

ASSIGNMENT

Assignment to Elective Courses Outside Credential Authorization

A full-time teacher with special skills and preparation outside his/her credential authorization may, with his/her consent and the prior approval of a district Committee on Assignments, be assigned to teach outside their credential area in non-core academic elective courses as per Education Code 44258.7(c) & (d).

Upon board approval, the superintendent or designee shall establish a committee on assignments, consisting of six (6) members, three (3) appointed by the Tracy Educators Association and three (3) appointed by the Superintendent or designee, to approve such assignments. (EC 44258.7)

The term of office shall be one year.

Criteria to be considered for determining teacher's qualifications for assignment shall include one or more of the following:

1. College coursework and/or certificate of competence;
2. Relevant practical experience including volunteer work or extracurricular activities;
3. Successful completion of relevant professional growth activities/experience;
4. Results of oral interviews;
5. Review of portfolio and instructional plan containing evidence of demonstrated knowledge; and
6. Such other criteria as deemed appropriate by the committee.

The committee shall make its decision based on a majority vote and shall forward the decision in writing to the superintendent or designee for approval.

The Committee on Assignments shall review and approve any applicable elective assignments prior to the commencement of said assignments. Assignments approved by the COA shall then be considered for approval by the Superintendent or his/her designee.

Assignments approved by the Committee on Assignments shall be voluntary and for a maximum of one school year but may be extended in subsequent years by action of the committee upon application of the school site administrator and the affected teacher.