

TUTORING

A. Purpose and Scope

To provide guidance and direction for District personnel regarding tutoring services to students.

- B.** It is expected that every effort will be made by the principal and teacher to resolve the learning problems of a pupil at school before recommending that parents engage a tutor or seek other outside professional help. The Superintendent is directed to establish rules which will protect both the School District and teachers from changes of conflict of interest in those cases where individual tutoring is recommended.

C. Forms Used and Additional References

None

D. Procedure

Consistent with Governing Board Policy, the following rules relating to tutoring have been established:

1. a teacher may not accept any kind of remuneration for tutoring any pupil enrolled in his/her class.
2. no tutoring for which a teacher receives a fee will be carried on in a school building.
3. teachers who accept outside tutoring engagements make their own arrangements with the parents for the fees to be assessed.

E. Reports Required

None

F. Record Retention

None

TUTORING (continued)

G. Responsible Administrative Unit

Human Resources
Student Services

H. Approved By

Associate Superintendent for Human Resources

Regulation Approved:
HS BD: 11/20/85
EL BD: 7/6/82

Regulation Revised:
Joint Board: 3/25/97