

ACCESS TO DISTRICT RECORDS

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of state and federal law. Such records shall be examined under the direction of the staff member regularly responsible for their maintenance.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs and duplication, as determined by the Superintendent or designee.

Public access shall not be given to records listed as exempt from public disclosure in the California Records Act or other statutes.

Legal Reference:

EDUCATION CODE

35145	Public meetings
35170	Authority to secure copyrights
35250	Duty to keep certain records and reports
42103	Publication of proposed budget; hearing
44031	Personnel file contents and inspections
44839	Medical certificates; periodic medial examination (re access to medical certificate in personnel file)
49060-49079	Pupil records
49091.10	Parental review of curriculum and instruction
52015	Ongoing evaluation and modification of school improvement plans
52015.5	Availability of information required by Education Code 52015(g)
52850	Applicability of article (School-based Program Coordination Plan availability)
54722	Application of article (Motivation and Maintenance Program Plan availability)

GOVERNMENT CODE

3547	Proposals relating to representation
6250-6268	California Public Records Act
53262	Employment contracts
54957.2	Minute book record of closed sessions

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54957.5	Agendas and other writings distributed for discussion or consideration
81008	Public records; inspection and reproduction
<u>CODE OF REGULATIONS, TITLE 5</u>	
430-438	Individual pupil records