

EVALUATION

Management Staff Evaluation

Each administrator shall be evaluated formally once each school year. Evaluation is a continuing process and may occur between scheduled periods at the request of the administrator, the administrator's immediate supervisor, the evaluator, or any higher supervisor.

Formal management evaluations shall be recorded in writing on a form prescribed by the Superintendent. The evaluation report must be signed by the evaluator and the evaluatee, and may be reviewed by the evaluator's immediate supervisor at the request of either party. The signature of the evaluated administrator does not show agreement with the evaluation unless so indicated above the signature.

The evaluation shall include recommendation, if needed, for improvement, and shall suggest forms of assistance which would be of aid in making such improvements.

The process of evaluation has as its underlying premise the assessment of performance of the employee in the interest of the district.

The Superintendent shall develop regulations and procedures for making evaluations of all administrative and supervisory personnel.