



FW: letter of interest

Carol Dawes <cdawes@barrecity.org>

Mon, Jul 22, 2019 at 2:50 PM

To: "Tina Gilbert (tgilbbsu@buusd.org)" <tgilbbsu@buusd.org>

Hey Tina,

Here's a (very brief) letter of interest for the BUUSD seat.

I can confirm William Toborg is a Barre City registered voter. Lives at 5 Hilltop Ave.

Carol

Carolyn S. Dawes CVC CVT
Barre City Clerk/Treasurer
6 N. Main Street, Suite 6
PO Box 418
Barre, VT 05641
cdawes@barrecity.org
(802) 476-0242
www.barrecity.org

-----Original Message-----

From: WilliamToborg [mailto:wlt1@caa.columbia.edu]
Sent: Monday, July 22, 2019 7:13 AM
To: Carol Dawes
Subject:

I would like to express my interest in filling the vacancy for the BUUSD Board.

7.1 Attachment

Barre Unified Union School District

Enrollment Summary

July, 2019

	Class Size Policy Limits			BCEMS			BTMES		
Grade	Min	Ideal	Max	Current Enrollment	# Classroom Teachers	Average Class Size	Current Enrollment	# Classroom Teachers	Average Class Size
K	15	16	18	68	6	11.3	86	5	17.2
1	15	18	20	102	6	17.0	63	4	15.8
2	15	18	20	85	5	17.0	66	4	16.5
3	15	18	20	90	5	18.0	79	4	19.8
4	15	20	22	101	6	16.8	67	4	16.8
5	15	20	22	89	4	22.3	86	5	17.2
6	15	20	22	72	4	18.0	81	4	20.3
7	15	23	25	83	4	20.8	84	4	21.0
8	15	23	25	65	4	16.3	79	4	19.8
	SHS Enrollment								
9	195								
10	176								
11	167								
12	157								
BCEMS K registration forms still being processed; forecasted enrollment is 90-100 total									

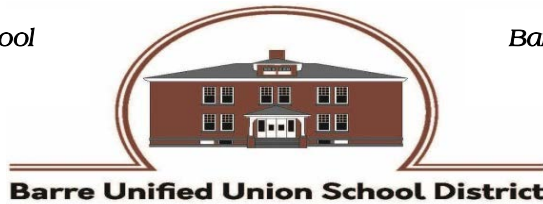
*Barre City Elementary & Middle School
Spaulding High School*

Lisa Perreault, SFO
Business Manager

Jessica Barewicz
Director of Curriculum, Instruction, and
Assessment

Donald E. McMahon, M.Ed.
Stacy Anderson, M.Ed.
Co-Directors of Special Services

Annette Rhoades
Assistant Director of Special Services



120 Ayers Street, Barre, VT 05641

Phone: 802-476-5011

Fax: 802-476-4944 or 802-477-1132

www.buusd.org

John Pandolfo
Superintendent of Schools

Doing whatever it takes to ensure success for every child.

8.1
*Barre Town Middle & Elementary School
Central Vermont Career Center*

Carol Marold
Director of Human Resources

Emmanuel Ajanma
Director of Technology

Lauren May
Early Education Coordinator

Jamie Evans
Director of Facilities

Benjamin Merrill
Communications Specialist

July 25, 2019

Friends of the Winooski River
PO Box 777
Montpelier VT 05601

Dear Friends:

I am writing to express the Barre Unified Union School District's support for the Friends' application to the State's Clean Water Initiative Program to implement a stormwater management project at Barre Town Elementary and Middle School.

We appreciate the work that Friends of the Winooski River and Watersheds Consulting have done to design a solution to handle our campus stormwater. They were responsive to our concerns around safety and ease of maintenance.

If awarded funds for implementation, the District is committed to the successful operation and maintenance of the practice for a period of at least ten years.

We hope that the State will fund this effort.

Sincerely,

Paul Malone
BUUSD Board Chair

**BARRE UNIFIED UNION SCHOOL DISTRICT
NOTIFICATION OF EMPLOYMENT STATUS**

8.2

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: X (Section 1) TRANSFER: _____ (Section 2) CHANGE HRS/WAGE: _____ (Section 2) TERMINATION/RESIGNATION: _____ (Section 3)

*NAME: Emily Burgess *Location: BCEMS
*EFFECTIVE DATE: 7-16-2019 *Daytime Phone: _____
*POSITION: Teacher *SUBJECT: _____ *GRADE: 2
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: 0 STEP: 1 SALARY PLACEMENT: BA
HOURLY RATE: _____ *HOURS PER DAY: _____ DAILY RATE: _____ *DAYS PER YEAR: _____
SALARY: \$38,930 CONTRACT DAYS: _____ *ACCOUNT CODE: 101-1381-51-11-0-1101-5110
*REPLACEMENT? Y/N *LONG TERM SUB? Y/N IF YES, FOR WHOM? Cindy Gregoire
*AOE ENDORSEMENT (TEACHER): YES or NO PROVISIONAL/EMERGENCY REQUIRED: YES or NO 1463067
*CERTIFIED (PARA): Associates Degree YES or NO (If NO) → ParaPro YES has passed ParaPro or NO will need to take
*CONTRACT: YES or NO *TIMES SHEET: YES or NO

For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

*CURRENT: *Position: _____ Daily Hours and FTE: _____ *# of Days/Week: _____ (Specify days if < 5 per week) *Current Rate of Pay: _____ Hourly or Salary (Circle)	*NEW: *Position: _____ Daily Hours and FTE: _____ *# of Days/Week: _____ (Specify days if < 5 per week) *New Rate of Pay: _____ Hourly or Salary (Circle One)
--	--

Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____

<u>[Signature]</u> *Approving Signature Principal/Administrator	<u>7-16-19</u> *Date
<u>[Signature]</u> *BUUSD Approval Signature	<u>7/19/19</u> *Date

REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

Emily Burgess

29 Julie Drive Colchester, Vermont 05446
802-734-3605 burgessemlily39@gmail.com

Education

Roger Williams University

Bristol, Rhode Island

Bachelor of Education

Major: Elementary Education, **Minor:** History

GPA: 3.160

Credit Hours: 122

Attended August 2012 to May 2015

Degree conferred May 2015

Transcript

(105KB)

Colchester High School

Colchester, Vermont

GPA: 3.000

Attended August 2007 to June 2011

Degree conferred June 2011

Experience

Colchester School District

Sep 2016 - Present

Substitute Teacher

Colchester, Vermont

Colchester School District September 2016-Present

Substitute Teacher

?Following lesson plans and instructing students in grades K-5, utilizing activities and manipulatives to execute lessons.

?Providing individual and group instruction using direct instruction as well as centers to further instill learning.

?Using PBIS within the school and classroom to promote positive learning and behaviors.

?Collaborating with a team to support trauma-informed children.

?Familiarity with school layout and all emergency exit routes to ensure the safety of all students.

Supervisor: Carolyn Milham (8022645999)

Experience Type: Public School, Part-time

It is OK to contact this employer

Sylvan Learning Center

Jun 2015 - Present

Teacher

Essex Junction, Vermont

Sylvan Learning Center June 2015-Present

Lead Teacher

?Providing students K-12 with one on one instruction in areas including reading, math, and writing.

?Administering and evaluating diagnostic testing.

?Collaborating with other teachers to better promote student learning and engagement.

?Communicating weekly with parents and administration of multiple school districts to keep all parties up to date with student performance.

Supervisor: Scott Rancourt (802-871-5230)

Experience Type: Other, After school/Evening

It is **OK** to contact this employer

Ej's Kids Klub

Jun 2015 - Present

Classroom Teacher

Williston, Vermont

Ej's Kids Klub Inc. June 2015-August 2017

School-age Teacher

?Managed a classroom of 15 students K-5 and created a safe and positive learning environment.

?Created a curriculum based on close observation of children and their developmental levels.

?Held parent-teacher conferences and communicated on a daily basis with parents and administration.

Supervisor: Laurel Morin (802-860-1151)

Experience Type: Independent School, Part-time

It is **OK** to contact this employer

Orlo Avenue Elementary School

Jan 2015 - May 2015

Student Teacher

East Providence, Rhode Island

Orlo Avenue Elementary School September 2014- May 2015

Practicum & Student teaching East Providence, RI

?Instructed a class of 25 fifth grade students in an urban school district.

?Managed the classroom using a daily bell ringer, consistent agenda, and one on one check-ins.

?Participated in Professional Development staff meetings before and after school.

?Collaborated with the fifth grade team by developing lessons and activities to support all abilities.

?Assessed student learning using a variety of assessments and grading rubrics.

Reason for leaving: Student teaching

Supervisor: Virginia Pasonelli (4014470635)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Technology

Proficient with SMART board and document camera usage.

Familiar with Everyday Mathematics online usage.

BARRE SUPERVISORY UNION

NOTIFICATION OF EMPLOYMENT STATUS

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

JUL 16 2019

JUL 11 2019

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: ☒ (Section 1) TRANSFER: _____ (Section 2) CHANGE HRS/WAGE: _____ (Section 2) TERMINATION/RESIGNATION: _____ (Section 3)

*NAME: Jamie Blondin *School/Dept. JHS
 *EFFECTIVE DATE: 7/1/2019 *Daytime Phone: _____
 *POSITION: Health Teacher *SUBJECT: Health + Wellness GRADE: 9-12
 (Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: 1 STEP: 2 SALARY PLACEMENT: MA

HOURLY RATE: _____ *HOURS PER DAY: _____ DAILY RATE: _____ *DAYS PER YEAR: _____

SALARY: \$46,425 CONTRACT DAYS: _____ *ACCOUNT CODE: _____

*REPLACEMENT? ☒ Y ☐ N *LONG TERM SUB? Y ☒ N IF YES, FOR WHOM? Jesse Carpenter who

*AOE ENDORSEMENT (TEACHER): YES or ☒ NO *CERTIFIED (PARA): ParaPro YES or NO Associates Degree YES or NO is changed to WBL

*CONTRACT: ☒ YES or NO Provisional Needed *TIMES SHEET: YES or ☒ NO \$65,014

For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

<p>*CURRENT:</p> <p>*Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*Current Rate of Pay _____ Hourly or Salary (Circle)</p>	<p>*NEW:</p> <p>*Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*New Rate of Pay _____ Hourly or Salary (Circle One)</p>
--	--

Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____

<p><u>[Signature]</u></p> <p>*Approving Signature Principal/Administrator</p>	<p><u>7/16/19</u></p> <p>*Date</p>
<p><u>[Signature]</u></p> <p>*BSU Approval Signature</p>	<p><u>7/23/19</u></p> <p>*Date</p>

REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

Jamie Lynn Blondin

96 EAGLE HOLLOW ROAD VERSHIRE, Vermont 05079
8024616880 jlblondin18@gmail.com

Education

Goddard College

Plainfield, Vermont

Master of Education

Major: Community Education, **Minor:** Service-Learning & Experiential Learning focus

Credit Hours: 36

Attended February 2010 to January 2013

Degree conferred January 2013

Transcript
(97KB)

Bridgewater State College

Bridgewater, Massachusetts

Bachelor of Science

Major: Health Education, **Minor:** Psychology

GPA: 2.700

Attended September 2006 to May 2009

Degree conferred May 2009

Transcript
(125KB)

Keene State College

Keene, New Hampshire

Bachelor of Science

Major: Health Promotion & Fitness

GPA: 3.700

Attended August 2005 to May 2006

Experience

Central Vermont New Directions Coalition

Jan 2019 - Present

Prevention Educator

Montpelier, VT

Plan, implement & evaluate grants from Dept of Health and ADAP - Tobacco and Regional Prevention Partnerships grants. Outreach to local schools and businesses regarding substance misuse prevention efforts and implement & plan projects with those organizations. Write articles for news outlets including Times Argus and The World. Teach and facilitate vaping education at Washington County schools as well as creating a vaping toolkit for administrators and school staff. Attend training to stay up to date on substance misuse. Certified N.O.T. Trainer which is Not On Tobacco and facilitates evidence-based youth tobacco cessation education, with a focus on behavior change and includes vaping cessation.

Reason for leaving: Position depends on grant funding.

Supervisor: Ann Gilbert (802-223-4949)

Experience Type: Public School, Part-time

Please **do not** contact this employer

Pierogi Me! LLC

Aug 2015 - Dec 2018

Owner/Manager

Quechee, VT

A food business that makes handcrafted pierogi for sale in a cafe and wholesale to stores made from mostly local and organic products. I'm the owner and manager and handle everything including staff, payroll, taxes, making and serving food, and marketing/outreach.

Supervisor: N/A (802-461-6880)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Orange County Parent Child Center

Mar 2014 - Apr 2017

Birth to Two teacher

Chelsea, VT

Helping to create a program which meets the emotional, physical, social, and cognitive needs of both the individual child and the group. Implementing approved curriculum, routines, and practices in coordination with the Program Director. Keeping staff and parents informed of program goals and development. Having an understanding of each child's developmental stage so the expectations are appropriate. Preparing and maintaining a warm and safe environment that is orderly, clean, and appealing, and permits children to grow and explore. Observing, recording, and reporting significant individual and group behavior. Carrying out appropriate interactions as established with the Director and working to keep the program consistent and enriching for all.

Reason for leaving: Opportunity to move my skills to next level.

Supervisor: Maryellen Otis (802-685-2264)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Community Connections

Aug 2012 - Jun 2014

Site Coordinator

East Montpelier

- Supervise programs at the site, including before and afterschool programs, after pre-k programs and community education;
- Program design and implementation;
- Publicize program offerings;
- Oversee attendance, registration and enrollment processes;
- Know and comply with all child care regulations;
- Work with teachers to integrate afterschool programs with school curriculum;
- Develop and implement needs assessments, surveys, questionnaires, and other evaluation tools;
- Manage local finances, including budgets, program fees, billing, timesheets of other employees; managing subsidies, and accounts payable;
- Supervise, support and evaluate site staff;
- Provide nutritious snack and arrange transportation;
- Ensure that service-learning is integrated into the afterschool program;
- Collaborate on CC inservice, school vacation and summer programming.
- Mentored a high school student through their internship with the site and their community-based course;

Worked with an advisory board to build capacity with school & community and discuss challenges, successes and future plan.

Reason for leaving: Opportunity closer to home and I was due to have a baby.

Supervisor: Ginny Burley (8022237936)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Chelsea Public School

Aug 2011 - Jun 2012

Para Educator, ELL educator, Community Liaison

Chelsea, VT

Para Professional:

- Provide instructional support services under the direct supervision of a highly qualified teacher or professional practitioner to ensure special education students' accommodations are being met academically or behaviorally.

ELL Educator

- Work with students whose second language is English;

- Plan and implement activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.

Community Relations Liaison:

- Serve as a liaison between school and community to improve communication and affect positive change in our school community.

- Facilitate a weekly Community Meeting for high school students. The students work together on a variety of topics to be change agents in their own lives and community through experiential learning opportunities that are meaningful to them. Projects include Community Outreach and building a resource exchange list in the community, Lifelong Learning and recognizing how advertising affects our healthy decisions, and Character and Personality and organizing a food and clothing drive for those in need.

- Direct a collaborative community event that invites all local schools in the district to participate by displaying student-led initiatives to build connections and relationships.

- Student Council Adviser

- Farm to School team member

- Prom Committee Adviser

Reason for leaving: Found a position that was focused on different strengths, education and passions.

Supervisor: Karoline May (8026854551)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Chelsea Public School

Jul 2011 - Aug 2011

Elementary Summer School Teacher

Chelsea, VT

- Create a nurturing and stimulating learning environment so every child's educational and behavioral needs are met through alternative and experiential educational opportunities. The curriculum was designed on based on teacher and special education recommendations and requirements.

Reason for leaving: Temporary summer position

Supervisor: Karoline May (8026854551)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Chelsea Public School

Aug 2010 - Jun 2011

Long Term Spanish Substitute

Chelsea, VT

- Taught 7-12th grade students about the Spanish language to state and national standards.
- Create a supportive and flexible learning environment that allows students to learn in a style that meets their educational needs while managing behavior.
- Hosted a cultural event, La Noche Hispánica, with the help of the students. The event captured the essence of the Spanish culture through traditional foods, student recreation of art pieces from Spanish artists, our own version of a bull-fight, and slide shows of student work around the Spanish countries among many other activities. Academics were connected to all of the projects which we highlighted that evening. This event was free to everyone in the community, with donations encouraged, and served as a fundraiser to build a travel fund for the students in Chelsea to use in the future.

Reason for leaving: Temporary 1 year position

Supervisor: Karoline May (8026854551)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

**BARRE UNIFIED UNION SCHOOL DISTRICT
NOTIFICATION OF EMPLOYMENT STATUS**

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: X TRANSFER: _____ CHANGE HRS/WAGE: _____ TERMINATION/RESIGNATION: _____
(Section 1) (Section 2) (Section 2) (Section 3)

*NAME: Alicia Garamy *Location: Barre town
*EFFECTIVE DATE: 7/1/19 *Daytime Phone: _____
*POSITION: SLP *SUBJECT: SPEO *GRADE: K-18
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: 0 STEP: 1 SALARY PLACEMENT: MA

HOURLY RATE: _____ *HOURS PER DAY: _____ DAILY RATE: _____ *DAYS PER YEAR: _____

SALARY: \$ 44,770 CONTRACT DAYS: _____ *ACCOUNT CODE: _____

*REPLACEMENT? Y/(N) *LONG TERM SUB? Y/N IF YES, FOR WHOM? Expansion 0.5 FTE Contracted Service →
*AOE ENDORSEMENT (TEACHER): YES or (NO) PROVISIONAL/EMERGENCY REQUIRED: YES or NO 1.0 FTE BUUSD Employee

*CERTIFIED (PARA): Associates Degree YES or NO (If NO) → ParaPro YES has passed ParaPro or NO will need to take

*CONTRACT: (YES) or NO *TIMES SHEET: YES or NO

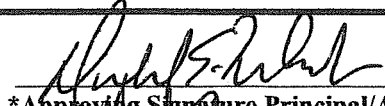

For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

<p>*CURRENT: *Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*Current Rate of Pay _____ Hourly or Salary (Circle)</p>	<p>*NEW: *Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*New Rate of Pay _____ Hourly or Salary (Circle One)</p>
--	--

Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____

<p style="text-align: center;"> _____ *Approving Signature Principal/Administrator</p> <p style="text-align: center;"> _____ *BUUSD Approval Signature</p>	<p style="text-align: center;"><u>7/16/19</u> _____ *Date</p> <p style="text-align: center;"><u>7/19/19</u> _____ *Date</p>
--	---

REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

Alicia Garamy

100 Griffin Lane Essex, VT 05452 • 315-405-6474 • agaramy19@gmail.com

Experience with Autism Spectrum Disorder • Evolving • Diligent • Resourceful

EDUCATION:

M.S. Speech-Language Pathology, May 2019, Sacred Heart University, Fairfield, CT

GPA: 3.77

B.A. Communication Sciences and Disorders, May 2016, Assumption College, Worcester, MA

GPA: 3.76

LANGUAGE SKILLS:

- **Spanish-** moderately proficient in conversations, reading and writing; Minor at Assumption College
- **American Sign Language-** basic beginner signs

CLINICAL EXPERIENCES:**Graduate Student Clinician, Mathewson Elementary School, Milford, CT**

Spring 2019

- Assesses and treats 38 pediatric clients ages 6-11 with various fluency, speech and language disorders and Autism Spectrum Disorder (ASD) using a variety of standardized assessments, such as the Clinical Evaluation of Language Fundamentals Fifth Edition (CELF-5) and the Test of Integrated Language and Literacy Skills (TILLS)
- Implements Augmentative and Alternative Communication (AAC) device with one student with ASD
- Performs diagnostic evaluations, writes assessment reports and documents data during individual and group therapy sessions
- Develops and implements goals for Individualized Education Plans and collaborates with interdisciplinary team during Planning and Placement Team (PPT), Response to Intervention, and paraprofessional training meetings

Graduate Student Clinician, Ahlbin Rehabilitation Center, Stratford, CT

Fall 2018

- Assessed and treated 30 pediatric and adult clients with various voice, swallowing, cognition, speech and language disorders and Autism Spectrum Disorder using a variety of standardized assessments, such as the Scales of Cognitive Ability for Traumatic Brain Injury (SCATBI) and Frenchay Dysarthria Assessment (FDA-2)
- Completed diagnostic evaluations, treatment notes, and plans of care utilizing electronic medical records (i.e. EPIC)

Graduate Student Clinician, Norwalk Early Childhood Center, Norwalk, CT

Summer 2018

- Treated 30 preschool-aged children with fluency, pragmatics, speech and language disorders, as well as Autism Spectrum Disorder in 1:1 and group sessions
- Implemented treatment using Augmentative and Alternative Communication (AAC) device and basic American Sign Language with two students with Autism Spectrum Disorder
- Collaborated with classroom teachers, parents, and other members of the interdisciplinary team to maximize therapeutic performance

Graduate Student Clinician, Sacred Heart University Clinic, Fairfield, CT

Spring 2018

- Implemented individual and group therapy sessions for 15 clients with varying types of Aphasia
- Co-treated clients with Physical Therapist and Occupational Therapist

Graduate Student Clinician, Ludlowe Center for Health and Rehabilitation, Fairfield, CT

Spring 2018

- Assessed and devised treatment plans on clients with varying cognitive and swallowing disorders using the Ross Information Processing Assessment—Geriatric (RIPA-G) and the Clinical Bedside Swallow Evaluation

Graduate Student Clinician, Stamford Public Schools, Stamford, CT

Fall 2017

Davenport Ridge Elementary School and Toquam Magnet Elementary School

- Screened and treated a total of 13 elementary school-aged children with articulation, expressive and receptive language goals utilizing a variety of treatment tools, such as Story Grammar Marker

Alicia Garamy

100 Griffin Lane Essex, VT 05452 • 315-405-6474 • agaramy19@gmail.com

RELATED EXPERIENCES:**Behavior Technician, ABLE Home Healthcare, Fairfield, CT**

February 2019 to May 2019

- Executed behavior intervention plan for 5 year old with Autism Spectrum Disorder, documented pertinent data, assisted with feeding regimen, and elicited verbal requests for needs and desires in all relevant communication settings (i.e. home, speech therapy appointments, community, etc.)

FEES Training, Sacred Heart University Clinic, Fairfield, CT

Summer 2018

- Completed two-day training on the proper implementation of the fiberoptic endoscopic evaluation of swallowing (FEES) through case studies and manual practice with fiberoptic scope

Volunteer, St. Joseph Pro-Cathedral Child Development Center, Camden, NJ

September 2016 to June 2017

- Facilitated language enrichment groups for culturally and linguistically diverse preschool-aged children with expressive language delay and articulation difficulties as well as provide students in classrooms with phonological awareness skills enhancement

Residential Counselor, Life-Skills, Inc., Dudley, MA

May 2014 to August 2017

- Implemented behavior plans, documented applicable data and encouraged independence and self-determination of clients with Autism Spectrum Disorder
- Encouraged nonverbal communication through basic American Sign Language and body/facial gestures and maintained client safety through implementation of dietary plans for safe and effective eating

Math and Reading Tutor, Pennsauken Memorial Library, Camden, New Jersey

November 2016 to May 2017

Intern, Devereux School, Rutland, MA

January 2016 to May 2016

- Co-treated school-aged children with differing speech, language, fluency, cognition disorders as well as Autism Spectrum Disorder and mood disorders using various technology, such as Augmentative and Alternative Communication (AAC) devices
- Attended varying Individualized Education Plan (IEP) meetings and executed Individualized Education Plans (IEPs) throughout the school year

Treasurer of NSSLHA, Assumption College, Worcester, MA

September 2014 to May 2016

Leader and Volunteer of Service Trips, Assumption College, Washington D.C. & Guayaquil, Ecuador

September 2012 to May 2015

PROFESSIONAL AFFILIATIONS:

Member, American Speech-Language Hearing Association, September 2014-Present

CERTIFICATIONS:

- American Heart Association Basic Life Support CPR/AED- *Recertified April 2019*
- American Heart Association Heartsaver First Aid- *Recertified April 2019*

**BARRE UNIFIED UNION SCHOOL DISTRICT
NOTIFICATION OF EMPLOYMENT STATUS**

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

JUL 22 2019

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: ☒ TRANSFER: _____ CHANGE HRS/WAGE: _____ TERMINATION/RESIGNATION: _____
(Section 1) (Section 2) (Section 2) (Section 3)

*NAME: AMANDA RIGATTI *Location: BCEMS

*EFFECTIVE DATE: JULY 1, 2019 *Daytime Phone: 249-4342

*POSITION: BEHAVIOR SPECIALIST *SUBJECT: _____ *GRADE: K-4
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: 4 STEP: _____ SALARY PLACEMENT: _____

HOURLY RATE: _____ *HOURS PER DAY: _____ DAILY RATE: _____ *DAYS PER YEAR: _____

SALARY: \$51,388 CONTRACT DAYS: _____ *ACCOUNT CODE: _____

*REPLACEMENT? Y ☒ N ☒ *LONG TERM SUB? Y/N IF YES, FOR WHOM? GRANT - TRANSITION from B.I. to B.S. positions

*AOE ENDORSEMENT (TEACHER): YES N/A PROVISIONAL/EMERGENCY REQUIRED: YES N/A

*CERTIFIED (PARA): Associates Degree YES or NO (If NO) → ParaPro YES has passed ParaPro or NO will need to take

*CONTRACT: ☒ YES or NO *TIMES SHEET: YES or ☒ NO

For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

<p>*CURRENT:</p> <p>*Position: _____</p> <p>Daily Hours and FTE: _____</p> <p>*# of Days/Week: _____ (Specify days if < 5 per week)</p> <p>*Current Rate of Pay: _____ Hourly or Salary (Circle)</p>	<p>*NEW:</p> <p>*Position: _____</p> <p>Daily Hours and FTE: _____</p> <p>*# of Days/Week: _____ (Specify days if < 5 per week)</p> <p>*New Rate of Pay: _____ Hourly or Salary (Circle One)</p>
--	--

Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____

<p><u>Christopher Hennerley</u> *Approving Signature Principal/Administrator</p> <p><u>[Signature]</u> *BUUSD Approval Signature</p>	<p><u>JULY 17, 2019</u> *Date</p> <p><u>7/24/19</u> *Date</p>
--	---

REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

Amanda Rigatti

1911 East Hill Road Plainfield, Vermont 05667
802-249-4342 mandyr1015@gmail.com

Education

Massachusetts College of Art

Boston, Massachusetts

Bachelor of Fine Arts

Major: Ceramics

GPA: 3.800

Attended September 2009 to May 2013

Degree conferred May 2013

Lesley University

Cambridge, Massachusetts

Master of Counseling

Major: Expressive Arts Therapy (Art Therapy), **Minor:** Mental Health

Counseling

Attended September 2013 to Present

Experience

Circle

Jun 2018 - May 2019

Youth and Family Services Coordinator

Barre, Vermont

Implement Children's Programming in the shelter Conduct intakes with children entering the shelter, Have a knowledge of trauma informed practice and the effects of domestic violence on families, Assess children and family needs based on intake, Work with children in shelter to develop positive coping skills, plan and lead educational/therapeutic/recreational activities, Assist mothers with school coordination, Work with Shelter Coordinator to support mothers in shelter, Offer emotional support for mothers and children, Offer education and information about child development, parenting, positive discipline and the effects of domestic abuse on children, Assist mothers in accessing community resources related to their children, Coordinate site visits at the shelter with community partners, such as Head Start, Coordinate and participate with DCF family site visits, Provide home visits to identified families departing shelter, Educate Staff and Volunteers about resources available for children and parents in Washington County, Attend monthly meetings with community and grant partners, Answer Hotline calls and assist in filling Relief From Abuse Orders

Supervisor: Diane Kinney and Karol Diamond (1-877-543-9498)

Experience Type: Other, Full-time

It is OK to contact this employer

Ch.O.I.C.E. Academy

Aug 2016 - Jun 2018

Clinician Case Manager

South Barre, VT

Clinician and case manager for up to 10 high school students in an alternative education program for student with behavioral an/or mental health issues. This position involved full case management

involving parent and sending school contact, running meetings, knowledge of Individualized Education Plans and Personal Learning Plans, communication with educational staff, assisting clients in finding additional services, keeping timely documentation of services provided and creative problem solving. The clinical portion of the position involved facilitating individual therapy, facilitating and designing group therapy curriculum, providing trauma informed educational support to families, leading alternative therapy interventions, writing and implementing treatment plans and behavior plans, crisis management, milieu therapy, training and communicating with staff and communication of client's progress with team members.

Reason for leaving: I will be charge with negligent operation of an automobile (during non-work hours) and this makes me unable to provide transportation to clients under WCMHS policy which was a requirement of my position.

Supervisor: Cara Cascadden (802-479-0012)

Experience Type: Independent School, Full-time

It is OK to contact this employer

Lamoille Union High School/ Lamoille County Mental Health Services

Nov 2015 - Aug 2016

School Behavior Support Specialist

Lamoille County, Vermont

Working with students in the Special Education Department who have been identified as need behavioral support, Creating and holding a "safe space" for teens, Participation in Team meetings as needed, Crisis management, Behavioral assessment, Consultation with staff, Direct individual and group services for behavior coaching and therapeutic needs with a focus on self-regulation, individual accountability and responsibility , Leading trainings for paraprofessionals as needed, Academic support on an acute basis for preventative measures, Writing and implementing individualized behavior plans, Creating and implementing a data collection system, Program management and design with an understanding of PBIS, Restorative Justice, and natural consequence

Reason for leaving: I received an offer for another position.

Supervisor: Laura Nichols (802-888-5026)

Experience Type: Public School, Full-time

It is OK to contact this employer

Italian Home For Children Day School

Sep 2014 - Aug 2015

Clinical Intern/ Art Therapy Intern

Jamaica Plains

Worked with 7 children in individual therapy and milieu therapy, Worked as case manager for 6 children, Facilitated group therapy, Wrote clinical Individualized Education Plans, Quarterly treatment plans, Weekly case notes, Worked with school staff and outside providers to determine the client's needs both inside and outside the classroom, Worked with children who live with learning disabilities, emotional dysregulation, and trauma laden histories, Worked closely with families to better assess the needs of clients, Diligently worked to integrate art therapy, traditional talk therapy, play therapy and mindfulness into therapeutic sessions to best benefit the client and their therapeutic goals

Reason for leaving: While I have greatly enjoyed my time at the Italian Home for Children Day School, I was hired as an Intern for just the 2014-2015 academic year.

Supervisor: Rhona Engleman (617-522-2221)

Experience Type: Independent School, Part-time

It is OK to contact this employer

Emmanuel Church

Therapeutic Intern

Boston

Sep 2013 - May 2014

As an Intern at Emmanuel Church I worked in three separate programs that sought to reach out to under-served populations who were at risk in the community.

Common art:

- Facilitating art making with those who are currently homeless or marginally housed
- Working in an open studio environment
- Strong focus in helping with the art making process
- Working with clients on boundary related issues and interpersonal skills
- Leading art experientials for groups of 4-6 clients

Arts and spirituality at Suffolk County Prison:

- Working with imprisoned women to create cards and other works of art
- Leading groups of up to 15 women
- Keeping track of supplies in order to uphold prison protocol
- Providing emotional support for clients
- Teaching new art techniques
- Keeping a calm and safe environment
- Working with clients as they go through addiction related programs

Cafe Emmanuel:

- Working with The LGBT Aging Project to provide services for elderly gay men
- Using dance therapy to aid in emotional and physical expression
- Learning the process of running a program
- Working side by side with program director to make sure all of the clients needs are met
- Working with multiple interns to create a dance therapy program for the clients

Reason for leaving: Working at Emmanuel was an incredibly enriching experience but, as this was an internship in my pursuit of receiving my masters I was only under contract for 1 year.

Supervisor: Pamela Werntz ((617) 536-3355)

Experience Type: Other, Part-time

It is OK to contact this employer

Other interests and involvement in the community

I play roller derby for a local mixed gender team and I play softball during the summers.

I currently take students to volunteer at Random Rescue as both community service experience and pet therapy. It is one of our most popular electives!

Our students presented me with an award last school year for being "Chill and Kind".

I am very interested in finding new ways to expand therapeutic care to include art, music, dance, drama, sports, mindfulness and play.

I am a practicing artist with experience in many different disciplines.

Animal Assisted Interventions

Trained in Animal Assisted Interventions on 7/12/17 by Jonathan Jordan

Mindfulness Trained

BARRE SUPERVISORY UNION
NOTIFICATION OF EMPLOYMENT STATUS

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: _____ TRANSFER: X CHANGE HRS/WAGE: _____ TERMINATION/RESIGNATION: _____
(Section 1) (Section 2) (Section 2) (Section 3)

*NAME: Mariah Jacobs *School/Dept. BCEMS
*EFFECTIVE DATE: 7-1-19 *Daytime Phone: 272 9143
*POSITION: Beh. Specialist *SUBJECT: _____ *GRADE: _____
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: _____ STEP: _____ SALARY PLACEMENT: _____
HOURLY RATE: _____ *HOURS PER DAY: 7.5 DAILY RATE: _____ *DAYS PER YEAR: 190
SALARY: \$38,930 CONTRACT DAYS: _____ *ACCOUNT CODE: School wide grant
*REPLACEMENT? Y / N *LONG TERM SUB? Y / N IF YES, FOR WHOM? Deb Gattone - \$59,029
*AOE ENDORSEMENT (TEACHER): YES or NO *CERTIFIED (PARA): Pro YES or NO Associates De YES or NO
NOT REQUIRED FOR B.S.
*CONTRACT: YES or NO *TIMES SHEET: YES or NO

For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

<p>*CURRENT: <u>Behavior Interventionist</u></p> <p>*Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*Current Rate of Pay <u>18</u> Hourly or Salary (Circle One)</p>	<p>*NEW: <u>Behavior Specialist</u></p> <p>*Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*New Rate of Pay _____ Hourly or Salary (Circle One)</p>
--	---

Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____

<p><u>[Signature]</u></p> <p>*Approving Signature Principal/Administrator</p> <p><u>[Signature]</u></p> <p>*BSU Approval Signature</p>	<p><u>7-8-19</u></p> <p>*Date</p> <p><u>7/12/19</u></p> <p>*Date</p>
--	--

REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

MARIAH JACOBS

20 Balsam Dr. Barre, VT 05641 | 802.272.9143 | mjacobce@u61.net

Education

Castleton University August 2018 – February 2019

Master's Level Credits

Transforming Trauma: Helping Schools Become Healing Communities

Norwich University August 2014 – May 2017

Bachelor of Science in Athletic Training

Magna Cum Laude; Honors Program; Deans List Fall 2014-Spring 2017; Sports Medicine

Society President/Member Fall 2014 – Spring 2017

University of Vermont August 2013 – May 2014

Bachelor of Science in Athletic Training

Professional Experience

Elementary Behavior Interventionist – August 2018 – Present

Barre Supervisory Union

Athletic Trainer –

Elite Hockey Training Centers

June 2017 – July 2017/June 2018 – July 2018

Substitute Teacher –

Barre Supervisory Union

August 2013 – June 2018

Administrative Assistant

August 2015 – May 2017 (Norwich)

August 2013 – May 2014 (UVM)

American Legion Auxiliary –

Assistant Secretary

July 2013 – July 2015

Clinical Experience

Preventative care, injury assessment and management, rehabilitative care, documentation and EMR under the supervision of Physical Therapists, Athletic Trainers and Paramedics

The Rehab Gym

December 2016 – March 2017

Physical Therapy Rehabilitation Experience

Pediatrics, Adolescents, Adults & Geriatrics

Norwich University AT Room
November 2016

January 2016 – March 2016/August 2016 –

U-32 Middle & High School AT Room

March 2016 – June 2016

Barre Town EMS

August 2015 – November 2015
General Medical Experience

Spaulding High School AT Room

February 2015 – May 2015

St. Michael's Athletic Training Room

March 2014 – April 2014

UVM Athletic Training Room

January 2014 – March 2014

Certifications

Certified CPR/AED for the Professional Rescuer – American Red Cross

- 2013 – Present

Handle with Care Certification – Physical/Verbal De-escalation

- 2018 – Present

Skills

- Communication with Teachers, Staff, Parents/Guardians
- Relationship building with students
- Developing, implementing and supporting successful behavior interventions
- SWIS Student Data Entry
- Student Data/Progress Collection
- Work with ARC Framework alongside current Elementary Behavior Specialists
- Time Management
- Psychology Knowledge
- HIPAA & FERPA Knowledge
- Compassion
- Empathy
- Patience
- Ambition

References

Pierre Laflamme

Barre City Elementary & Middle School

Assistant Principle

Email: plaf1bce@u61.net

Kristen Morrison

Barre City Elementary & Middle School

Licensed Mental Health Clinician

Email: kmorrbce@u61.net

Denise Latshaw

Barre City Elementary & Middle School

First Grade Teacher

Email: dlatsbce@u61.net

Maureen Morey

Barre City Elementary & Middle School

Behavior Specialist

Email: mmorebce@u61.net

Tori Berry

Barre City Elementary & Middle School

Behavior Specialist

Email: tberrbce@u61.net

Patti Crowe

Elite Hockey Training Centers – Director

Email: Patticrowe9@gmail.com

Phone: (603) 520-4577

FY20 - Staff Leaving/Replacements (BUUSD Board)

7/25/19

Building	Last Name	First Name	Leave Date	Reason	Replacement	Comments
BCEMS	Appleton	Stephanie	6/30/19	Resign	Heather Foley	Teacher - Gr. 1
BCEMS	Babcock	Amanda	6/30/19	Resign	Ben Matthews	Teacher - Gr. 7/8 Science (Transfer from Tech. Integr. @BC)
BCEMS	Disher	Nicole	6/30/19	Resign	Kacey Abbriano	Transfer from .6 PE to 1 FTE PE
BCEMS	Farnham	Christine	-	Transfer	Jen Bisson	Math Interventionist
BCEMS	Bisson	Jen	-	Transfer	Shannon Huda	Grade 3/4
BCEMS	Fredericks	Karen	-	Transfer	Katie Naylor	ELA Teacher
BCEMS	Fuqua	Gillian	6/30/19	Resign	Allison Scavotto	Teacher 7/8 English
BCEMS	Gregoire	Cindy	6/30/19	Retire	Emily Burgess	Gr. 2 Teacher
BCEMS	Guilmette	Jamie	-	Transfer	Hannah Bedell	Counselor
BCEMS	Haggerty	Holly	6/30/19	Resign		Special Educator - PK/EEE
BCEMS	Heath	Karen	6/30/19	Resign	Morris, Lorraine	Instructional Coach - Literacy
BCEMS	Hull	Mary	6/30/19	Retire	Rebecca McSheffrey (Allen)	Gr. 2 Teacher (Transfer from Gr. K @ BC)
BCEMS	Kolling	Brandy	6/30/19	Resign	Jamie Guilmette	Teacher - Grade K (Transfer)
BCEMS	Matthews	Ben	-	Transfer	Michael Martin	Technology Integrationist
BCEMS	McMahan	Stephanie	6/30/19	Retire	Mary Alice Osborne (Pending Supt. Interview)	Librarian
BCEMS	McSheffrey	Rebecca	-	Transfer	Emma Lamson	Gr. K Teacher (for Rebecca Allen who shifted to Mary Hull's Gr. 2)
BCEMS	Morris	Lorraine	-	Transfer	Roberta Melnick (Jackes)	3/4 Literacy Teacher
BCEMS	Naramore	Fran	6/30/19	Retire	Wendy Wegner	School Nurse
BCEMS	Pierce	Amanda	6/30/19	Transfer	Michelle Lynch	Gr. 3 Teacher
BCEMS	Portalupi	Kim	6/30/19	Retire	Will Reese	Literacy Interventionist
BCEMS	Reese	Will	-	Transfer	Mikayla LeBlanc	Gr. 3/4 Teacher
BCEMS	Schrader	Earl	6/30/19	Resign	Chris Putney	Gr 5-8 Tech Ed
BCEMS	Singer	Gretchen	6/30/19	-	Elliot Lafferty (Pending Supt. Interview)	Spanish Teacher
BCEMS	Tewksbury	Kim	-	Transfer	Charlotte Baribrault	Teacher Gr. K (Tewksbury, K. transfer to BT)
BCEMS	New		-	-	Karen Fredericks	Instructional Coach - Literacy - grant funded
BCEMS	New		-	-	Amanda Pierce	Special Educator
BCEMS	Gattone	Deb	6/30/19	Resign	Mariah Jacobs	Behavior Specialist
BCEMS	New		-	-	Ian Thomas	Behavior Specialist - grant funded (transition from BI positions)
BCEMS	New		-	-	Amanada Rigatti	Behavior Specialist - grant funded (transition from BI positions)
BSU	New		-	-	Christine Farnham	Instructional Coach - Math - grant funded
BSU	zNew		-	-	Margaret Fagan	New Position in FY19 Budget never filled - PK SLP
BSU	zNew		-	-	Annette Rhoades	Asst. Director Spec. Services
BSU	zNew		-	-	Jason Derner	Alt. Program Administrator
BTMES	zNew		-	-	Kim Tewksbury	Literacy Interventionist
BTMES	zNew		-	-	Jessica Van Orman	Technology Integrationist

FY20 - Staff Leaving/Replacements (BUUSD Board)

Building	Last Name	First Name	Leave Date	Reason	Replacement	Comments
BTMES	Adsit	Mariel	6/30/19	Resign	Contracted Service	School Psychologist
BTMES	Allen	Janet	6/30/19	Resign	William Meehan	Special Educator - Team II
BTMES	Allen	Sherri	06/30/19	Resign	Neil Kelly	Gr. 5 Teacher
BTMES	Ather	Liz	-	Transfer	Marisa Thomas	Gr. 5 ELA/SS
BTMES	Ciecierski	Molly	6/30/19	Resign	Chris Cunningham	Special Educator - Team II
BTMES	Cote	Jennifer	6/30/19	Resign	Bonnie McIntosh	SLP Teacher
BTMES	Dubois	Kyle	6/30/19	Resign		Math Interventionist
BTMES	Griggs	Scott	6/30/19	Resign	Erica Pearson	Co-Principal
BTMES	Jones	Lexa	11/30/2018	Resign	Karen Moran	.5 Health Ed. - started in November 2018
BTMES	McCurdy	Michael	6/30/19	Resign		Special Educator - Team II
BTMES	McIntyre	Ashley	6/30/19	Resign	Ethan Cody	Gr. 7 Teacher ELA
BTMES	Palmer	Holly	6/30/19	Resign	Emily Thomas	Gr. 3 Teacher
BTMES	Pearson	Erica	-	Transfer	Julie Donahue	Asst. Principal
BTMES	Thomas	Emily	-	Transfer	Patty Young	Gr. 1 Teacher - Patty moved from Gr 2 b/c 5 teachers not needed
BTMES	Tremblay	Brittany	6/30/19	Resign	Eric Newman	Special Educator - Team I
BTMES	Van Orman	Jessica	-	Transfer		Gr. 6 ELA Teacher
BTMES	Wisdom	Rachel	12/21/18	Dismissed	Rhonda Forlow	Special Educator - Team II
BTMES	zNew		-	-	Liz Ather	Literacy Interventionist
BTMES	zNew		-	-	Alicia Garamy	SLP PreK expansion 0.5-1.0 FTE
CVCC	Derner	Jason	6/30/19	Resign	Scott Griggs	Asst. Director
CVCC	Durkee	Ruth	2/7/19	Resign	Victoria Everett	Literacy Coordinator - started in April 2019
CVCC	Richardson	Kim	12/6/18	Resign	Carl Matteson	Emergency Services Instructor
SHS	Bryant	Caitlyn	6/30/19	Resign	Katherine Whitcomb	English Teacher
SHS	Buzzi	David	06/30/19	Retire	No Replacement	Spanish Teacher
SHS	Cahill	Penny	6/30/19	Resign	Saul Gresser	Special Educator
SHS	Carpenter	Jessica	6/30/19	Transfer	Jamie Blondin	Health/Wellness Teacher
SHS	Fitzgerald	Hayley	6/30/19	Resign	Samantha Alexander	Special Educator
SHS	Merriam	Patrick	6/30/19	Resign	Natalie Soffen	Athletic Director
SHS	Noyes	Lola	06/30/19	Retire	Jen Lyon	School Nurse
SHS	Ritzo	Marie	1/22/19	Retire	Samantha Loesch	English Teacher
SHS	Unkles	Dorothy	6/30/19	Resign	Contracted Service	School Psychologist
SHS	zNew		-	-	Jim Willis	Math Interventionist - grant funded
SHS	zNew		-	-	Sara Jacobs	SHS Math
SHS	zNew		-	-	Kevin Haley	School Counselor/Therapist - previously contracted service

FY20 - Staff Leaving/Replacements (BUUSD Board)

Building	Last Name	First Name	Leave Date	Reason	Replacement	Comments
SHS	zNew		-	-	Jessica Carpenter	Work Based Learning Coordinator
SHS	zNew		-	-	Margo Austin	Flexible Pathways Coordinator - grant funded

BARRE UNIFIED UNION SCHOOL DISTRICT
NOTIFICATION OF EMPLOYMENT STATUS

8.3

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: _____ TRANSFER: ☒ CHANGE HRS/WAGE: _____ TERMINATION/RESIGNATION: _____
(Section 1) (Section 2) (Section 2) (Section 3)

*NAME: Jessica Van Orman *Location: BYMES
*EFFECTIVE DATE: 7/23/19 *Daytime Phone: _____
*POSITION: Teacher - Tech Integrationist *SUBJECT: _____ *GRADE: PK-8
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: _____ STEP: _____ SALARY PLACEMENT: _____
HOURLY RATE: _____ *HOURS PER DAY: _____ DAILY RATE: _____ *DAYS PER YEAR: _____
SALARY: _____ CONTRACT DAYS: _____ *ACCOUNT CODE: _____
*REPLACEMENT? Y / N *LONG TERM SUB? Y / N IF YES, FOR WHOM? _____
*AOE ENDORSEMENT (TEACHER): YES or NO PROVISIONAL/EMERGENCY REQUIRED: YES or NO
*CERTIFIED (PARA): Associates Degree YES or NO (If NO) → ParaPro YES has passed ParaPro or NO will need to take
*CONTRACT: YES or NO *TIMES SHEET: YES or NO

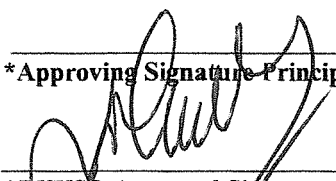
For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

*CURRENT: <u>Grade 6 E2A</u>	*NEW: <u>TECH INTEGRATIONIST</u>
*Position: <u>1.0</u>	*Position: <u>1.0</u>
Daily Hours and FTE <u>1.0</u>	Daily Hours and FTE <u>1.0</u>
*# of Days/Week <u>N/A</u> (Specify days if < 5 per week)	*# of Days/Week <u>N/A</u> (Specify days if < 5 per week)
*Current Rate of Pay <u>SAME</u> Hourly or Salary (Circle)	*New Rate of Pay _____ Hourly or Salary (Circle One)

Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____

*Approving Signature Principal/Administrator 	*Date <u>7/23/19</u>
*BUUSD Approval Signature	*Date

REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

Barre Unified Union School District

Position Description

POSITION: Technology Integrationist

FLSA: Exempt/Salary

REPORTS TO: Building Administrator

POSITION GOAL: The Technology Integrationist facilitates the utilization of information and technology resources for staff and students and serves as a consultant to staff to develop and broaden skills, knowledge, and experience in the area of effective integration of technology into their curriculum. The Technology Integrationist conducts recurring instruction targeted at developing a common core of technology understanding across the faculty.

PROFESSIONAL STANDARDS:

The Technology Integrationist will meet or exceed the Professional Standards as adopted by the Vermont Standards Board for Professional Educators.

[For more detail on these standards please see:

<https://education.vermont.gov/sites/aoe/files/documents/edu-educator-quality-core-teaching-and-leadership-standards-for-vermont-educators.pdf>]

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Promotes the use of technology by:

- Assisting teachers in locating appropriate technology and integrating those resources into their curriculum.
- Holding professional development sessions on technology integration frameworks for specific technologies and grade levels during scheduled in-service days.
- Facilitates and coordinates faculty lead, 'train the trainer' sessions as faculty needs and abilities dictate.
- Providing assistance to students and staff in support of curriculum and instruction, including but not limited to the use of digital video cameras (capturing, editing and delivering video), projectors, Promethean interactive whiteboards, tablets, televisions, DVDs, audio systems, etc.
- Troubleshooting and providing user support and training for troubleshooting basic software and hardware issues.
- Demonstrating and encouraging appropriate routine care for keeping technology resources in excellent condition. Refer repairs to the technology team through the helpdesk.

Assists in providing professional development opportunities in technology by:

- Providing technology training, and modeling effective use and application of technology in the classroom.
- Developing technology-related training materials such as checklists, handouts, manuals, or other products designed to facilitate ease of use.

- Working with faculty, staff and students to provides observations, assessments, and recommendations for enhancing classroom technology integration strategies.
- Sharing knowledge of specific software applications and technology resources with administrators, faculty, staff, and students.

Assists the Technology Department and Director by:

- Identifying and advocating for technology needs consistent with the BSU Technology Plan.
- Acting as a two way communications conduit between the technology department and the faculty.
- Keeping the technology department informed of equipment status or other situational changes and relaying to faculty, policies, procedures, guidance, or other general information regarding the use of technology.

Remains current on career-related subject matter by:

- Attending professional meetings, conferences, or seminars on technology and technology integration.
- Researching emerging technologies and their integration and making recommendations to the Director of Technology regarding their adoption and use.
- Remaining knowledgeable with all software currently in use.
- Assisting with technology plan development and implementation.

SUPERVISION RECEIVED: Reports to and receives general administrative direction from the school principal or director. The Director of Technology and Information Services will support the administrator(s) with supervision.

SUPERVISORY RESPONSIBILITIES: May train, assist and occasionally direct co-workers, but generally works along with those persons.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily, in addition to the following:

- Education and Experience. A masters degree (preferred) with a concentration in technology, or its equivalent.
- Certifications and Licenses. Holds or is eligible to hold a valid Vermont Professional Educator's license.
- Proven ability to communicate and work effectively and respectfully with students, faculty/staff, parents, administrators and the community required.
- Language Skills. Ability to read, analyze, and interpret common educational and technical journals, periodicals and procedures, and regulations. Ability to respond to common inquiries or complaints from parents, regulatory agencies, or members of the community. Ability to write reports, business correspondence, and procedure manuals that conform to school/district standards or regulations. Ability to effectively present information and respond to questions from students, administrators, parents, peers, board members, and the general public.
- Mathematical/Reasoning Skills. Ability to interpret and use test results by applying math concepts such as standard error of measurement, bands of confidence, standard scores, and percentiles. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

- **Communication & Interpersonal Skills.** Ability to effectively, efficiently and regularly communicate and work cooperatively with a variety of individuals, including students, peers, subordinates, supervisors, parents, and representatives of outside organizations. Ability to effectively resolve conflicts and handle stress.

TOOLS/TECHNOLOGY REQUIREMENTS: Proficiency in Microsoft Word, Excel, Powerpoint, and G Suite for Education.

PHYSICAL EFFORT AND STRESS: The employee is occasionally required to reach with hands and arms; stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT: While performing the duties of this job, the employee is generally inside the school building and is occasionally exposed to outside weather conditions. The noise level in the work environment is usually moderate.

TERMS OF EMPLOYMENT: Teacher Contract
School Year - 190 Days

EVALUATION: The Technology Integrationist will be evaluated by the Principal/Director supported by Director of Technology and Information Services

***Disclaimer:** The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. All of the listed functions are important and are in no particular order. This is not an exhaustive list of all responsibilities, duties, and skills required. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This job description is subject to revision at any time by the employer.*

Updated June 14, 2019