

Boys Varsity Assistant Swim Coach  
Fall, 2019

**Job Title:** Boys Varsity Assistant Swim Coach  
**Department:** Athletics  
**Reports to:** Ms. Nancy Beatty, Athletic Director  
**FLSA Status:** Non-exempt  
**PDS Status:** Part-time, non-benefited

This position is a part-time coaching position beginning Fall, 2019.

**Responsibilities:** Providence Day School has an opening for a Boys Varsity Assistant Swim Coach. Position is responsible for coaching student athletes in swim techniques to prepare them for meets and competitions. Previous competitive swimming and coaching experience preferred.

Primary duties of the position are:

1. Holds tryouts for team prospects and encourages students to participate.
2. Assesses skills and determines team members and assigns team positions.
3. Develops a regular practice schedule and organizes practice time to provide both individual and team development.
4. Coaches and instructs, individually and in groups, regarding the rules, regulations, equipment, and techniques of the sport.
5. Monitors the academic performance of team members to ensure that eligibility requirements are maintained.
6. Models sportsmanship-like behavior and reflects appropriate conduct towards student-athletes, school community, officials, and spectators.
7. Communicates with Athletic Director regarding policies, procedures, performances, and problems.
8. Maintains eligibility forms, emergency data cards, equipment/uniform inventory, and other related records.

**Application Process:** Applicant should submit a cover letter of interest and a current resume.

All materials should be sent to the provided email address.

Ed.prisco@providenceday.org

This position is open until filled. Providence Day School is an equal opportunity employer (EOE).