

NAMING OF SCHOOLS, INDIVIDUAL BUILDINGS, OR FACILITIES

When a school, individual building, or facility is to be named, the Superintendent shall appoint a screening committee that will be comprised of the Superintendent, or his representative, as chairperson, a principal, and at least five other citizens and students, two of whom are to be recommended by the Board of Education. Citizens, board members, students, and school personnel may submit names for consideration by the committee. Such submission shall be publicly noticed. The committee will recommend names for schools, individual buildings or facilities to the Board of Education from those submitted. The Board of Education will consider the names recommended by the committee for the school, individual building or facility prior to making the final decision.

Criteria for Naming Schools

Schools may be named for a person and may include presidents or governors, statesmen and heroes of national and state fame; national and local educators, community and civic leaders who have been retired from public service for at least three years. In addition, schools may be named for geographic locations.

No two schools in the district shall be given the same name.

Renaming of Schools

Schools named for a person will retain that person's name as part of the site's name as long as the site facility is used for instructional purposes by the district. Exceptions to this policy may be made occur only under extraordinary circumstances and after thorough study by the Board of Education.

Timing of Names

A new school facility may be named as soon as the need for a school is known and verified.

Criteria for Naming Individual Buildings or Facilities

Individual buildings or facilities may be named for a person and may include local educators, community and civic leaders who have made long-term, outstanding contributions to the school district, county or community.

Renaming of Individual Buildings or Facilities Individual buildings or facilities named for a person will retain that person's name as long as the building or facility is used for instructional purposes by the district. Exceptions to this policy may occur only under extraordinary circumstances and after thorough study by the Board of Education.

Timing of Naming Individual Buildings or Facilities Schools or sites may seek approval from the Board to name a new building or facility as soon as the plans and funding for the facility have been approved by the Board. Schools or sites wishing to name an existing unnamed facility must first seek the approval of the Board to begin the naming process as outlined in Administrative Regulation 7310.

If a community member chooses to make a substantial contribution for a building or program at a school, the Board may consider recognizing the contribution by naming the school, building, or facility after the benefactor.

Legal Reference:

EDUCATION CODE 35160 Programs, activities of governing board

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