## ACCESS TO DISTRICT RECORDS

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of state and federal law. Such records shall be examined under the direction of the staff member regularly responsible for their maintenance.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs and duplication, as determined by the Superintendent or designee.

Public access shall not be given to records listed as exempt from public disclosure in the California Records Act or other statutes.

## Legal Reference:

35145Public meetings35170Authority to secure copyrights35250Duty to keep certain records and reports42103Publication of proposed budget; hearing44031Personnel file contents and inspections44839Medical certificates; periodic medial examination (re access to medical certificate in personnel file)49060-49079Pupil records49091.10Parental review of curriculum and instruction52015Ongoing evaluation and modification of school improvement plans52015.5Availability of information required by Education Code 52015(g)52850Applicability of article (School-based Program Coordination Plan availability)54722Application of article (Motivation and Maintenance Program Plan availability)GOVERNMENT CODE 35477Proposals relating to representation California Public Records Act53262Employment contracts54957.2Minute book record of closed sessions	EDUCATION CODE	
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	6250-6268	California Public Records Act
54957.2 Minute book record of closed sessions	53262	Employment contracts
	54957.2	Minute book record of closed sessions

## ACCESS TO DISTRICT RECORDS

54957.5Agendas and other writings distributed for discussion<br/>or consideration81008Public records; inspection and reproductionCODE OF REGULATIONS, TITLE 5<br/>430-438Individual pupil records