

POLITICAL ACTIVITIES OF EMPLOYEES

A. Purpose and Scope

To provide guidance and direction for all District personnel regarding employees engaging in political activities during work hours and on District premises.

B. General

1. The Governing Board respects the right of District employees to engage in political activities on their own time. When engaging in such activities, employees shall make it clear that they are acting as individuals and not as representatives of the District.
2. Like other citizens, employees may use school facilities for meetings under the Civic Center Act.
3. The Board believes that District employees have an obligation to prevent the improper use of school time, materials or facilities for political campaign purposes. Employees shall refrain from prohibited activities identified in administrative regulations.

C. Forms Used and Additional References

None

D. Procedure

Under no circumstances shall district employees:

1. Conduct political activities on school property during duty hours.
2. Solicit campaign support or contributions on school property during duty hours.
3. Use school equipment for the reproduction of campaign materials.
4. Post or distribute campaign materials on school property.

POLITICAL ACTIVITIES OF EMPLOYEES (continued)

5. Disseminate campaign materials through the district mail service or place them in staff mailboxes.
6. Permit the use of students to write, address or distribute campaign materials.

Nothing in this regulation shall prevent the district from disseminating information regarding school tax and/or bond elections. (Education Code 35174)

E. Reports Required

None

F. Record Retention

None

G. Responsible Administrative Unit

Human Resources

H. Approved By

Associate Superintendent for Human Resources

Regulation Adopted:
TUSD: 10/28/97