

[Out-Of-District Residents / 2019-2020 School Year]
WEST BLOOMFIELD SCHOOL DISTRICT
TRANSPORTATION REQUEST
(One form per child)

Shuttle service is provided for students residing in the walk area, out of district students and students attending a school out of their attendance area. **Students that are returned multiple times to their school because of no adult present to meet them at the bus stop will likely lose their riding privileges.**

Student Name: _____

Street Address: _____

City and Zip Code: _____

Telephone Number(s): _____

School of Attendance: _____

Bus Stop Location: _____

Multiple buses using the same stop location are assigned alphabetically – please indicate if your child needs to be on the same bus as another child (cousin, sibling with different last name, car pool, etc.)...

I authorize the following person(s) to receive my child(ren) at the bus stop:

Name:	Phone Number:
_____	_____
_____	_____
_____	_____

Parent's Signature:	Date:
_____	_____

Parent's E-mail address (to contact you regarding this form): _____

New bus stops will not be created, nor will bus routes be altered to satisfy individual needs.

Email this form to greg.campbell@wbsd.org or hand deliver to the Transportation Department at 3340 Orchard Lake Road (next to Abbott Middle School). Students will be assigned a seat on the bus based on order received and space availability. You will be notified by e-mail or phone call as to your status and route information once the form is processed. If you have questions, please contact the Transportation Department at (248) 865-3680.

Please consult the West Bloomfield School District website (www.wbsd.org – Department link to Transportation) for additional information regarding student behavior, the Transportation Handbook and instructions for the Remind app that we use to notify parents of late buses.

All elementary shuttle locations utilize a sign system to assist with the dismissal of children in the afternoons. Each adult needs to be standing at the drop off area with a sign indicating the names of the children they are receiving. This can be a simple sheet of paper with the names printed legibly for our drivers to see. If you do not have a sign on any given day, your child will be the last to be delivered from the bus, allowing those with signage to receive their children first. This process creates a safer environment for the children in the parking lot and is an easier way to match up the students with their families.