

## Methods of Operation BB 9325

### Meetings

#### MEETING CONDUCT

Meetings of the governing board of education shall be conducted by the president in a manner consistent with the adopted bylaws of the board and the latest edition of Robert's Rules of Order, Revised except when education code supersedes.

All board meetings shall commence at the stated time and shall be guided by an agenda which will have been prepared and delivered in advance to all board members and other designated persons.

The conduct of meetings shall, to the fullest possible extent, enable members of the board (1) to consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems, and (2) to receive, consider and take any needed action with respect to reports of accomplishment both as to students and as to school system operations.

Provisions for permitting any individual or group to address the board concerning any item on the agenda of a special meeting, or to address the board at a regular meeting on any subject that lies within the jurisdiction of the governing board, and shall be as follows:

- 1 . All speakers must complete a Speaker' s Card and give to the recording secretary prior to the meeting being called to order.
2. Speakers will be called on by the board president during delegations or at the time the agenda item is considered by the board. Presenters shall address all questions directly to the Board President and/or the Superintendent and not to staff.
3. All presentations will be held to a reasonable length, normally not to exceed five minutes. Speakers will be notified when their time is up. The president may establish time limits for any individual agenda item.
4. Meetings are taped, so please state your name and whether the statement is being made as an individual or as a representative or an organization.
5. If you wish to address the board on a non-agenda item, you may do so under "Delegations."
6. Concerns regarding specific employees or students will not be discussed during "Delegations," but directed to the superintendent.
7. Persons who unduly interfere with the orderly conduct of business, or who use defamatory, abusive or profane language will forfeit the opportunity to address the board.

Legal Reference:

#### EDUCATION CODE

3221.0 Willful disturbance of public school or meeting a misdemeanor

TUSD Adopted: 12/12/00