

BB 9330

Bylaws of the Board

Methods of Operation

#### BOARD/SCHOOL DISTRICT RECORDS

The approved budget, statistical compilations, reports, notices, bulletins, memoranda, minutes of meetings, and official communications between governmental branches are public records, and access thereto during normal hours of business may be granted to any citizen. When access to school records is granted, examination thereof will be made in the presence of the record custodian regularly responsible for maintenance of files.

Not included in the category of records to which the privilege of access is given are the following:

1. Personnel records
2. Pupil records
3. Personal correspondence

Legal Reference:

#### EDUCATION CODE

35 145(a) Public meetings

35250 Duty to keep certain records and reports

42103 Publication of publication budget; hearing

49060-49078 Public records

#### GOVERNMENT CODE

6252-6260 Inspection of public records

TUSD Adopted: 9124/96