

PROMOTION/DEMOTION/RECLASSIFICATION

Promotions

The Governing Board recognizes that a vacancy occurs when

- an employee dies, retires, resigns or is dismissed.
- an employee is promoted.
- a new position is created.

When vacancies occur, District employees will be given first consideration for promotion, provided their training and ability demonstrate that promotion is merited. Notices will be distributed to all schools and departments and will be posted on the bulletin board with job descriptions and qualifications necessary. Any interested employee may submit his application in writing to the Associate Superintendent for Human Resources.

Reclassification

A position may be reclassified upon the recommendation of the District Superintendent and approval of the Board.

Reclassification or Reassignment

In cases where there is some doubt as to whether a job involves the same general skills, the Board of Trustees will determine the decision regarding step status.

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For more information on this subject, please see the current employee agreement with:

**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
TRACY CHAPTER #98**

Policy Adopted:

HS Board: 11/20/85

EL Board: 7/6/82

TUSD: 9/23/97