



Pick up / Drop Off Guide



Arrival / Drop Off

School doors open: 8:05 am

Drop students off in the Front Circle Drive or North Parking Lot (Cafeteria door) **after** 8:05am - Please do not drop off or wait in the front circle drive **before** 8:05 am.

Drop Off Tips:

- ✓ Stay in your car
- ✓ Have your student prepared to exit
- ✓ Use **Right lanes** for drop-off only
- ✓ No Parking in drop-off lanes
- ✓ Please do not "jump" the line



Students who are attending a before-school activity, enrolled in the Before Care Program, or eating breakfast at ZIS enter via the Cafeteria Door.



Front Circle Drive

- Enter front circle by turning **right** from north-bound Hudson Ave. ***Please do not turn left into circle drive from Hudson!***
- Be sure to let our buses in and out - they have priority



North Parking Lot

- Enter from the Traffic Circle and use the right lane
- Drop your child off between the Cafeteria Door and Gym Door for safety - please do not use left lane for drop off



Dismissal / Pick Up

Pick up: 3:35 pm to 3:45 pm



Dismissal Location

Pre-K / Kindergarten	Front Circle Drive
1st - 2nd Grades	North Parking Lot
3rd - 5th Grades	East Circle (Behind school)

Older children / siblings will always pick up at the youngest child's pick up location.



Way Home: If you are changing your child's way home, please contact the office **before 12:00 pm.**

Early Dismissal: The office will not dismiss your child early from class **after 3:00 pm** unless previously cleared by the office staff or an emergency has occurred.

Please do no park in the Front Circle Drive after 2:45pm to allow buses room to load



- ✓ Students are lined up by class
- ✓ Have your window sign ready and visible
- ✓ Safety Patrol will walk your student to your car
- ✓ Please stay in your vehicle and exercise caution

Avoid traffic, tardies, and headaches: Please consider utilizing TPS Bus Transportation
Contact the office for more information at 918-746-9180