A. **Purpose and Scope**

As part of the district disaster plan, each school site will have procedures for overall school safety.

B. **General**

All school staff shall respond to campus disturbances and school disasters in accordance with the school’s disaster plan.

C. **Forms and Additional References**

School Crisis Team Form

D. **Procedures**

1. **Disasters and/or Disturbances**
   
   a. The means which will be used to signal an emergency situation and maintain communication among staff and with the Superintendent or designee.

   b. Each staff member’s specific duties during a disturbance.

   c. Procedures for ensuring the safety of students and staff.

   d. Conditions, as prearranged with law enforcement authorities, under which the principal or designee shall inform the policy, inform the police, secure police assistance, and give the police responsibility for a specific crisis situation.

2. **Extension of Class Period**

   During any disturbance in which additional students might become involved while changing classes, the principal or designee may notify all staff that the present class period will be extended until further notice. Upon receiving this notification:

   a. Teachers shall ensure that all students in their charge remain in one location under their supervision.

   b. Teachers shall ask any students who are in the halls to return to their classes at once.
3. Prohibited

Disturbing the Peace

It is a misdemeanor to intentionally cause or attempt to cause a riot by engaging in conduct which urges a riot or urges others to act forcefully or violently, or to burn or destroy property under circumstances which produce a clear, present, and immediate danger of such acts occurring. (Penal Code 404.6).

Anyone who, in a public place, fights, challenges another to fight, or uses offensive words likely to provoke a fight is guilty of a misdemeanor. (Penal Code 415)

4. Disruption of School Operations

Students shall be subject to disciplinary action for any exercise of free expression which so incites students as to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school, such as may occur when students:

a. Organize or participate in unauthorized assemblies on school premises.

b. Participate in sit-ins or stand-ins, which deny students or employees normal access to school premises.

5. Refusal to Disperse

Persons who assemble for the purpose of disturbing the public peace or committing any unlawful act are severally guilty of a misdemeanor if they do not disperse when desired or commanded to do so by a public officer. (Penal Code 416).

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6. Boycotts

Students participating in any protest that involves nonattendance at school or at a school activity where attendance is required shall be identified as truant, regardless of any parental approval of their act.

TUSD Acknowledged: 6/9/98
E. **Records Required**

None

F. **Record Retention**

None

G. **Responsible Administrative Unit**

Business Services
Instructional Services
Student Services
Site Principals

H. **Approved by the Administrator of the Unit**

Assistant Superintendent of Educational Services