**CHECKLIST**

**Back-to-School**

1. **Bookmark Parent Portal Page**
   - Log in to your portal page (www.ssfs.org/parent) for convenient access to a host of resources, reminders, and links to frequently-visited pages. Bookmark this page now for easy access throughout the year!

2. **Submit Health Forms**
   - Forms are due to Magnus Health by **July 15**, so if you haven’t already, be sure all forms have been submitted. (Note that some forms require a doctor’s signature. Magnus Health FAQs are available on the Parent Portal page.)

3. **Sign Up for Bus and/or Aftercare**
   - Bus routes are open until **August 1**, or until buses are full. Some routes fill up early, so register via My BackPack > Program Registration soon. Middle School aftercare is also available via My BackPack, and Lower School aftercare registration is available via the KAH website (www.kidsafterhours.com).

4. **Order Books Online**
   - Middle and Upper School families may use Follett for a convenient way to order books online for all your child’s classes. The bookstore opens July 16, 2019.

5. **Review Summer Reading/Assignments**
   - Visit your division’s Summer Reading & Resources page online to see summer reading and course assignments. Links to division summer reading pages are available from the Parent Portal page.

6. **Sign Up for Calendar Alerts/RSS Feeds**
   - The 2019-2020 online calendar is available online (www.ssfs.org). Click the orange bell icon to receive alerts, or click the grey RSS feed icon to download to your calendar and ensure that you don’t miss any School events!

7. **Update Your Contact Information**
   - Moved recently? Changed an email address or phone number? Be sure we have the most up-to-date contact info available for you by checking your contact info in My BackPack and updating if needed.

8. **Check Out Parent Association Resources**
   - From PEP (Parent Encouragement Program) videos to volunteer opportunities and links to the Shutterfly Community Connections listserv, the PA website offers many ways for you to connect with other parents.

9. **Attend Orientation Day Events**
   - All divisions will be hosting orientation events for SSFS families on Tuesday, September 3. Visit with division heads and teachers and stop by orientation fair tables to talk with representatives from Technology, Communications, Athletics, College Counseling, Advancement, and the Parents Association.