

**COMMUNITY RENTAL OF SCHOOL DISTRICT FACILITIES**

Tracy Unified School District recognizes that its facilities are public buildings available to the community for rental when school is not in session. Therefore, pursuant to Education Code, Sections 10900-10914.5 and 38130-38138, the Tracy Unified School District shall make facilities under its jurisdiction available as a civic center to citizen and community groups under the terms and conditions established in Administrative Regulations.

Members of our community must submit a Facility Use Application to the district office as a request to rent a school or district facility. Facility Use Applications must be submitted at least 30 days in advance for review. Insurance requirements must be met for the district to consider a Facility Use Application. The district may charge renters a fee to recover the costs of related staff time, utility costs, wear and tear of the facilities, etc.

**Legal References:****EDUCATION CODE:**

10900-10914.5

Community Recreation Programs

38130-38138

Civic Center Act: use of school property for public purposes

**HEALTH AND SAFETY CODE**

104420

Implementation of tobacco use prevention program

**ADOPTED: October 26, 2004**