homework is assigned by teachers to reinforce concepts already learned by the students. It is a monitoring system to understand which students have mastered the concept(s) and which students may need remedial attention or extra support. Student homework is assigned an effort grade on the report card (refer to teacher Back to School Night presentation). Homework time allotment follows OUSD policy (1st – 3rd grades: up to 30 minutes daily / 4th – 6th grades: up to 60 minutes daily). Each student, in addition to the homework, should read 20-30 minutes per day.

1. Students will turn in assignments on time.
2. Students will complete projects on time.
3. Students will complete homework to their full potential. If an assignment cannot be completed, the teacher will be notified by parent note.
4. Students will behave appropriately in class without disruptions.
5. If a child brings an assignment late, does not complete a project on time, and/or does not return homework completed at the assigned time-the student is subject to recess detention to complete assignment, project and/or homework.
6. If a child is disruptive in class or misbehaves-the student is subject to recess detention to complete a thinking map/writing assignment on his disruptive behavior.

SCHOOL SAFETY RULES

ARRIVING AT SCHOOL

1. Students should arrive at school no earlier than 7:40 a.m.
2. The gate by the office will open at 7:45 a.m. Students in grades 1-6 walk directly to their classroom to drop off backpack. Students will then walk toward the lunch shelter continuing on to their assigned lines. Transitional Kindergarten and Kindergarten students walk directly to the kindergarten playground area.
3. Students do not run or play in front of the school.
4. Students are not to go back home for books or homework once they have arrived at school unless the principal releases them.

FIRE AND EMERGENCY DRILLS

1. Students stop talking immediately, remain silent, and follow the directions of the teacher.
2. All students will take part in monthly emergency disaster drills that will ensure the best possible care and safety for your child.

SNACK AND LUNCH PROCEDURES

1. All food must be eaten at the lunch tables and not taken onto the playground.
2. Students are to eat their own food; trading is discouraged. No glass bottles.
3. During lunch, students will sit at their assigned class tables. Each student must remain seated once they have chosen a place to sit.
4. Students must remain seated until a noon duty supervisor dismisses them.
5. Upon dismissal from the tables, students are to place all trash into the trashcans and walk out to the playground.

Do not bring playground equipment to the lunch tables. It should be stored on your class lunch cart.

HEALTH COMPLIANCE

Due to numerous student allergies, parent complaints, and the law stating that we must provide a healthy environment on school campuses, we must stop doing the following:

- 1) NO more "MUNCH PASSES" will be offered in the classrooms. This allowed too many junk food items to be present on campus in and out of the classroom.
- 2) NO more birthday celebrations bringing in doughnuts, ice cream, cupcakes, junk food items etc.

Teachers may come up with other options such as toys, incentives, and healthy snacks such as sugar free popsicles, carrots, celery, apples, oranges, yogurt, rice crispy treats, granola bars etc... to offer students.

If you are interested in bringing food or items for your child's birthday at school, you **MUST** have this pre-approved by the teacher.

Thank you for your understanding. It is your child's health and education that we want to protect. A child eating healthy means a child is prepared to learn. I encourage all of you to support me in this matter.

MEDICINE

1. Students are never to bring any kind of medicine to school.
2. All medicine must be brought to the Health Office by a parent.

A Message from the Health Clerk: Medication

If your child needs to take any non-prescription or prescription medication at school please contact the Health Office for required forms. Forms must be signed by you and your physician before medication will be dispensed.

If you have any questions please contact the Health Office @ 714.532.7027.

PARENT CHECK IN/CHECK OUT PROCEDURES

1. All adults must be identified when on the school campus. Parents, volunteers, and other visitors must check in and out of the office during the school day including before school. If you wish to walk your TK/Kindergarten student on campus, you must check in at the office.
2. Parents who wish to speak to their child's teacher before school will need to check in at the office. The Office Manager will call to see if the teacher is available.
3. If you need to check your child out of school for an appointment, please come to the office and notify the office staff. They will call your child's classroom and your child will meet you in the office.

CANYON RIM DRESS CODE

The Governing Board of Education, along with the Canyon Rim Staff, believes that appropriate dress and grooming contribute to a productive learning environment. We expect students to give proper attention to personal cleanliness and to wear **suitable clothing**. Generally, students **are not** to be attired in clothing, which compromises safety, or modesty clothing which is disruptive to the educational process.

and any clothing or accessory that is canyon-related.

1. Students are to wear shoes that allow them to participate in all school activities. No sandals or open-toe shoes. All shoes must have back straps.
2. Make-up and extreme hairstyles are not allowed for everyday use. They may be worn for school approved fun days, talent shows, or class plays with teacher/school permission.
3. Pants and shorts must be appropriate to allow safe movement/or school activities. Pants must fit at the natural waist.
4. Clothing that is very large or baggy is not allowed. Pants are too large if the pant legs wrap half way around the leg, or they do not stay up without a belt.
5. Shorts must reach a child's fingertips when his/her arms hang down by their side. Very tight shorts are not allowed.
6. T-shirts depicting violence, weapons, blood, skulls, promoting drugs or alcohol, or including inappropriate insinuations or language are not allowed.
7. Bare-midriffs, halter tops, or spaghetti straps are not allowed.
8. Children are not allowed to wear long dangling earrings or chain wallets.
9. Clothing with decorative rips or tears will not be allowed.
10. Hats or caps are not allowed in the classroom. They may be worn on the playground with the brim facing forward to protect their face from the sun.
11. Hair must be of natural color.

Special Note: *If a student comes to school dressed in an inappropriate manner, his/her parents will be called to bring appropriate clothing.*

CONFLICT RESOLUTION STRATEGIES

One of the ways in which children learn to play and work cooperatively is through positive recreational experiences. Since disagreements are more likely to occur in unstructured environments, our playground will provide a setting that encourages skills in conflict resolution.

Through the activities that are done on the playground, the students are introduced to a consistent set of rules, conflict resolution strategies, and expectations for appropriate behavior. Children practice skills in problem solving and responsible behavior that expand from the playground to the classroom, home and community. The following four strategies, used in any sequence, are among the kid-friendly ways that children can solve their problems:

- **Walk:** The student can simply walk away from a conflict situation.
- **Talk:** The student can choose to resolve a conflict by talking it over with the involved parties.
- **Rock, Paper, Scissors:** The students can have one quick round of this hand signal game (rock breaks paper, scissors cut paper, paper covers rock). The winner gets to select the solution to the disagreement.
- **If the above is not a viable solution, an adult must be consulted immediately.**

Fighting at school will not be tolerated. Students who choose to fight may be sent home on suspension. Habitual fighters may lose the privilege of attending school at Canyon Rim.

CHARACTER BUILDING

At Canyon Rim, we emphasize behavior and character as well as academics. We teach the Big R: Respectful, Responsible and Ready to Learn. The Big R symbol is the sign language for the letter

R. The Big R is reinforced through ongoing classroom discussion, monthly raffles, trimester standards assemblies, and trimester citizenship certificates.

SCHOOLWIDE INCENTIVE PROGRAM

One of the most important factors in a student's successful learning is their motivation to learn, how hard they will try, and how much effort they will put forth. The more a learner is interested and successful with learning, the more the process of learning will become its own reward.

Teachers may include encouragement and praise, positive phone calls home, special classroom activities, and awards and certificates. In addition to the classroom awards, recognition is given to students throughout the year who have demonstrated academic achievement or outstanding citizenship.

READING COUNTS

In Grades 3-6, Reading Counts points are accumulated and is part of the effort grade in reading on report cards.

PRINCIPAL'S PRIDE (recognized in the Principal's Office)

- Criterion: 1. Grades TK & K – 6
 2. Teacher Selected
- Reward: * Students receive Canyon Rim ID tag at the trimester 2 & 3 awards assembly (on stage).
 * Parents are sent a celebratory postcard.
 * Students are invited to have a Popsicle with the commissioner (principal).

TRADING CARDS

- Criterion: 1. Grades 1-6
 2. Good Sportsmanship
 3. Academic Homeruns and Honors
- Reward: * Students receive Trading Cards to be spent at the Roadrunner Store held toward the end of each trimester.

SCHOOL ASSEMBLY AWARDS

(1st-6th recognized on stage, T-K in classroom)

ROADRUNNER AWARD

- Criterion: 1. Grades 1-6
 2. Good Sportsmanship
- Reward: *Students receive a certificate
 *Two students per class are recognized at Trimester Awards Assembly.

ACADEMIC AWARDS

Excellence in Reading Comprehension

Excellence in Math

Excellence in Writing

Criterion: 1. Grades 1-6

Reward: *Students receive a certificate

*One student per class are recognized at Trimester Awards Assembly.

ACADEMIC AWARDS (continued)

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ion:

1. Grades 3-6

*Students receive a certificate.

*One student per class is recognized at Trimester Awards Assembly.

SCHOOL AWARDS

(recognized in classroom/sent
home with report card)

Gold, Silver, and Bronze Honor Roll – Gold, Silver, and Bronze Honor Roll certificates are awarded at the end of each trimester for students in grades 4-6. The certificates are sent home with the report card. There will be no recognition of honor roll students at the Awards Assemblies. The honor roll awards are given for the following:

Bronze Honors – 3.0 – 3.4 GPA

Silver Honors - 3.5 -3.74 GPA with no D's or F's

Gold Honors - 3.75 GPA and above