



ST. ANNE'S- BELFIELD SCHOOL ATHLETICS 2019-2020 EMERGENCY ACTION PLAN

Athletic Trainers:

Lizzie Leitch, MEd, LAT, ATC

Cody Lawson, LAT, ATC



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Important Phone Numbers

Hospitals:

UVA Medical Center, Main (434) 924-0211
UVA Medical Center, Emergency Room (434) 924-2231

Martha Jefferson, Main (434) 982-7000
Martha Jefferson, Emergency Room (434) 982-7150

STAB Dormitory:

Antxon Iturbe, Director of Res Life (413) 559-1084
Dorm Parent on duty, Cell (434) 962-5802

Team Physicians

Dr. Paige Perriello, Pediatrician (434) 466-1601 (cell)
Dr. Tom Schildwachter, Orthopedist (703) 862-2100 (cell)

STAB Athletic Department:

Dewayne Robinson, Athletic Director (434) 987-9223
Mary Blake, Associate Athletic Director (434) 962-8081
Scott Fitzgerald, Coordinator of Athletics (920) 382-6394
Lizzie Leitch, Athletic Trainer (434) 987-6239
Cody Lawson, Athletic Trainer (434) 987-3631
Rachel Booth, Facilities (415) 308-5359

Athletic Training Room (434) 296-5106 Ext *2127

STAB Security Guards

Security Number (434)-227-5303
Pat Crowson (434) 962-2573
Wayne Sprouse (434) 962-6896
Hiawatha Green (434) 987-7831



Sports Medicine Team Roles

Emergency Medical Services

- Outranks everyone except the physician if called to the scene
- Works in cooperation with physicians and athletic trainers until athlete is transported to the hospital

Team Physicians

- Dr. Paige Perriello (Pediatrician) & Dr. Tom Schildwachter (Orthopedic Surgeon)
- Make all decisions about transport and care of the athlete when available

Certified Athletic Trainers (ATs)

- Lizzie Leitch & Cody Lawson
- Calls 911
- Makes all decisions about transport and care of athlete when physician is not present

Athletic Director

- Dewayne Robinson
- Serves as traffic controller or flagger to help direct EMS to the site
- Should call 911 immediately and enact the EAP if they recognize an emergency and the AT is not present
- Contacts parents about emergency when AT is not available

Coach

- Serves as traffic controller to keep area clear when AD is not available
- Serves as Flagger or designates other coaches/officials/managers as Flaggers to direct EMS to site when AD is not available. Should call 911 immediately and enact the EAP if they recognize an emergency and the AT is not present.
- Never contacts parents of athlete after an emergency; Contacts ATs or AD to contact parents



Emergency Equipment

Emergency Medical Equipment on site:

- Team First Aid kits
- AED's
- Spine Board
- Cervical Collars
- Vacuum Splints
- Helmet Removal Equipment
- SAM Splints

AED Locations:

Upper School:

- 11. Upper Grass Field: Concession stand outer wall facing the bleachers
- 10. SAC: Inside the main door on the wall, immediately on the right
 - CAS: Inside the main doors in the foyer, on the wall in front of the office
 - Randolph: Inside the main doors, on the wall next to the office sliding window
 - Lee-Duval: Inside the main doors on the wall on the right

Learning Village:

- Lower School Office: Inside the Main LV doors, in front of the LS office
- Middle School Office: On the wall directly across from the MS office
- Auditorium: Inside the main Auditorium doors from the outside, on the left wall
- Pre-School: Inside doors that access playground, on wall directly in front of door

Athletics (Learning Village Campus):

- 3. Boys Turf Field: On cement wall between field and playground at 50 yd. line
- 4. Girls Turf Field: On scorekeeper's platform at 50 yd. line, facing baseball field
- 5. Lower Grass Field: On wooden post between bleachers
- 6. Swanson Baseball Field: On outside of locker room facing the road
- 8. Craig Softball Field: Inside the home dug-out on the wall
- 1. Convocation Center: Inside the main doors, on the wall immediately on the right
- 1* ATR: Mobile AED for travel, kept on black cart just inside the door

*AED location map on page 28 and 29, numbering corresponds to map



Emergency Action Protocol

Defining Emergencies:

Life-Threatening Emergencies

- Top priority
- Situations in which the victim's life is in immediate danger
- Consist of situations where any one of the following is present:
 - Cardiovascular failure
 - Respiratory distress or failure
 - Shock
 - Severe bleeding/ loss of blood
- All resources must be used to assist the cardiopulmonary function of the athlete.
- Pressure must be applied (while wearing protective wear including gloves) to the area where the person is bleeding severely to limit loss of blood

Non-Life-Threatening Emergencies

- Situation where the above conditions are not present, but advanced medical care is needed for transportation to the hospital for immediate care and/or stabilization; potential loss of limb or organ
- Victim should be monitored for deterioration in vital signs indicating that the emergency has become life threatening
- May be limited to reassuring, not moving/stabilization of athlete until EMS arrives at the scene
 - Examples: Spine injury, comminuted fracture, dislocations

Caring for Suspected Head/Neck Injuries:

- If the athlete has sustained a blow to the head, but does not report neck pain or radiating symptoms down arms/legs, they must be removed from the field immediately. The athlete should not be returned to practice or competition until cleared by the athletic trainer. If AT is not available (away game), the athlete may be seen by the home team's licensed athletic trainer; for any evaluation completed by another athletic trainer, please ask for a written copy of evaluation. Contact the STAB AT as soon as possible to inform of any potential concussion.
- If the athlete sustains an incapacitating injury with ANY possibility of head or neck involvement, DO NOT MOVE the athlete. Call the athletic trainer immediately. If the athletic trainer cannot be reached, call 911 and activate EMS.

Emergency Protocol:

1. The Certified Athletic Trainer will check the scene and evaluate the injured student-athlete's Airways, Breathing, Circulation (ABC's) and vital signs. If impaired, the AT will provide rescue breathing, CPR, use of an AED, first aid or any other emergency care within their training. They will subsequently activate, lead and follow the Emergency Action Plan.
 - a. If the Certified Athletic Trainer is not present, any School faculty, staff or coach is responsible for activating the emergency action plan and recognizing an emergency.



2. The Certified Athletic Trainer will provide necessary information to EMS/911, including:
 - a. Number of people injured
 - b. Current condition of the injured individual(s)
 - c. Location
 - d. Type of care being administered
 - e. Age, sex, and other necessary information about the student-athlete or individual
 - f. Phone number from where the call is being made
3. The Athletic Director or Assistant Coach (if AD not available) will be sent to meet the ambulance at the gates. This individual is also responsible for opening the gate and for guiding the emergency personnel to the proper location.
4. The person who activated the EAP (usually the Athletic Trainer) is responsible for instructing others to obtain any necessary emergency equipment, including the AED.
5. The Head Coach, Assistant Coaches, and/or Athletic Director are in charge of crowd control.
 - a. The Head Coach is in charge of controlling the team.
 - b. The AD or other School Administrator is in charge of controlling the fans at the scene.
6. An Assistant Coach is responsible for traveling with the injured student-athlete to the hospital if a parental guardian is not available.
7. The Athletic Trainer is responsible for obtaining the student's emergency medical documents via Magnus911, but the AT will likely designate a coach or administrator to assist in obtaining this info as they are providing care.
8. Once EMS has transported the injured student-athlete, the Certified Athletic Trainer is responsible for cleaning the scene.
9. The Certified Athletic Trainer is responsible for contacting the Athletic Director (if not present) and the injured student-athlete or individual parent(s)/guardian(s) (if not present).
10. The Athletic Director is responsible for contacting the Head of School (if not present).
11. The Certified Athletic Trainer is responsible for the documentation of all events.

Notification of Parents

- Parents will be contacted as soon as possible in an emergency situation if they are not present on the scene by the AT, Athletic Director or Head of School.
- Consent from the parents for care of their child in an emergency was obtained prior to participation on a St. Anne's-Belfield athletic team. This Emergency Permission form is a Magnus911 document. Coaches must have access to all rostered students' Magnus 911 cards at all athletic events and practices both home and away. The Magnus911 cards/documents should be given to the hospital or EMS, if necessary. When a Magnus911 card is activated in an Emergency, the health emergency contacts will be automatically notified of the activation via the communication method selected by the parent.

LOWER GRASS FIELD (SOCCER) EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call **911** and the **Coach** will meet EMS at the gate.
- b. **NO** – Call **911** then CALL THE ATHLETIC TRAINER at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or 434-981-6119 (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send Flagger to Faulconer Dr. by the baseball field to direct toward the field entrance gate, which is located at center field opposite the team benches.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Drive up the hill – Veer right to continue on Faulconer Dr – Make the first right turn toward the soccer field parking lot – Coach will be waiting at the field gates."*
 - iv. **WHAT HAPPENED**
 - v. **NATURE OF EMERGENCY OCCURRING**
 - vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**



vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. **Has any emergency care been provided?**

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care and activate the **EAP**.

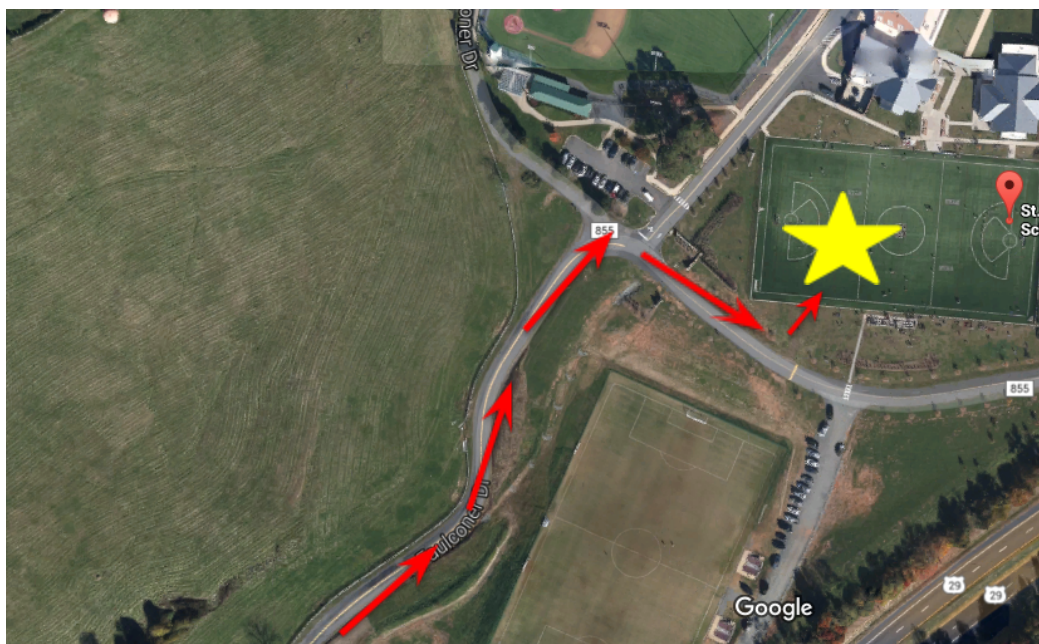
4. **Upon EMS Arrival:**

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. **Contact Chain of Command**

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

GIRLS' TURF FIELD EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call **911** and the **Coach** will meet **EMS** at the gate.
- b. **NO** – Call **911** then **CALL THE ATHLETIC TRAINER** at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or **434-981-6119** (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send Flagger to Faulconer Dr. by the baseball field to direct toward the field entrance via gravel path.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Drive up the hill – Veer right on Faulconer Dr – the turf field will be on your left– entrance to field is on gravel path beside the stands - Coach will be waiting at the field entrance."*
 - iv. **WHAT HAPPENED**
 - v. **NATURE OF EMERGENCY OCCURRING**



- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. **Has any emergency care been provided?**

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care and activate the **EAP**.

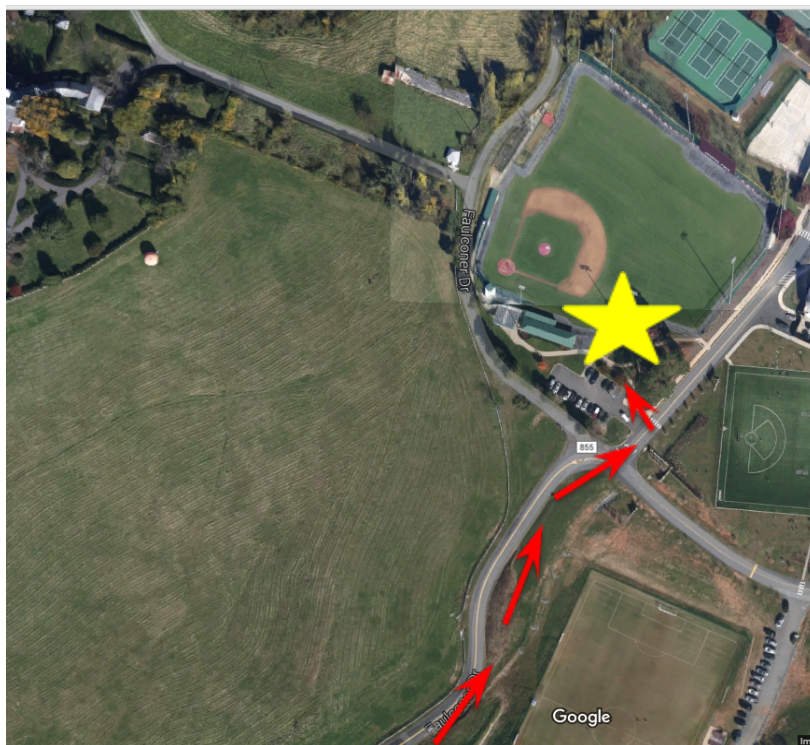
4. **Upon EMS Arrival:**

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. **Contact Chain of Command**

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

SWANSON FIELD (BASEBALL) EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The AT will call 911 and the Coach will meet EMS at the gate.
- b. **NO** – Call 911 then CALL THE ATHLETIC TRAINER at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or 434-981-6119 (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send Flagger to Faulconer Dr. by the baseball field to direct.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Drive up the hill – Continue straight on Faulconer Dr – Make a next left into the baseball field parking lot– Coach will be waiting at the field gates"*
 - iv. **WHAT HAPPENED**



- v. **NATURE OF EMERGENCY OCCURRING**
- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. Has any emergency care been provided?

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

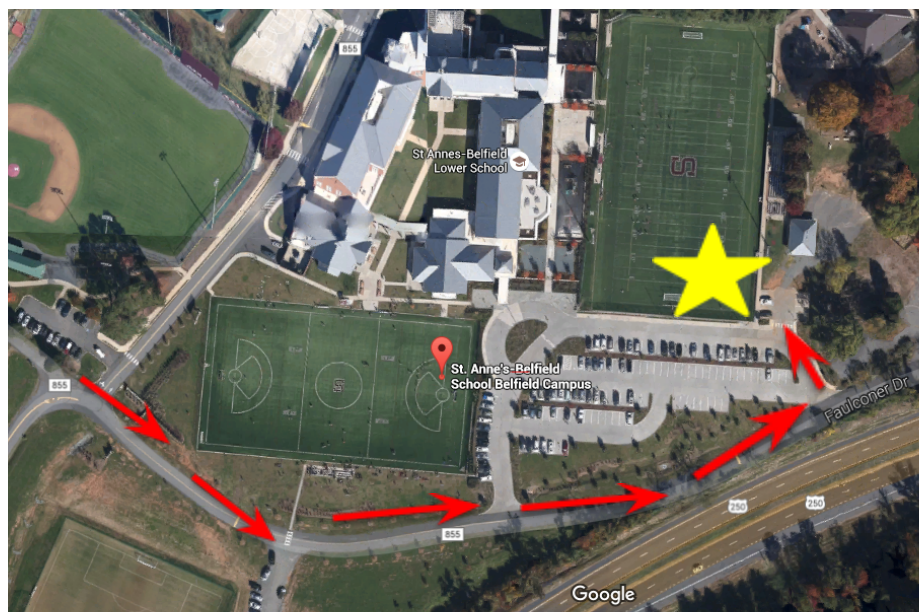
4. Upon EMS Arrival:

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. Contact Chain of Command

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

BOYS' TURF FIELD EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call **911** and the **Coach** will meet EMS at the gate.
- b. **NO** – Call **911** then **CALL THE ATHLETIC TRAINER at (434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or 434-981-6119 (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send Flagger to Faulconer Dr. by the baseball field to direct toward the field.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - vi. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Drive up the hill – Veer right to continue on Faulconer Dr – Make your next left into the main school parking lot – Coach will be waiting at the field gates."*
 - vii. **WHAT HAPPENED**
 - viii. **NATURE OF EMERGENCY OCCURRING**
 - ix. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
 - x. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**



3. Has any emergency care been provided?

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

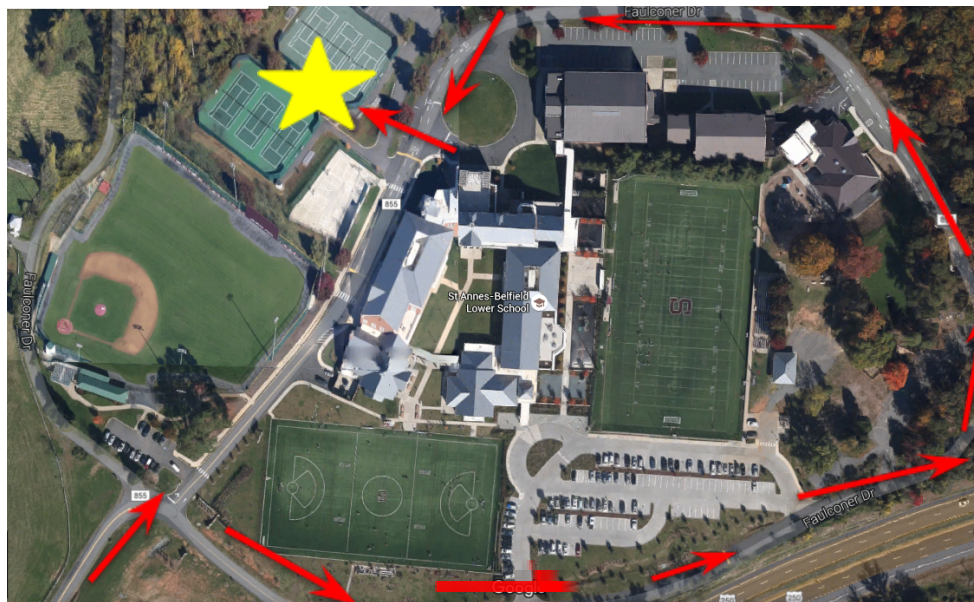
4. Upon EMS Arrival:

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. Contact Chain of Command

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

TENNIS COURT EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call **911** and the **Coach** will meet EMS at the gate.
- b. **NO** – Call **911** then **CALL THE ATHLETIC TRAINER** at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or **434-981-6119** (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send escort to Faulconer Dr. by the baseball field to direct the ambulance around the loop.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Drive up the hill – Make a right to continue on Faulconer Dr – Continue around the loop - You will pass two parking lots of your left including the main school entrance – The tennis courts are on the right -- Coach will be waiting at the field gates."*
 - iv. **WHAT HAPPENED**
 - v. **NATURE OF EMERGENCY OCCURRING**



- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. **Has any emergency care been provided?**

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

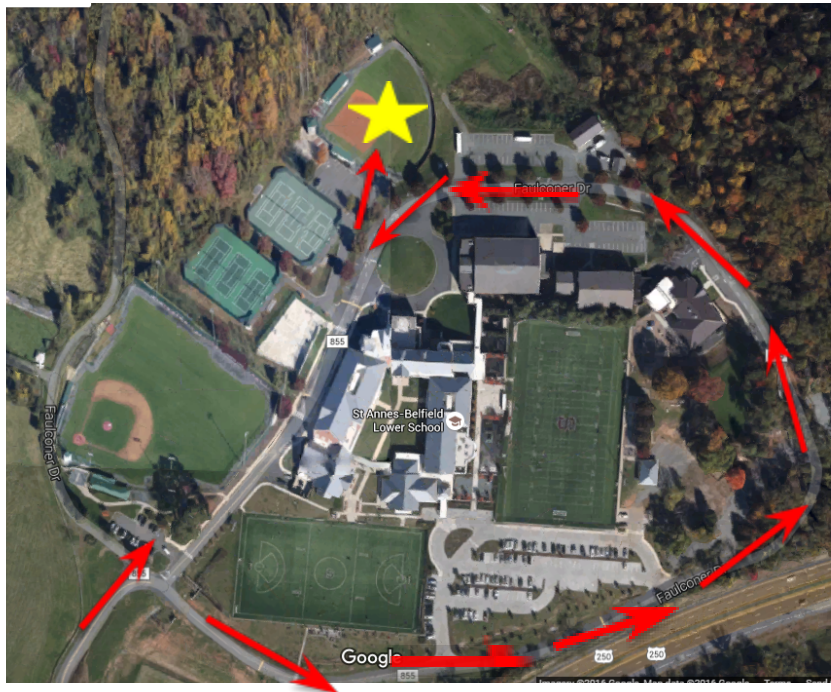
4. **Upon EMS Arrival:**

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. **Contact Chain of Command**

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

CRAIG FIELD EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call 911 and the **Coach** will meet EMS at the gate.
- b. **NO** – Call 911 then CALL THE ATHLETIC TRAINER at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or 434-981-6119 (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send escort to Faulconer Dr. by the baseball field to direct ambulance around the loop.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Drive up the hill – Veer right to continue on Faulconer Dr – Continue around the loop - You will pass two parking lots of your left including the main school entrance – The softball field on the right -- Coach will be waiting at the field gates."*
 - iv. **WHAT HAPPENED**



- v. **NATURE OF EMERGENCY OCCURRING**
- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. Has any emergency care been provided?

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

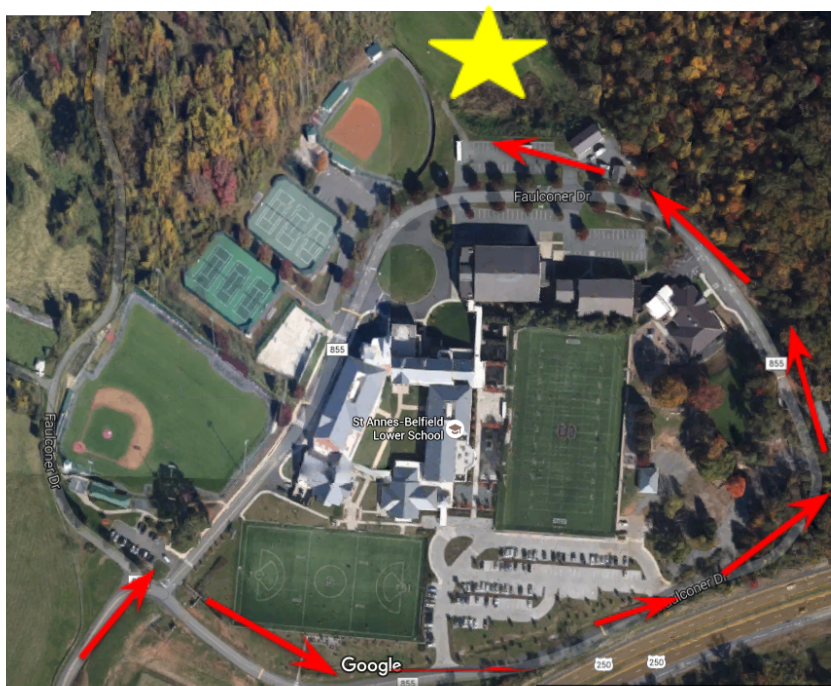
4. Upon EMS Arrival:

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. Contact Chain of Command

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

“THE PIT” EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call 911 and the Coach will meet EMS at the gate.
- b. **NO** – Call 911 then CALL THE ATHLETIC TRAINER at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or **434-981-6119** (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send Flagger to Faulconer Dr. by the baseball field to direct ambulance around the loop.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Drive up the hill – Veer right to continue on Faulconer Dr – Continue around the loop - You will pass two parking lots of your left including the main school entrance – Turn right into bus parking lot – Coach will be waiting for you in the parking lot."*
 - iv. **WHAT HAPPENED**



- v. **NATURE OF EMERGENCY OCCURRING**
- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. Has any emergency care been provided?

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

4. Upon EMS Arrival:

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

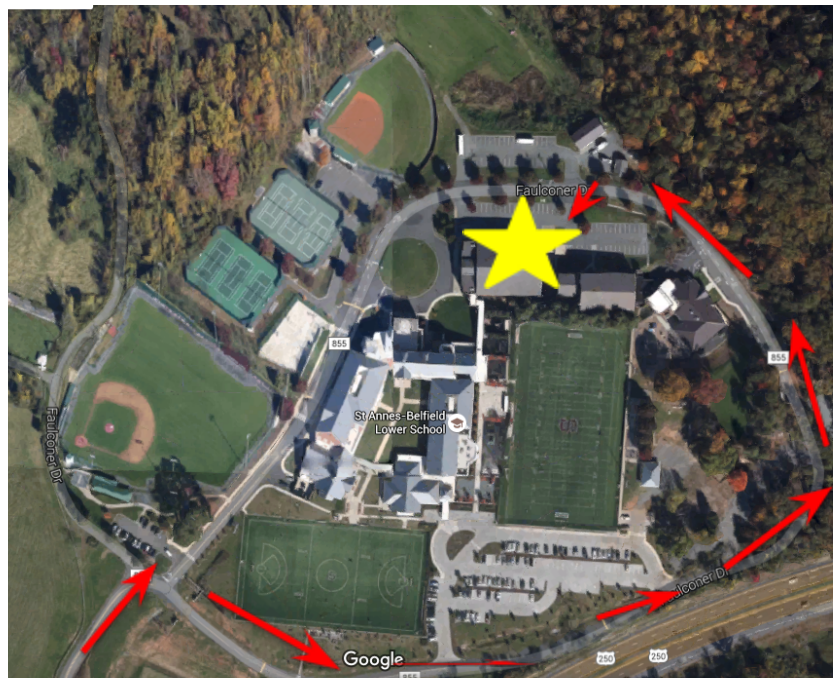
5. Contact Chain of Command

The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**

The **Certified Athletic Trainer** is responsible for contacting:

- i. **Athletic Director**
- ii. **Student-athlete's Parent(s)/Guardian(s)**
- iii. **Team Physician**

CONWAY CONVOCATION CENTER AND TARRING GYM EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The AT will call 911 and the Coach will meet EMS at the gate.
- b. **NO** – Call 911 then CALL THE ATHLETIC TRAINER at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or **434-981-6119** (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send Flagger to Faulconer Dr. by the baseball field to direct ambulance around the loop.
- b. **NO** – The **Head Coach** should immediately call 911 and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Belfield Campus
725 Faulconer Drive
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"Follow Faulconer Dr. up the hill – Veer right to continue on Faulconer Dr – Continue around the loop - You will pass the main school entrance on your left –*



Turn left into the building/gym parking lot – Coach will be waiting by the handicap spots in the parking lot.”

- iv. **WHAT HAPPENED**
- v. **NATURE OF EMERGENCY OCCURRING**
- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. **Has any emergency care been provided?**

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

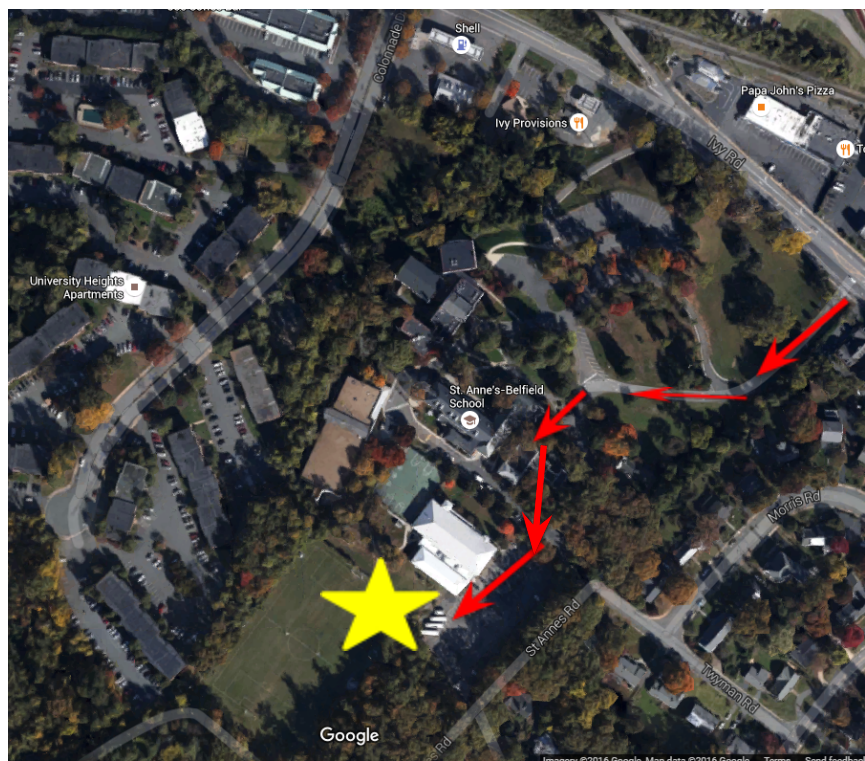
4. **Upon EMS Arrival:**

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. **Contact Chain of Command**

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

UPPER GRASS FIELD EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call 911 and the Coach will meet EMS at the gate.
- b. **NO** – Call 911 then CALL THE ATHLETIC TRAINER at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or 434-981-6119 (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send one Flagger to Ivy Road by the STAB entrance and one Flagger to the SAC parking lot near St. Annes Drive
- b. **NO** – The **Head Coach** should immediately call 911 and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Greenway Rise Campus
2132 Ivy Road
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"From Ivy Road turn onto St. Anne's Drive – Continue straight up the hill – You*



will pass Lee-Duval Hall on your right – Coach will meet you outside of the Student Activities Center and Squash Courts.”

- iv. **WHAT HAPPENED**
- v. **NATURE OF EMERGENCY OCCURRING**
- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. **Has any emergency care been provided?**

- a. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

4. **Upon EMS Arrival:**

- a. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- b. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- c. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. **Contact Chain of Command**

- a. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- b. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

STUDENT ACTIVITY CENTER EMERGENCY ACTION PLAN



1. Is the Certified Athletic Trainer Present?

- a. **YES** - The Athletic Trainer will assess the situation and proceed with all emergency care. The **AT** will call **911** and the **Coach** will meet EMS at the gate.
- b. **NO** – Call **911** then CALL THE ATHLETIC TRAINER at **(434) 296-5106 Ext 2127**
434-987-6239 (Lizzie) or **434-981-6119** (Cody)

2. Has EMS been called?

- a. **YES** – The **Assistant Coach** or administrator should go to the front of the school/gate to direct the ambulance (Flagger). The **Athletic Trainer** is responsible for retrieving the student-athlete's medical information. If the Certified Athletic Trainer is not present, the **Head Coach** is responsible for retrieving this information. Obtain any necessary emergency equipment, such as an AED.
 - i. Send one Flagger to Ivy Road by the STAB entrance and one Flagger to the SAC parking lot near St. Annes Drive.
- b. **NO** – The **Head Coach** should immediately call **911** and provide them with the following information:
 - i. **YOUR NAME**
 - ii. **YOUR LOCATION**
 1. **St. Anne's Belfield School**
Greenway Rise Campus
2132 Ivy Road
Charlottesville, VA 22903
 - iii. **DIRECTIONS TO SPECIFIC LOCATION**
 1. *"From Ivy Road turn onto St. Anne's Drive – Continue straight up the hill – You*



will pass Lee-Deval Hall on your right – Coach will meet you outside of the Student Activities Center and Squash Courts.”

- iv. **WHAT HAPPENED**
- v. **NATURE OF EMERGENCY OCCURRING**
- vi. **TREATMENT THAT HAS ALREADY BEEN PROVIDED**
- vii. **ANY SPECIALIZED ITEMS REQUIRED (ex. Spineboard, IV, etc.)**

3. Has any emergency care been provided?

- b. **YES** – Continue with care until any of the following instances occur:
 - i. The athlete regains consciousness
 - ii. A more advanced medical professional (EMS, Certified Athletic Trainer, Physician, etc.) arrives at the scene
 - iii. You are too tired to continue providing care
- b. **NO** – Begin emergency care as needed and activate the **EAP**.

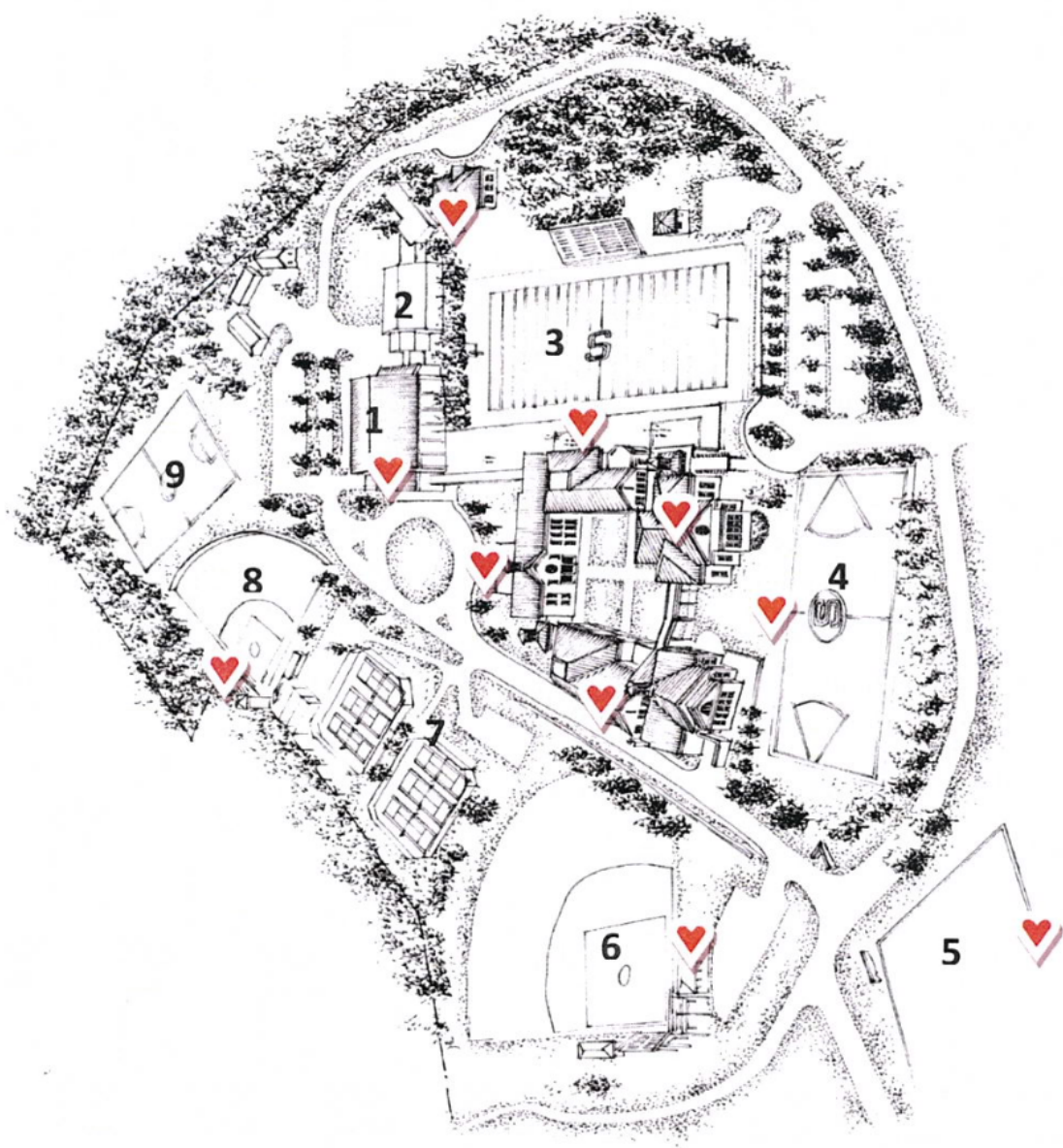
4. Upon EMS Arrival:

- d. **Magnus911 information:** EMS should be given the student's Magnus911 card by either the AT or Coach
- e. **Parent/Guardian is Not Present** – An assistant coach will accompany the student-athlete and either the Certified Athletic Trainer or Head Coach are responsible for contacting the student-athlete's parent/guardian.
- f. **Parent/Guardian is Present** – The parent/guardian will accompany the student-athlete.

5. Contact Chain of Command

- c. The **Head Coach** is responsible for contacting the **Certified Athletic Trainer**
- d. The **Certified Athletic Trainer** is responsible for contacting:
 - i. **Athletic Director**
 - ii. **Student-athlete's Parent(s)/Guardian(s)**
 - iii. **Team Physician**

Belfield Campus:
799 Faulconer DR
♥ = AED location



Greenway Rise Campus:
2132 Ivy RD

♥ = AED location

