

**STUDENT ACTIVITY TRIPS**

The Governing Board directs the superintendent to develop and implement rules and regulations to ensure the safety of pupils and to provide for the proper conduct and control of students while they are away from the school campus on school-sponsored activities.

The students on such activity trips are to be under supervision of school personnel or authorized parents at all times whether the students are members of a school group such as an athletic team, musical group, pep squad, or authorized school club, or representing the school newspaper.

Students taking the team, activity or rooters' bus are under the authority of the bus driver while on the bus, and under the authority of the activity sponsor, coach, musical director, or advisor of the school club from the time they leave the bus until they return, except that rooters shall be on their own until they return, and while such students are not a legal responsibility of the school district while they are away from the bus, they can, and will, be held responsible for their behavior when it is such as to bring disrepute to the school.

Students providing their own transportation to a school-sponsored activity as observers or rooters shall not be considered to be under school supervision, and the district shall not be held accountable for their acts if they are such as to bring disrepute to the school.

All trips involving out-of-state or overnight travel shall require the prior approval of the Board. Other trips will be approved by the Superintendent or designee.

Principals shall ensure that teachers develop plans which provide for the safety of students and their proper supervision by certificated staff on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings. Signed parent/guardian permission slips will be required before students are allowed to go on a field trip.

To assure the safety of students and supervisors, all field trip transportation requests, whether for District, commercial, or private vehicles shall be routed to the District Transportation Department on the prescribed district form. The District buses or chartered private carriers are the preferred means of transporting students. (However, it may be on occasion necessary to utilize a private vehicle of a District employee or parent/guardian. In such cases, it is the responsibility of the principal that the required district forms are completed and filed in the school office before the field trip is taken.)

**STUDENT ACTIVITY TRIPS (Continued)**

No pupil shall be prevented from participating in a field trip because of lack of sufficient funds.

**Legal Reference:****EDUCATION CODE:**

8760	Authorization of outdoor science and conservation programs
32040	Duty to equip school with first aid kit
32041	Field trips
32043	Snakebite kits on field trips
32044	Violations
35330	Excursions and field trips
35331	Provision for medical or hospital service for pupils (on field trips)
35332	Chartered airline transportation
35350	Transportation of students
44808	Liability when pupils not on school property
48908	Duties of pupils; authority of teachers