



**Tracy**  
Unified School District

# School – Connected Organization/Booster Club Application

Date of Application: \_\_\_\_\_ School Year: \_\_\_\_\_ Initial    Renewal

School-Connected Org/Booster Club Name: \_\_\_\_\_

Associated School/Program Name: \_\_\_\_\_

School-Connected Org/Booster Club    PO Box/Street Address: \_\_\_\_\_  
Official Mailing Address:

City/State/Zip Code: \_\_\_\_\_

Phone Number:    ( \_\_\_\_\_ ) \_\_\_\_\_

## School-Connected Organization/Booster Club Officers

<u>Position Held</u>	<u>Name</u>	<u>Email Address</u>	<u>Phone Number</u>
President	_____	_____	_____
Vice-President	_____	_____	_____
Treasurer	_____	_____	_____
Secretary	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Purpose & Annual Objectives

Purpose: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Annual Objectives: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Banking and Tax Information**

Banking Institution: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Is the Organization/Club a 501(c)(3) tax exempt: Yes      No      Organization/Club's Tax ID#: \_\_\_\_\_

If you've changed Officers has your Bank Account been updated:    Yes      No      N/A

**Name of Signers**

_____	_____
_____	_____
_____	_____

*NOTE: All checks require a minimum of two signatures*

**Organization/Booster Club Checklist**

- |  |  |
|--|--|
| 1. Budget*   | 7. Prior years ending Bank Statement*            |
| 2. Constitution*   | 8. Statement of Intent to spend remaining funds* |
| 3. By-laws*  | 9. Fundraising Activity Request Form**           |
| 4. Liability Insurance***  |  |
| 5. Tax Exemption Documentation*                                  |  |
| 6. Annual Financial Report w/ summarizing completed activities * |  |

\* - Required for Board Approval  
\*\* - Required prior to any Fundraising Activity  
\*\*\* - Required prior to Fundraising on Site ONLY

**Office Use Only**

Site & District Approvals:

\_\_\_\_\_  
Site Administrator  
  
\_\_\_\_\_  
Date

\_\_\_\_\_  
District Office Administrator  
  
\_\_\_\_\_  
Date

Board Approval:

Board Item: \_\_\_\_\_

Date of Board Approval: \_\_\_\_\_