

# 2019-2020 Back-to-School Information Guide



# ELMHURST

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COMMUNITY UNIT SCHOOL DISTRICT 205

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*A National Leader in Future Ready Learning*

# Welcome Back D205 Families

Dear D205 Parents and Guardians,

On behalf of the D205 Communications Department, we hope you have had a wonderful summer with your family. The start of the 2019-2020 school year is just around the corner.

Thank you for your continuous feedback on how we can serve your communications needs better. Our team compiled some important back-to-school information into one reference guide. We hope you find it useful. The guide also is available on the [Important School Information](#) page of the D205 website.

Also, remember to follow D205 on [Instagram](#), [Facebook](#) and [Twitter](#). Social media has become our fastest way of sharing school news and weather-related school. Like, share, and follow today! We are excited to have you as part of the great conversation about Elmhurst Community Unit School District 205.

Welcome back D205 families! Make it a great school year!

Sincerely,

Bev Redmond  
Executive Director of Communications and Public Relations  
Elmhurst Community School Unit District 205

# First Day of School & Start Times

## **FIRST DAY OF STUDENT ATTENDANCE FOR 2019-20**

The first day of school for students attending **District 205** will be **Wednesday, August 14**. Please note this will be a **full attendance day** for all students, with the exception of Early Childhood (EC). For EC families, this is a "Meet the Teacher" opportunity for both parents and students. Please check the [Madison Early Childhood Center](#) website for details. The actual first day of school for **EC students is August 15**.

## **INSTRUCTIONAL DAY**

Following is the daily instructional schedule for elementary students:

- AM Kindergarten – 8:15 AM to 11:05 AM
- PM Kindergarten – 12:05 PM to 3:00 PM
- Grades 1-5 – 8:15 AM to 3:00 PM

The instructional day for middle school students is 8:25 a.m. -3:25 p.m. and for high school students is 7:40 a.m. to 3:06 p.m.

## **STUDENT LATE ARRIVAL DAYS FOR 2019-20**

The purpose of Student Late Arrival days is to provide time for teaching staff to collaborate and share best/next practices as part of their Professional Learning Communities, which improves student engagement and achievement.

### **Student Late Arrival Schedule: York High School:**

August 28; September 4, 11, 18, 25; October 2, 9, 23, 30; November 6, 13, 20; December 4, 11; January 15, 22, 29; February 5, 12, 19, 26; March 4, 11, 18; April 1, 8, 22, 29

### **Student Late Arrival Schedule: Elementary and Middle School Students:**

August 28, September 11, September 25, October 23, November 20, December 11, January 15, February 5, February 19, March 4, March 18, April 8, April 22, May 6.

## **2019-20 Student Late Arrival Start Times:**

- Elementary School and Madison Early Childhood: Student instruction begins at 9:45 AM
  - Grades 1-5: instruction begins at 9:45 AM; classes release at 3:00 PM
  - AM Early Childhood & Kindergarten: instruction begins at 9:45 AM
  - AM Early Childhood & Kindergarten: classes release at 11:55 AM
  - PM Early Childhood & Kindergarten: instruction begins at 12:55 PM
  - PM Early Childhood & Kindergarten: classes release at 3:00 PM
- Middle School: Student instruction begins at 10:00 AM
- High School: Student instruction begins at 9:25 AM

Supervised student arrival will begin 15 minutes prior to the start time. Regular start times will remain the same and are listed at the beginning of this communication.

To view the full calendar overview, including Parent-Teacher Conference dates, Institute days and the tentative last days of school (which are dependent on the use of emergency days), please visit <https://www.elmhurst205.org/district/calendars>.

## Registration & Enrollment

### **REGISTRATION FOR CURRENTLY ENROLLED STUDENTS**

Parents of all currently enrolled District 205 students received their **Infosnap code** this spring to begin the **registration process** for the 2019-2020 school year. The four steps of the registration process include:

[Step one:](#) Residency Verification - All 9th grade students and families with leases expiring prior to the beginning of school must complete residency verification (see details below).

[Step two:](#) Infosnap registration - complete all required fields including parent address, phone, email, medical and emergency contact information, releases and agreements.

[Step four:](#) Pay fees.

[Step five:](#) Please consider supporting your school's parent organization(s) and donating to the [District 205 Foundation](#).

If you have a child currently enrolled in District 205 and have misplaced your Infosnap code, please contact [onlineregistration@elmhurst205.org](mailto:onlineregistration@elmhurst205.org). All students **MUST** have a completed online registration on file on the first day of school or risk exclusion from classes. For technical assistance with registration, contact the infosnap support line at 866-752-6850, or send an email to [support@infosnap.com](mailto:support@infosnap.com).

### **RESIDENCY VERIFICATION FOR ALL YORK FRESHMEN**

All York High School Freshman, whether new to D205 or current students, must prove residency for the 2019-20 school year. **Failure to complete registration and provide proof of residency will result in the student's schedule being pulled and course selections removed.** If you have any questions about either online registration or residency verification, please contact York High School directly at (630) 617-2400 prior to [Back-to-School Pickup](#), which begins Tuesday, August 6.

### **NEW STUDENT ENROLLMENT NOW TAKING PLACE**

Families **may** enroll new students as follows:

- Grades 9-12: York High School call (630) 617-2487
- Grades K-8: at your child's home school. For help determining your home school, call the D205 Administration Center (630) 834-4530
- Pre-K: Madison Early Childhood Center by appointment, call (630) 617-2385

# Fall Parent/Teacher Conferences

## MARK YOUR CALENDAR FOR FALL CONFERENCES

- Oct. 2 Parent Teacher Conferences – York High School 4:00 p.m. - 8:30 p.m.  
Oct. 3 Parent Teacher Conferences - York High School 8:00 a.m. - 3:00 p.m. - NO SCHOOL HIGH SCHOOL STUDENTS ONLY
- Oct. 24 Parent Teacher Conferences - Middle School 4:00 p.m. - 8:30 p.m.  
Oct. 25 Parent Teacher Conferences - Middle School 8:00 a.m. - 3:00 p.m. - NO SCHOOL MIDDLE SCHOOL STUDENTS ONLY
- Nov. 25 Parent Teacher Conferences - Elementary School 4:30 p.m. - 8:00 p.m.  
Nov. 26 Parent Teacher Conferences – Elementary School 10 a.m. to 6 p.m. - NO SCHOOL ELEMENTARY SCHOOL STUDENTS ONLY

**Special note:** Thanksgiving Break follows the conclusion of the fall conference schedule for elementary. There will be no school for all students on Nov. 27-29.

## Lunch Accounts, Prices & Waivers

Beginning July 29, 2019, Elmhurst District 205 began to use a new online payment system called PushCoin. Parents and guardians of D205 students will be able to fund their students' lunch accounts using PushCoin's easy to use, mobile friendly site. Parents and guardians of York students will be able to pay their high school fees through PushCoin, in addition to funding their students' lunch accounts.

MySchoolBucks, the application previously used to fund lunch accounts, is now closed to accommodate the migration to the new system. **However, please know that all remaining balances and prior debt from D205's legacy payment system, will be transferred to PushCoin.**

For instructions on how to setup your PushCoin account, [click here](#).

### **Fees for 2019-20 school lunches will be as follows:**

- Elementary and middle school breakfast meals are \$1.95.
- Elementary and middle school lunch meals are \$3.10.
- High school breakfast meals are \$2.80.
- High school lunch meals are \$3.85 and \$4.35

At all school levels, milk will be \$.55 per carton.

## **FEE WAIVER AND NATIONAL SCHOOL LUNCH APPLICATIONS**

Financial assistance is available in the form of student fee waivers for qualified families. Apply for assistance by filling out a Request for Financial Assistance form and returning it to the main office of your child's school, beginning the first week of August. Please click on the links below to access the appropriate form:

### **Elementary & Middle School**

- [National School Lunch Program Application English](#)
- [National School Lunch Program Application Spanish](#)

### **High School**

- [National School Lunch Program Application English](#)
- [National School Lunch Program Application Spanish](#)

Completed free/reduced lunch applications must be turned in to your child's school for initial authorization. All applications **must** be on the 2019-20 form. The District **cannot** accept old applications. Request for Financial Assistance/Waiver of Student Fees is due by November 15, 2019.

In mid-July, over 1,000 notification letters were mailed out to students who were automatically certified for free lunches last year. **Families who have received this letter DO NOT need to apply.** However, if a letter is received for one child and there are other students in the family who did not receive a letter, please call the District 205 Food Service Office at (630) 617-2436 to provide further information. Be sure to keep this letter, as you may need it for other programs and benefits ([Comcast Internet Essentials](#), Park District programs, etc.).

## Transportation: Electronic Recordings

### **TRANSPORTATION INFORMATION**

District 205 continues its contract with First Student for regular education transportation (Special Education students have been and will continue to be bused by Cottage Hill). Buses are equipped with video cameras and outfitted with GPS tracking, both designed to increase student safety.

Related to the presence of video cameras, parents/guardians should be familiar with Board of Education Policy 7:220, Bus Conduct, which reads as follows:

#### **Electronic Recordings on School Buses**

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement.

## Medical Forms and Requirements

### **MEDICAL FORMS AND REQUIREMENTS**

The Illinois Department of Public Health has outlined minimum [school immunization requirements](#) for 2019-20. All [medical forms](#) can be found on the District website.

Per the Illinois Department of Public Health, **any child entering the 6th grade shall show proof of having received 1 dose of meningococcal conjugate vaccine (MCV4) prior to the beginning of school.** The first dose shall have been received on or after the 11th birthday. The meningococcal immunization is **in addition to** the previously required immunizations for 6th grade entry.

**Any child entering the 12th grade shall show proof of having received TWO doses of the meningococcal conjugate vaccine prior to the beginning of school.** The first dose shall have been received on or after the 11th birthday, and the second dose shall have been received on or after the 16th birthday, or at least eight weeks after the first dose. If the first dose is administered when the child is 16 years of age or older, only one dose is required.

Without proof of immunization, your child will be subject to exclusion in the fall of 2019, as set forth in the Illinois School Code and per Elmhurst School District 205 procedures. If you have questions regarding your child's current immunization status with regard to this new requirement, please contact your child's doctor.

In addition, physical exams are required for students entering kindergarten, sixth and ninth grades. Parents need to remember to complete the "parent" portion of the physical exam form. Please be aware that all kindergarten students are also required to have an eye exam. By state law, physical and eye exams must be completed and on file with your child(ren)'s school as of October 15. District 205 is required to exclude students from school as of this date if these documents have not been received. Students in kindergarten, second grade and sixth grade are required to have a dental exam; that form must be on file by May 15 of the current school year.

# Supplemental Accident Insurance

## **SUPPLEMENTAL ACCIDENT INSURANCE AVAILABLE ONLINE**

District families interested in optional non-school related accident coverage (which covers students beyond the school day), as well as dental accident coverage, will need to access the information online.

Please visit the Gerber website at <https://www.k12specialmarkets.com> to obtain full details and enroll your child(ren) directly using a credit or debit card. You may also print off the application and mail it in with a check. Further details in [English](#) and [Spanish](#) are available. No application is necessary for the mandatory student accident coverage, which is included in the student fees.

# Downloadable Forms (English & Spanish)

## **ONLINE LIBRARY MAKES DOWNLOADING MULTIPLE FORMS EASY**

A variety of [District 205 downloadable forms](#), in both English and Spanish, on the District 205 website. Included are: physical, dental, vision, and special residency affidavit forms, as well as National School Lunch Program applications (for reduced or free lunch consideration).

# Before & After School Childcare

## **REC STATION CHILDCARE PROVIDED BY THE PARK DISTRICT**

District 205 partners with the Elmhurst Park District to offer Rec Station, a before-and after-school care program for first through fifth graders, at all eight District 205 elementary schools. Rec Station's friendly, experienced staff plans daily activities including arts and crafts, active games, group games and tournaments, quiet time for homework and more. The program is held daily, Monday through Friday, from 7-8:20 AM and 3-6 PM. Parents may register their child(ren) for five days each week in the morning, afternoon, or both. To find out if there is space available in your child's school, call (630) 993-8678. For additional information, visit the [Elmhurst Park Department](#) website.

# Free Back-to-School Supplies

## **DUPAGE BACK-TO-SCHOOL FAIR FOR LOW INCOME FAMILIES, AUGUST 1**

2019 DuPage County Back to School Fair

Wednesday, August 7, 2019

11:00AM – 6:00PM

DuPage County Fairgrounds

2015 Manchester Road, Wheaton

[Click here for more information](#)

Catholic Charities' Back to School Fairs help prepare children from low-income households for a new school year by providing a variety of services, including free school supplies!

Questions? Contact Amy Lambert [alambert@cc-doj.org](mailto:alambert@cc-doj.org)

## Improving Internet Access for All Families

### **COMCAST OFFERS INTERNET ESSENTIALS TO LOW INCOME FAMILIES**

In an effort to close the "digital divide," Comcast is partnering with Chicago area municipalities and school districts to spread the word about its Internet Essentials program that provides affordable access to the Internet, refurbished computers and training to families with at least one child receiving free or reduced lunches under the National School Lunch Program. If your family qualifies, please keep the letter provided by District 205's Food Service office as proof for Comcast.

Eligible families will receive Comcast home Internet service for \$9.95 per month (plus applicable taxes), with no activation or equipment rental charges. In addition, there is an option to buy a computer for under \$150 (plus applicable taxes) and receive access to online, print and classroom digital literacy training. A household will be eligible to participate in Internet Essentials if it is located where Comcast offers Internet service; has at least one child receiving free or reduced school lunches through the National School Lunch Program; has not subscribed to Comcast Internet service within the last 90 days; and does not have an overdue Comcast bill or unreturned equipment.

For more information, visit [www.InternetEssentials.com](http://www.InternetEssentials.com) or call 855-8-INTERNET (855-846-8376). Internet Essentials is not a District 205 program and is not endorsed or required by the District. District 205 is not responsible for Internet Essentials accounts; all questions should be directed to Comcast.