

School \_\_\_\_\_

Sent To Transportation \_\_\_\_\_

8600 - Form #1

**Bridgewater-Raritan Regional School District  
Transportation Department  
P.O. Box 6030, 836 Newman's Lane  
Bridgewater, New Jersey 08807-0030**

**Request for Transportation To/From Babysitter/Day Care Facility**

Note: Please use a separate form for each child.  
A New form must be completed each school year.  
Requests must be for 5 days a week.

Qualified Rider       Walker      (Please check appropriate box.)

Name of Student \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Telephone (Work) \_\_\_\_\_

**Important: Read Policy criteria a. b. and c.**

Name of Babysitter/Day-Care Facility \_\_\_\_\_

Address \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Emergency Telephone \_\_\_\_\_

**Please circle one of the following:**

- A To and from Babysitter's stop.
- B To school on regularly assigned bus; home to Babysitter's stop.
- C To school from Babysitter's stop; home on regularly assigned bus.

Starting Date \_\_\_\_\_

**Comments:**

\_\_\_\_\_  
Parent/Guardian's Signature      Date      Principal's Signature      Date

\_\_\_\_\_  
Superintendent's Signature

- Qualified Rider requires Principal's approval only
- Walker requires Principal's and Superintendent's approval

Adopted: 14 June 2016

**District Policy: 8600- Transportation (M)**

**VI. Transportation to/from a Baby-Sitter or Day-Care Facility**

**A. Within the student's home attendance/school attendance area:**

Transportation to/from a baby-sitter or day-care facility within the student's home attendance area or within the student's school attendance area may be provided so long as the following conditions are met throughout the school year.

1. Parents/guardians must apply using the appropriate form. The completed form shall be sent to the Transportation Coordinator. Copies are retained at the school and, where applicable, the Superintendent's Office.
2. Such transportation for students who walk to/from school must be recommended by Transportation Coordinator as meeting the criteria in Paragraph VI.A.3.a through c below and be approved by the Superintendent.
3. Criteria:
  - a. There is seating available on the bus.
  - b. The bus route does not have to be extended, or if extended, there is no additional cost to the district. The student will be assigned to the nearest active bus stop.
  - c. The schedule is followed each week, five days per week, for an extended period of time, usually an entire school year, as if transportation were being provided from and/or to the student's home.
    - (1) The Board grants the Superintendent or School Business Administrator/Board Secretary discretion to allow an exception to the above requirement (3.c above) upon recommendation by the Principal and/or Transportation Coordinator that there are extraordinary mitigating circumstances.

**B. Outside the student's home/school attendance area**

Exceptions for transportation to a babysitter or daycare facility outside a student's home/school attendance area may be made at the Transportation Coordinator's discretion as long as:

1. The location borders the attendance area or is along the existing route; and
2. An additional bus run is not required.

Parents/guardians must apply using the appropriate form (see Paragraph VI.A.1.) Criteria in Paragraph VI.A.3.a must be met as a condition of approval.

**C. Application due dates**

Applications must be received by the Transportation Department at least fourteen days prior to the date the day care arrangements are to begin, with the following exception:

Applications for the coming school year must be received by the Transportation Department by August 1st to be considered for the beginning of the school year. Any applications received after August 15th will not become effective until the second full week of school.

Adopted: 14 June 2016