#### STUDENT USE OF TECHNOLOGY

The Superintendent or designee shall oversee the maintenance of the districts technological resources and may establish guidelines and limits on their use. All instructional staff shall receive a copy of this administrative regulation, the accompanying Board policy, and the district's Acceptable Use Agreement describing expectations for appropriate use of the system and shall also be provided with information about the role of district Staff in supervising student use of district technology. All students using district technology shall receive a copy of this administrative regulation, the accompanying Board policy, and the district's Acceptable Use Agreement, and shall receive instruction in their proper and appropriate use.

District staff shall prescreen technological resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students.

#### **Online/Internet Services: User Obligations and Responsibilities**

Students are authorized to use district technology to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's Acceptable Use Agreement.

- 1. The student in whose name district technology, or to whom an online services account is issued, is responsible for its proper use at all times. Students shall keep private their assigned personal online services account information, passwords, or other information used for identification and authorization purposes, and shall only use the account to which they have been assigned.
- 2. Students shall use the district's technology safely, responsibly, and primarily for educational purposes.
- 3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, intimidating, obscene, disruptive, sexually explicit, harassing, or that could be construed as harassment or disparagement of others based on their race or ethnicity, nationality, national origin, sex, gender, gender identify, gender expression, sexual orientation, age, disability, religion, or political beliefs.
- 4. Unless otherwise instructed by school personnel, students shall not disclose, or in any way cause to be disclosed, or disseminate confidential or personal identification information about themselves or others when using email, social media, chat rooms, or any other forms of electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.

### STUDENT USE OF TECHNOLOGY

Personal information includes the student's name, address, telephone number, Social Security number, or other personally identifiable information.

- 5. Students shall not use district technology to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.
- 6. Students shall not use district technology to engage in personal commercial or other for-profit activities.
- 7. Students shall not use district technology to threaten, intimidate, harass, bully/cyberbully, or ridicule other students or staff. Bullying/cyberbullying, includes the transmission of communications, posting of harassing messages, direct threats, or other harmful texts, sounds, or images on the Internet, social media sites, or other digital technologies using a cellular telephone, computer, or an wireless communication device.
- 8. Students may not infringe on copyright, license, trademark, patent, or other intellectual property rights.
- 9. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."
- 10. Students shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or forge another individual's email.
- 11. Students shall report any security problem or misuse of district technology to a teacher or principal.

The district reserves the right to monitor use of the district's systems and technology for improper use without advance notice or consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the district for the purpose of ensuring proper use.

Whenever a student is found to have violated Board policy, administrative regulation, or the district's Acceptable Use Agreement pertaining to the student's use of district technology, the student's principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the district's technological resources, as appropriate. Violation may also result in disciplinary action and/or appropriate legal action in accordance with applicable law and Board policy.

### STUDENT USE OF TECHNOLOGY

# Technology Acceptable Use Agreement

The following pages include the Acceptable Use Agreement.

## **Revised:**

Board Adopted: 06/29/2012 Revised: 05/15/2013 Board Adopted: 05/28/2013 Revised: 06/13/2017 Board Adopted: 06/27/2017

AR 6163.4

STUDENT USE OF TECHNOLOGY