

OATH OR AFFIRMATION

A. Purpose and Scope

To provide guidance and direction for the Superintendent or designee to administer the Oath or Affirmation.

B. General

All public employees are disaster service workers. Before taking up their duties, employees must take the oath or affirmation required by law. (Government Code 3100-3109)

C. Forms Used and Additional References

Oath or Affirmation form

D. Procedure

The Superintendent or designee shall administer this oath when all District employees are hired.

In the event of natural, manmade or war-caused emergencies which result in conditions of disaster or extreme peril to life, property and resources, all district employees are subject to disaster service activities as assigned to them by their superiors. (Government Code 3100)

E. Reports Required

None

F. Record Retention

Oath or Affirmation

G. Responsible Administrative Unit

Human Resources

OATH OR AFFIRMATION (continued)

H. Approved By

Associate Superintendent of Human Resources

Legal Reference:

EDUCATION CODE

60	Persons authorized to administer and certify oaths
44334	Oath or affirmation
44354	Administration of oath

GOVERNMENT CODE

3100-3109	Oath or affirmation of allegiance
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Constitution of the State of California
Article 20, Section 3 Oath of office
Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22
Chilton v. Contra Costa Community College District 55
Cal. App. 3d 554