

**LEARNING THROUGH COMMUNITY SERVICE****A. Purpose and Scope**

The Governing Board recognizes that community service can help students develop skills, career awareness and self-esteem. Service experiences also can motivate students by letting them apply what they are studying to local needs and problems and by showing them that they can make a contribution to their community.

**B. General**

## 1. Community Service Classes

- a. Students participating in community service programs shall be encouraged to perform volunteer service in areas which interest them personally.
- b. Students shall have classroom opportunities to discuss the value of their service experiences with their peers.

## 2. Supervision

- a. School staff shall monitor the attendance of students at designated community service sites and shall maintain attendance records. Staff shall also visit these sites regularly to observe the students and help them solve service-related problems.

**C. Forms Used and Additional References**

Community Service Agreement

**D. Procedures**Credits

1. Option 1: Grades awarded in community service classes shall be based upon:
  - a. The student's accomplishment of written objectives established and agreed upon by the community organization, school staff member, student and parent/guardian; and

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- b. The student’s completion of a written essay or a speech related to his/her community service experiences.
2. Option 2: Community service classes shall be offered on a “credit/no credit” basis.

Student Responsibilities

In case of illness, the student shall inform both the community agency and the staff member responsible for monitoring attendance. Students shall be held accountable for attendance in the same manner as that used for the regular school program.

The community agency or school staff may terminate any student’s volunteer placement if the student’s conduct is unsatisfactory.

Transportation to the community service site shall be the student’s responsibility except for cases in which the law requires the district to provide transportation.

**E. Reports Required**

None

**F. Record Retention**

None

**G. Responsible Administrative Unit**

None

**H. Approved By**

Assistant Superintendent of Educational Services