

Community Service Documentation Form

Rules and Requirements – 10% of the AVID Grade

1. Community service must positively impact the community, school, environment or a group of people.
2. It can be done to benefit Eagan High School if the activity is done outside of school hours.
3. The volunteering must be completed for organizations, not individual people or immediate family members (not babysitting younger siblings or raking leaves for a neighbor etc).
4. Try to do the majority of their community service within one institution.
5. Community Service may be done after school, on the weekends or over vacations.

Documentation – 10 points

Student Name	
Date(s) and Time(s) of Volunteering	
Name of Organization	
Name of the Supervisor	
Contact Information of Supervisor (Phone/Email)	
Description of Community Service - Who you helped - What your job entailed - Where it took place - When others could come - Why you chose this place	
Supervisor Signature	
Number of Hours Completed – 50 Points	

Photo Evidence – 10 points

Take a few pictures of you performing your duties and attach them to this form.

Presentation – 50 points

Create a Collab presentation about your volunteer organization, job description and reflection. Include your pictures into this presentation. Demonstrate good presentation skills.